

Blisland Parish Council Annual Meeting  
Thursday 14 May 2015

The Annual Meeting of the Parish Council was held in the Manor Suite Blisland Village Hall on Thursday 14 May 2015

Councillors present

Councillor Bogle, Councillor Fairman, Councillor Miss Meads, Councillor Montague, Councillor Mrs Pope, Councillor Runnalls & Councillor Mrs Webber.

In attendance

Parish clerk Mrs Harris

Six members of the public were present

01/15            ELECTION OF CHAIRMAN

It was proposed by Councillor Runnalls and seconded by Councillor Miss Meads that Councillor Fairman is elected Chairman for the year 2015-16. This proposal received the support of the Council. Councillor Fairman signed his Declaration of Acceptance of Office of Chairman.

02/15            ELECTION OF VICE CHAIRMAN

It was proposed by Councillor Mrs Pope and seconded by Councillor Miss Meads that Councillor Mrs Webber is elected Vice Chairman for the year 2015-16. This proposal received the support of the Council.

Councillor Mrs Webber signed her Declaration of Acceptance of Office of Vice Chairman.

03/15            APOLOGIES

Apologies were received and accepted from Councillor Mrs Carey, Councillor Cross and Councillor Greenaway.

04/15            DECLARATIONS OF INTEREST

None

05/15            PUBLIC PARTICIPATION

It was proposed by Councillor Montague and seconded by Councillor Runnalls that the Council meeting is adjourned to take comments from members of the public. This proposal received the support of the Council.

The Council was addressed regarding bonfires, domestic fires and fires on the Moors.

It was proposed by Councillor Bogle and seconded by Councillor Mrs Pope that in the absence of any further comments the Council meeting is re-convened. This proposal received the support of the Council.

#### 06/15 MINUTES

It was proposed by Councillor Fairman and seconded by Councillor Mrs Pope that the minutes of 9 April 2015 are accepted, approved and signed by the Chairman. This proposal received the support of the Council.

#### 07/15 STANDING ORDERS

It was proposed by Councillor Miss Meads and seconded by Councillor Montague that the circulated Blisland Parish Council's Standing Orders are approved as drafted. This proposal received the support of the Council.

#### 08/15 FINANCIAL REGULATIONS

It was proposed by Councillor Runnalls and seconded by Councillor Mrs Webber that the circulated Blisland Parish Council's Financial Regulations are approved as drafted. This proposal received the support of the Council.

#### 09/15 INTERNAL AUDITOR

It was proposed by Councillor Bogle and seconded by Councillor Miss Meads that Ken Abraham of South & West Audit is appointed and approved as Internal Auditor for the year 2015/16. This proposal received the support of the council.

#### 10/15 STAFFING COMMITTEE TERMS OF REFERENCE

It was proposed by Councillor Mrs Webber and seconded by Councillor Mrs Pope that the Staffing Committee Terms of Reference are approved as drafted. This proposal received the support of the Council.

#### 11/15 STAFFING COMMITTEE

It was proposed by Councillor Bogle and seconded by Councillor Runnalls that Councillor Fairman, Councillor Mrs Webber and Councillor Mrs Carey are appointed to serve on the Staffing Committee. This proposal received the support of the Council

#### 12/15 WORKING PARTY MEMBERSHIP

##### Neighbourhood Plan

It was proposed by Councillor Fairman and seconded by Councillor Mrs Webber that the following Councillors form part of the Neighbourhood Plan working party:-

Councillor Fairman, Councillor Mrs Webber, Councillor Cross, Councillor Miss Meads and Councillor Runnalls. This proposal received the support of the Council.

##### Village Institute

It was proposed by Councillor Montague and seconded by Councillor Mrs Webber that the following Councillors form the Village Institute working party:-

Councillor Fairman, Councillor Mrs Webber, Councillor Greenaway and Councillor Runnalls. This proposal received the support of the Council.

#### 13/15 PARISH COUNCIL REPRESENTATIVES

##### Blisland Village Hall

It was proposed by Councillor Montague and seconded by Councillor Miss Meads that Councillor Mrs Pope is appointed Blisland Parish Council's representative on the Blisland Village Hall Committee. This proposal received the support of the Council.

Camel Trail Partnership

It was proposed by Councillor Mrs Webber and seconded by Councillor Fairman that Councillor Mrs Pope is appointed Blisland Parish Council's Camel trail Partnership representative. This proposal received the support of the Council.

## 14/15 ASSET REGISTER

It was proposed by Councillor Fairman and seconded by Councillor Mrs Webber that Blisland Parish Council's Asset Register is approved as drafted. This proposal received the support of the Council.

## 15/15 INSURANCE POLICY

It was proposed by Councillor Fairman and seconded by Councillor Runnalls that the Council approves the current levels of insurance cover. This proposal received the support of the Council.

## 16/15 MEETING DATES

It was proposed by Councillor Fairman and seconded by Councillor Mrs Webber that monthly Council meetings will be held on the second Thursday monthly with the exception of August when the Council will not hold a meeting. This proposal received the support of the Council.

The meeting closed at 7.45pm

Chairman

Date