

# Blisland Parish Council Meeting

## Thursday 13 June 2013

A Meeting of the Parish Council was held in the Village Institute Blisland on Thursday 13 June 2013 at 7.30pm.

### Councillors Present

Parish Council Chairman Councillor Ludgate presiding

Vice Chairman Councillor Mrs Webber,

Councillor Cross, Councillor Greenaway, Councillor Mrs Pope & Councillor Runnalls

### In attendance

Cornwall Councillor Batters

Parish Clerk Mrs Harris

No members of the public were present

### 27/13 PUBLIC PARTICIPATION

None

### 28/13 APOLOGIES OF ABSENCE

Apologies were received and accepted from Councillor Mrs Carey, Councillor Fairman and Councillor Miss Meads.

### 29/13 DECLARATIONS OF INTEREST

Parish Council Chairman Councillor Ludgate declared registerable interests in agenda items 11, 12 & 13.

Parish Council Vice Chairman Mrs Webber declared disclosable interests in agenda items 12 & 17.

### 30/13 MINUTES

It was proposed by Councillor Runnalls and seconded by Councillor Greenaway that the minutes of the 9 May 2013 are accepted, approved and signed by the Chairman. This proposal received the support of the Council.

### 31/13 PLANNING DECISIONS

None

### 32/13 PLANNING APPLICATIONS

a)None

b)None

### 33/13 ACCOUNTS & FINANCE

The clerk reported the bank balances to Council. It was proposed by Councillor Cross and seconded by Councillor Runnalls that cheques totalling £1785.58 and a transfer from the Blisland account for £1500 are

authorised for payment. It was further proposed that the current account balance is kept at circa £1000. These proposals received the support of the Council.

### 34/13 ANNUAL ACCOUNTS

The clerk read to Council the report from the Internal Auditor. It highlighted that the various financial controls and procedures in place are adequate and appropriate for the Council and that there was a high degree of compliance during the last year. All tests were satisfactory, however, Mr White wishes to make the following observations or recommendations:

- 1) Vat on cheque 1069 transaction was incorrectly recorded as £68.00; the correct figure is £61.63. This should be adjusted/corrected on the VAT refund claim.
- 2) The total funds closed at £36,880, a further increase of £4,271 over the year. Of the total funds, £12,145 has been minuted as earmarked reserves leaving £24,735 of general fund. At this level, the general fund is the equivalent of 23 months of current expenditure. The 2013/14 expenditure budget and Precept reflects a reduction in funds of only £1,500.  
The Council should consider the use/need for the high level of general fund when setting future precepts.

It was proposed by Councillor Greenaway and seconded by Councillor Runnalls that the Council notes the observations raised by the Internal Auditor in his Annual Report. This proposal received the support of the Council.

It was proposed by Councillor Mrs Pope and seconded by Councillor Cross that the summary of receipts and payments account for the year ended March 2013 is signed by the Chairman and the Responsible Financial Officer as a true and correct record. This proposal received the support of the Council.

The Council completed the statements under Section 2 of the Annual Governance Statement. Questions 1-8 were answered yes and question 9 not applicable. It was proposed by Councillor Mrs Pope and seconded by Councillor Cross that the completed Annual Return for the year ended March 2013 is submitted to the External Auditor. The proposal received the support of the Council.

### 35/13 STAFFING COMMITTEE

It was proposed by Councillor Runnalls and seconded by Councillor Cross that the following Councillors are appointed to the Staffing Committee:-

Councillor Mrs Carey                      Councillor Ludgate                      Councillor Mrs Webber.

This proposal received the support of the Council.

### 36/13 A30 CONSULTATION

It was proposed by Councillor Cross and seconded by Councillor Runnalls that the reply submitted to the current A30 consultation should read as follows:-

Blisland Parish Council has studied the project and considers the scheme will bring significant economic benefits to Cornwall. The scheme has successfully reduced the land take requirements, minimised the schemes potential environmental impact and made provision for redirection of the affected Parish footpaths. Blisland Parish Council agrees with the further enhancements to the project submitted as part of this second phase of consultation.

This proposal received the support of the Council.

### 37/13 BLISLAND CHURCH FETE

Parish Council Chairman Councillor Ludgate having previously declared a disclosable interest left the meeting room. The following agenda items were chaired by Parish Council Vice Chairman

Councillor Mrs Webber.

The Council considered the request from the Church. It was proposed by Councillor Cross and seconded by Councillor Greenaway that the clerk is instructed to write to Blisland Church to grant permission for the use of Blisland Village Green and Blisland Village Institute for the Church Fete on Saturday 22 June. The clerk was further instructed to invoice the Church £8 for the use of the Institute and to advise the Church that the Council wishes to maintain consistency in charging for the hire of the Institute. This proposal received the support of the Council. The clerk was also instructed to check the expiry date of the Church's public liability insurance covers.

Councillor Ludgate rejoined the meeting

#### 38/13 BLISLAND FOOTPATHS

Vice Chairman Councillor Mrs Webber having previously declared a non disclosable interest left the meeting room.

It was proposed by Councillor Greenaway and seconded by Councillor Cross that the footpath contract for the 2013/14 season is awarded to contract number 2. This proposal received the support of the Council. The clerk was further instructed to advise Mr Hoskin the successful tenderer that the Council would anticipate all first cut works to be undertaken by mid July.

Vice Chairman Councillor Mrs Webber rejoined the meeting.

#### 39/13 BLISLAND VILLAGE INSTITUTE – Meeting feedback

Parish Council Chairman Councillor Ludgate having declared a registered interest left the meeting room.

Councillor Mrs Pope congratulated Vice Chairman Mrs Webber on her chairing of the Village meeting.

It was proposed by Councillor Runnalls and seconded by Councillor Mrs Pope that the Parish Council should take the following points from the meeting:-

1. Website (Parish Council/Village)
2. Institute as a Community facility
3. Institute renovations to be financed and the building maintained through the precept
4. Institute possible use for artist/craft exhibitions
5. Renovations should facilitate the use of the building as a multi functional flexible space
6. Possible use for a mezzanine floor is a Blisland archive

This proposal received the support of the Council.

#### 40/13 BLISLAND VILLAGE INSTITUTE – Re-pointing of rear wall

It was proposed by Councillor Cross and seconded by Councillor Mrs Pope that the clerk is instructed to write to Mr Sanders to check his price is still valid.. This proposal received the support of the Council.

Councillor Ludgate rejoined the meeting

#### 41/13 BLISLAND BUS SHELTER

Council discussed repainting the bus shelter, painting a mural on the back wall of the shelter and planting bulbs and plants around the shelter. It was proposed by Parish Council Chairman Councillor Ludgate and seconded by Councillor Cross that the clerk is instructed to contact PCSO Paynter to ask if he has any paint available to repaint the shelter and instructed to contact the school to ask if the children would be interested in decorating the back wall with their hand prints. This proposal received the support of the Council.

#### 42/13 BLISLAND PARISH COUNCIL VILLAGE QUESTIONNAIRE

The clerk was instructed to defer this agenda item to next month's meeting.

43/13 VILLAGE GREEN GRASS CUTTING

Vice Chairman councillor Mrs Webber having previously declared a non registerable interest left the meeting room.

The contractors email was read to Council. It was proposed by Councillor Cross and seconded by Councillor Greenaway that the Council agrees to the request for a further cut for June and offers a new short term contract for the period July – September for eight cuts. This proposal received the support of the Council.

Vice Chairman Councillor Mrs Webber rejoined the meeting.

44/13 HIGHWAYS

The letter from Highways regarding Delford Bridge was read to Council. The clerk was instructed to reply that the Council still wishes to express its concern regarding the build up of silt lower side of the bridge.

The clerk was also instructed to advise Highways of the following:-

Potholes at Delford t junction

Badly worn road markings outside ‘Blisland School’

A30 passing places between the two cattle grids need surfacing.

45/13 REPORTS FROM OUTSIDE BODIES

Councillor Mrs Pope reported on the recent Camel Trail meeting. Camel Trail maintenance has been scaled back due to budget constraints and the children of St Tudy School have commissioned a replacement fish sculpture and hope to obtain Planning Permission shortly

46/13 CORRESPONDENCE

PCSO Paynter Monthly Crime Report

Cornwall Council

Landscape & Amenity

RoSPA

South West Water

Cruse Bereavement Care

The clerk was instructed to contact the insurance company regarding the RoSPA report advising that the Council does not wish to ‘fix’ the football net. Following their response the clerk is further instructed to query the medium rating with RoSPA.

The St Breward papers are to be returned to South West Water with a further request for Blisland’s details. The clerk was instructed to advise Cruse Bereavement Care that Blisland Parish Council will not be attending their AGM and to request deletion of the Council’s details from their mailing list.

47/13 NOTICES

Introduction to planning

Liskeard 2 July or Truro 18 June

The clerk was instructed to email details of this training to all Councillors.

48/13 ITEMS FOR NEXT AGENDA

Questionnaire

Copper beech tree

The meeting closed at 9.30pm

Chairman

Date