



# BLISLAND PARISH COUNCIL

Parish Clerk: Tammy Burden BA(Hons), MSc

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12 May 2017

## TO MEMBERS OF THE COUNCIL:

Councillors: Cross, Green, Larsen, Martin, A Rundle, S Rundle.  
Presiding Chairman, Dominic Fairman.

Dear Members,

I hereby give you notice that the Annual Meeting of Blisland Parish Council will be held on **Thursday 18 May at Blisland Village Institute at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

*T.L. Burden*

Tammy Burden, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Election of Chair of the Council

To **ELECT** the Chair of the Council and to receive their Declaration of Acceptance of Office.

### 2. Receive Signed Declaration of Acceptance of Office for all Councillors.

To **RECEIVE** signed Declaration of Acceptance for Office forms for all Councillors.

### 3. Receive Signed Declarations of Interest from Members / Dispensations

To **RECEIVE** completed Declarations of Interest from Members.

### 4. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 5. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 6. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

**7. Cornwall Councillor's report**

To **NOTE** a report from the Cornwall Councillor.

**8. Update: Highways and Footpaths**

To **RECEIVE** any updates.

**9. Community Networks**

To **RECEIVE** information from Cornwall Council's Community Network Officer, Sarah Sims.

**10. Council Meeting: Minutes 13 April 2017**

To **RESOLVE** that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

**11. Planning Applications for Consultation**

To **RECEIVE** the following Planning Applications and any further that may arrive and respond to the Planning Authority accordingly:

Application: PA17/03087

Applicant: Mr Graham Spittey

Location: Greenbarrow, Blisland

Proposal: [Erection of garage](#)

Application: PA17/02863

Applicant: Mr A Hillier And Mr J Hemming

Location: Land West Of Merrifield Access To Merrifield Temple Bodmin PL30 4HW

Proposal: [Conversion and extension of existing redundant stone and slate farm building into a habitable dwelling with associated drainage and groundwork.](#)

Application: PA17/02864

Applicant: Mr A Hillier And Mr J Hemming

Location: Land West Of Merrifield Access To Merrifield Temple Bodmin PL30 4HW

Proposal: [Listed Building Consent for conversion and extension of existing redundant stone and slate farm building into a habitable dwelling with associated drainage and groundwork.](#)

**12. Planning Applications Decisions - Approved**

To **NOTE** planning applications approved.

**13. Planning Applications Decisions – Refused**

To **NOTE** planning applications refused.

**14. Calendar of Council Meetings**

To **DISCUSS** and **RESOLVE** to agree the meeting dates for the monthly council meetings for 2017/2018.

**15. Fixed Asset Register**

To **RECEIVE** information on the above and **RESOLVE** to approve the updated register.

**16. Annual Audit – Section 1 Annual Governance Statement 2016/2017**

To **RECEIVE** information on the above and **RESOLVE** to approve the governance statement.

**17. Annual Audit – Section 2 Accounting Statements 2016/2017**

To **RECEIVE** information on the above and **RESOLVE** to approve the accounting statement.

**18. Internal Auditor's Report**

To **RECEIVE** the report from the internal auditor.

**19. RoSPA Report**

To **RECEIVE** RoSPA report and **RESOLVE** to approve the expenditure of to pay for the assessment.

**20. Society of Local Council Clerks membership**

To **DISCUSS** the renewal of the membership for Cornwall Association of Local Councils at £248.83 and **RESOLVE** a course of action.

**21. Finance Report**

To **RESOLVE** to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled).

**22. Clerk's report**

To **NOTE** the contents of the Clerk's report (tabled).

**23. Update: Constitution of the Institution Management Committee**

To **RECEIVE** an update on the above.

**24. Update: Institution Management Committee finance update**

To **RECEIVE** an update on the above.

**25. Update: Dog waste bins**

To **RECEIVE** an update on the above.

**26. Update: Grass cutting**

To **RECEIVE** an update on the above.

**27. Forthcoming training/events**

To **RECEIVE** information and to **DISCUSS** attendance.

**28. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

**29. Notification of meeting/items for agenda: June 2017**

To **NOTE** any items for the next Council meeting.

**30. Co-option of Councillor/s.**

To **RECEIVE** submissions from candidates for co-option and **RESOLVE** to fill vacancies where appropriate.

**31. Receive Signed Declaration of Acceptance of Office for all co-opted Councillors.**

To **RECEIVE** signed Declaration of Acceptance for Office forms for all co-opted Councillors.

**32. Public Bodies (Admission to Meetings) Act 1960.**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: