



BLISLAND PARISH COUNCIL

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Council Meeting – 15 June 2017

Minutes of the meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
1/17	Resignation of the Chairman RECEIVED the resignation of Chairman from Cllr Cross.	
2/17	Election of Chairman of the Council ELECTED the Chairman of the Council (Cllr Stephanie Meads) and RECEIVED their Declaration of Acceptance of Office.	
3/17	Election of Vice-Chairman of the Council ELECTED the Vice-Chairman of the Council.	
4/17	Persons Present/Apologies NOTED persons present and RECEIVED apologies for absence. Cllrs Crowzier, Green and Larsen. CC Cllr Chris Batters and Sarah Sims – CC Community Network Manager.	
5/17	Received any Declarations of Interest from Members / Dispensations To RECEIVE any Declarations of Interest from Members. To RESOLVE to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012. Cllr Cross declared and interest in Listed Building Consent application PA17/02942.	
6/17	Public Participation RECEIVED comments from one member of the public. Lisa Solly – Situ8 Planning Presented information regarding potential development opportunity within the village on land off Tregenna Road. <i>*Member of the public left the meeting*</i>	Clerk advised this could be discussed by Council at next meeting.
7/17	Cornwall Councillor's report NOTED a report from the Cornwall Councillor read out by the Clerk.	
8/17	Highways and Footpaths RECEIVED updates relating to the A30 works and closures of carriageway to finalise resurfacing works before the bridges open in July. Some signs are slightly obscured by hedges but hoping this will soon be resolved. Councillors requested that the reinstatement of Fourwinds junction until absolutely necessary.	Clerk to forward to CC Batters.

9/17	<p>Council Meeting: Minutes 18 May 2017 RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed and NOTED any matters arising from the Minutes – None.</p>	
10/17	<p>Planning Applications for Consultation RECEIVED the following Planning Applications and any further that may arrive and respond to the Planning Authority accordingly: Application: PA17/04592 Applicant: Mr Lee Spencer Location: Carwen Farmhouse Carwen Road Blisland Bodmin PL30 4JJ Proposal: Listed Building Consent for the lifting of slate floor, installation of underfloor heating and relaying of existing slate in exactly the same position and orientation.</p> <p>RESOLVED to support the application. Proposed Cllr Runnalls, seconded Cllr S Rundle. Unanimous.</p> <p><i>*Cllr Cross left the room*</i></p> <p>Application: PA17/02942 Applicant: Mr Mike Brookes-Sullivan Location: Manor Cottage Tregenna Road Blisland Cornwall PL30 4JD Proposal: Listed Building Consent for replacement windows, re-roofing and other various works.</p> <p>RESOLVED to support the application. Proposed Yvonne, seconded Cllr Runnalls. Unanimous.</p>	<p>Clerk to respond.</p> <p>Clerk to respond.</p>
11/17	<p>Planning Applications Decisions - Approved NOTED planning applications approved.</p> <p>Application: PA17/03087 Applicant: Mr Spittey Location: Greenbarrow Blisland Bodmin PL30 4HP Proposal: Erection of a garage</p>	
12/17	<p>Planning Applications Decisions – Refused NOTED - None.</p>	
13/17	<p>Clerk’s report NOTED the contents of the Clerk’s report (tabled).</p>	
14/17	<p>Grass Cutting and Strimming RECEIVED information regarding the grass cutting and strimming and to RESOLVED to do the following: Clerk to contact CORMAC to request stop cutting verges at Pentor. Clerk to get quote for area at Percy’s Meadow.</p> <p>Proposed Cllr Fairman, seconded Cllr Cross. Unanimous.</p>	<p>Clerk to visit site and obtain quote. Clerk to pursue re strimming.</p>
15/17	<p>Finance Report RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled).</p> <p>Proposed Cllr S Rundle, seconded Cllr Fairman. Unanimous.</p>	

16/17	<p>Appointment of Members to committees, working groups and outside bodies. The Council APPOINTED representatives as follows: Camel Trail Partnership – Cllr Y Martin. Community Network Panel – Clerk. Neighbourhood Plan Steering Group – Cllrs S Rundle, Martin, Runnalls, Cross. Councillors discussed the requirement of the Staffing Committee. The Council RESOLVED to dissolve the Staffing Committee. Proposed Cllr Rundle, seconded Cllr Runnalls. Unanimous.</p>	
17/17	<p>Code of Conduct RESOLVED to approve and adopt the updated Code of Conduct (attached). Proposed Cllr Cross, seconded Cllr Martin. Unanimous.</p>	Clerk to update and publish.
18/17	<p>Standing Orders RESOLVED to approve and adopt the unchanged Standing Orders (attached). Proposed Cllr Runnalls, seconded Cllr S Rundle. Unanimous.</p>	Clerk to update and publish.
19/17	<p>Broadcasting and Social Media Policy RESOLVED to adopt a broadcasting policy (unchanged) as required in Standing Orders. Proposed Cllr S Rundle, seconded Cllr Fairman. Unanimous.</p>	Clerk to update and publish.
20/17	<p>Statement of Internal Control and Audit RESOLVED to adopt an internal audit policy (unchanged) as required in Standing Orders and the Statement of Internal Control. Proposed Cllr S Rundle, seconded Cllr Fairman. Unanimous.</p>	Clerk to update and publish.
21/17	<p>Financial Regulations RESOLVED to approve and adopt the amended Financial Regulations. Proposed Cllr S Rundle, seconded Cllr Fairman. Unanimous.</p>	Clerk to update and publish.
22/17	<p>Temple War Memorial RECEIVED information on the above and RESOLVE whether to approve the expenditure. Discussion - questioned the need for the works to be done, who requested the alterations. Discussed as being sensitive as it is on the memorial and someone gave their life. RESOLVED that Clerk finds out more details and obtains another quote. Proposed Cllr Martin, Seconded Cllr Rununalls. Unanimous.</p>	Clerk to obtain more information and obtain another quote.
23/17	<p>Village Defibrillator RECEIVED information on the above and RESOLVED to approve the expenditure for annual maintenance. Proposed Cllr Fairman, seconded Cllr S Rundle. Unanimous.</p>	Clerk to action.
24/17	<p>Update: Constitution of the Institution Management Committee RECEIVED an update on the above. Cllr Cross has yet to have a meeting with other Committee Members (Mary Riddiford, Avril Turner, Gerry (next door),Helen Gurr. Discussed the future management and outcome of the internal audit report. Clerk to request information from Mary Riddiford for presentation at next meeting. Still concerns about the surface outside. Clerk suggested extraordinary meeting within the next 2 months which was agreed.</p>	Clerk to action.

25/17	<p>Update: Institution Management Committee finance update RECEIVED an update on the above and will be further discussed at extraordinary meeting as above.</p>	
26/17	<p>Update: Neighbourhood Development Plan RECEIVED an update on the above from Cllr Meads. Cllr Meads went to a NDP surgery and spoke with Council Officers – re where the plan is and how to get the plan back on track. Cllr Meads reported her discussions at the meeting. Take the data already collected and use templates to extract the themes. Working group needs to be re-established but in a more stable way so that work can be allocated. Update on housing needs for parish which will be sent through.</p> <p>Cllr Martin – suggested that an advert is put into the Parish Magazine to find out interest in reviving the NDP. Cllr Fairman to get email circulation list and survey outcomes and send to Cllr Meads. Set date for meeting, possibly September.</p>	Clerk to check budget reserves for NDP.
27/17	<p>Forthcoming training/events RECEIVED information from Clerk and DISCUSSED attendance. Cllrs Runnalls, Fairman, Meads to book onto Code of Conduct training.</p>	Clerk to book.
28/17	<p>Reports from Council representatives to outside bodies None.</p>	
29/17	<p>Notification of meeting/items for agenda: July 2017 NOTED any items for the next Council meeting. Replacement swing - Expenditure Councillor Expenses Pre-application discussion – Land at Tregenna Road. Twenty Mile per hour speed limit – CC Batters. Bus shelter – Painting. Budget tracking and update.</p>	
30/17	<p>Public Bodies (Admission to Meetings) Act 1960. To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p> <p>Meeting closed 20:29.</p>	