



BLISLAND PARISH COUNCIL

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Council Meeting – 13 July 2017

Minutes of the meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
31/17	<p>Persons Present/Apologies Present: Cllr Meads (Chair), Cllr Martin, Cllr Crozier, Cllr Larsen, Cllr Runnalls, Cllr Fairman, Cllr Cross, Cllr A Rundle.</p> <p>Apologies: Cllr Green and Cllr S Rundle.</p> <p>In attendance: T Burden, Parish Clerk. Chris Batters, Cornwall Councillor.</p> <p>Members of the press/public: Veronica Stansfield, John Stansfield, Jacky Adie, Alan Bibb, Barry Stearman, Rob Swan, Jean Pippard, Avril Turner, David Hillman, Hilary Grainger, Charles Whitehead, Nick Taylor, Robin Hanbury-Tenison, Lowella Hanbury-Tenison. <i>(Some members of the public entered after the meeting had commenced and their names were not recorded.)</i></p>	
32/17	<p>Receive any Declarations of Interest from Members / Dispensations RECEIVED declaration of interest from Cllr Meads in relation to item 28 a) - proposed residential development.</p>	
33/17	<p>Council Meeting: Minutes 15 June 2017 RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed with one amendment - removal 'w' from Cllr Crozier's name.</p> <p>No matters arising – NOTED. Proposed Cllr Runnalls, Seconded Cllr Crozier. Unanimous.</p> <p><i>*Change order of agenda*</i> Items 28 a) and 28 c) to be brought forward and follow item 4 – public participation. Proposed Councillor Cross, seconded Cllr Fairman. Unanimous.</p>	
34/17	<p>Public Participation RECEIVED comments from members of the public.</p> <p>Lisa Solly from Situ8 Planning (summarised) – Lisa gave an update on proposed residential development on land to south of Tregenna Road following pre-application submission to Cornwall Council. She said that Cornwall Council was supportive of development but disagrees it would be rounding off and therefore Policy 9 of the Cornwall Local Plan will be more applicable with max 10-12 properties. She further advised that they are looking at progressing it as an affordable housing scheme and holding a public consultation event and looking at access and other issues which need clarification.</p>	

<p>35/17</p>	<p>Veronica Stansfield (summarised) – Veronica spoke in relation to the proposed development at Tregenna Road (item 5) and said she was grateful that it has been moved from the closed session and felt concerned that no-one would have been involved with what was happening. Veronica asked whether a housing needs survey been carried out as recommended with previous application and said that it is a special site with many constraints.</p> <p>John Stansfield (summarised) – John commented that the 1988 application was refused and despite the policy changes that the reasons for refusal are still relevant. John provided a handout and commented on whether the benefits of the proposal outweigh the harm. John questioned whether the housing needs survey has been carried out. On permission of the Chair, Lisa Solly responded that it has not been to date but that Cornwall Council had advised that given the amount of information available, one is not required. John made further comments regarding the AONB, the potential inclusion of the meadow in the AONB and the gradient of the land.</p> <p>Hilary Grainger (summarised) – Hilary spoke in relation to the proposed development on land to the south of Tregenna Road (Item 5). Hilary agreed with the previous speakers and said that it is not appropriate for housing when other fields are available without the impact.</p> <p>Charles Whitehead (summarised) – Charles spoke in relation to the proposed development on land to the south of Tregenna Road (Item 5). He said he agreed with the previous speakers and the requirement for the housing needs survey.</p> <p>Robin Henbury-Tenison (summarised) – Robin spoke in relation to PA17/03988 and commented that it would be an intrusion onto the Moor.</p> <p><i>*Councillor Meads left the room*</i></p> <p>Proposed residential development (Land to the south of Tregenna Road)</p> <p>The councillors DISCUSSED the proposed the development on land south of Tregenna Road.</p> <p>Cllr Martin commented that she considers there is not enough information and no planning application or pre-application has yet been submitted. Cllr Runnalls agreed. Cllr Cross said that a housing needs survey should be carried out and there is a need for housing in the parish but there is not enough information at present. Cllr Martin said it was best to wait to comment until the public consultation had been carried out. RESOLVED to make no comments at present.</p> <p>Proposed Cllr Runnalls, seconded Cllr Cross. Unanimous.</p> <p><i>*Councillor Meads re-entered the room*</i></p> <p><i>*Some members of the public left the meeting*</i></p>	
<p>36/17</p>	<p>Cornwall Lieutenancy</p> <p>Cllr Meads provided information on the proposed visit of Duke and Duchess of Cornwall on Friday 21st July. Clerk advised that four more marshals needed and volunteers were requested. Cllr Runnalls agreed and Cllr A Rundle to check his availability.</p>	<p>Clerk to arrange four more marshals.</p>

37/17	<p>Cornwall Councillor's report NOTED a report from the Cornwall Councillor. CC Batters received reports concerning horse riders and safety. Cornwall Council has been contacted but cannot help. CC Batters has obtained quotes for signage £22-£24 each. CC Batters agreed to draw £100 from the Community Chest fund to contribute towards four signs for Blisland. Cllr Meads thanked CC Batters. Regarding the opening of the A30 CC Batters advised that once everything has settled, the local roads will be surveyed and any repairs will be carried out.</p>	Clerk to email CC Batters and Rosemary Stone to action.
38/17	<p>Update: Highways and Footpaths RECEIVED the following updates. Cllr Cross reported that Cross Lane is overgrown again. Cllr Runnalls reported pot holes from Tregenna Road down to Keybridge. Clerk to report to CB who will report on Council's behalf.</p>	Clerk to report to CC Batters who will report on Council's behalf.
39/17	<p>Planning Applications for Consultation RECEIVED the following Planning Applications: Application: PA17/03988 Applicant: Architectural Concepts Location: The Bishops Forum Youth Activity Centre Blisland Bodmin Cornwall PL30 4HN Proposal: Proposed continuation of outdoor water based activities on Hawks Tor Lake enhanced with the installation of an aqua park and the positioning of temporary movable buildings to use for equipment storage, office, shower and toilet facilities adjacent to existing car park area.</p> <p>Cllr Martin advised she had carried out a site visit. General discussion and concerns regarding the high visibility and highway safety in this rural location.</p> <p>On request of the Chair, the Clerk advised on the material planning considerations. Permitted by the Chair, Cornwall Councillor Batters clarified his position to the remaining members of the public as Cornwall Councillor and Chair of the East Planning Committee for Cornwall Council.</p> <p>A member of the public requested to speak but was declined by Cllr Meads who explained that the opportunity for the public to make representations on agenda items had been missed by him on this occasion.</p> <p>RESOLVED not to support the application for the following reasons: Impact on the AONB. Incompatible use of the Moor. Highway safety issues and signage. Adverse impact on nature conservation Lights in the Dark Sky designated Noise and disturbance</p> <p>Proposed Cllr Martin, seconded Cllr Crozier. Unanimous.</p> <p><i>*Remaining members of the public left the meeting*</i></p> <p>Application: PA17/05906 Applicant: Waldon Telecom Ltd Location: Land East Of Lower Hawkstor Farm Blisland Bodmin Cornwall Proposal: Prior Notification: Installation of 1 no. equipment cabinet at ground level upon the concrete base of the existing 35m lattice steel radio mast</p>	Clerk to submit comments to Cornwall Council.

40/17	<p>RESOLVED to support the application but would prefer that it was painted in green that blends in better with the landscape.</p> <p>Proposed Cllr Fairman, seconded Cllr A Rundle. Unanimous.</p> <p>Application: PA17/06112 Applicant: Mr P Sessions Location: Merrymeeting Farm Road From Hollywood Head To Race Course Road Tresarrett Blisland PL30 4QH Proposal: Two storey side extension including balcony</p> <p>Cllr Martin advised she had carried out a site visit and met the owner. Cllr Fairman printed plans which were viewed by the councillors. Cllr A Rundle questioned size of extension and limitations. Cllr Meads asked the Clerk to clarify. Clerk clarified permitted development and when planning permission may be required.</p>	<p>Clerk to submit comments to Cornwall Council.</p> <p>Clerk to submit comments to Cornwall Council.</p>
41/17	<p>RESOLVED to support the application.</p> <p>Proposed Cllr Fairman, seconded Cllr Larsen. Unanimous.</p>	
42/17	<p>Planning Applications Decisions - Approved NONE.</p>	
43/17	<p>Planning Applications Decisions – Refused NONE.</p>	
44/17	<p>PA17/04592 WITHDRAWN Applicant: Mr Lee Spencer Location: Carwen Farmhouse Carwen Road Blisland Bodmin PL30 4JJ Proposal: Listed Building Consent for the lifting of slate floor, installation of underfloor heating and relaying of existing slate in exactly the same position and orientation.</p>	
45/17	<p>Clerk’s report NOTED the contents of the Clerk’s report – verbal.</p>	
46/17	<p>Budget Update Report RECEIVED and DISCUSSED information regarding the above. Clerk presented the budget update and it was RESOLVED to remove the £250 to update the parish plan and £300 for the village clock from the earmarked reserves.</p> <p>Proposed Cllr Larsen, seconded Cllr Crozier. Unanimous.</p>	<p>Clerk to update.</p>
47/17	<p>Website RECEIVED information regarding the new website. Clerk advised that she has undertaken training and will now be managing and updating the content. Clerk advised that setting up a standing order would be more efficient as it is a recurring payment. RESOLVED to approve the expenditure and regular payments by standing order.</p> <p>Proposed Cllr A Rundle, seconded Cllr Martin. Unanimous.</p>	<p>Clerk to action.</p> <p>Clerk to action.</p>
48/17	<p>Grass Cutting and Strimming RECEIVED information regarding the grass cutting and strimming.</p>	

	<p>Cllr Cross – Reported that the phone box is not being cut and a member of the public has complained. Clerk provided quote for edging path and scarping weeds and moss from footway. RESOLVED to approve the £72+VAT. Proposed Cllr Runnalls, seconded Cllr Martin. Unanimous.</p>	<p>Clerk to action.</p>
49/17	<p>Temple War Memorial Update provided by the Clerk. Graham Montague clarified that a military historian traced the person and revealed his name should be on the memorial after it was discovered he had been buried in Pakistan. His family is from the Temple/Blisland area. Cllr Runnalls recommended that the council contacts the family. RESOLVED to contact the family and let them know about the memorial and contact Graham Montague to get additional information. Proposed Cllr Martin, seconded Cllr Fairman. Unanimous.</p>	<p>Cllr Runnalls to action.</p>
50/17	<p>Replacement Swing RECEIVED information regarding the broken swing. HC and AR fixed the swings. HC advised that new matting is needed, corrosion to the bolts on the swings, shackles and corrosion which will need to be addressed. Cllr Runnalls advised that Dave Smith can fix everything if it can be agreed that the works are required as an emergency. Cllr Runnalls recommended obtaining a quote to replace the matting but must be compliant for play area. Cllr Runnalls also reported that the swings need rubbing down and painting. RESOLVED to approve expenditure for replacement swing. Proposed Cllr Fairman, seconded Cllr Larsen. Unanimous.</p>	<p>Cllr Runnalls to obtain quote. Clerk to action payment.</p>
51/17	<p>CALC Finance and Audit Training RECEIVED information regarding the above from the Clerk who recently attended the training. She advised that she has raised a question with CALC and their VAT advisor regarding the Institute and the management structure. RESOLVED to retrospectively approve the attendance of the Clerk and to approve the expenditure. Proposed Cllr Rundle, seconded Cllr Martin. Unanimous.</p>	<p>Clerk to action payment.</p>
52/17	<p>Finance Report RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding. Proposed Cllr Cross, seconded Cllr Fairman. Unanimous.</p>	<p>Clerk to action payments.</p>
53/17	<p>Councillor Expenses To RECEIVE and DISCUSS information regarding the above. Cllr Meads recommended this item be DEFERRED until next meeting. Proposed Cllr Fairman, seconded Cllr Martin. Unanimous.</p>	
54/17	<p>Electoral Review of Cornwall RECEIVED information regarding the above. Cllr Fairman volunteered to look at the review in more review and provide a draft response for the Council.</p>	<p>Cllr Fairman to send draft response to</p>

	<p>RESOLVED to receive Cllr Fairman's draft and approve the final response by email. Proposed Cllr Rundle, seconded Cllr Martin. Unanimous.</p>	Clerk for circulation.
55/17	<p>Cornwall Council Planning Policy Consultations RECEIVED information and agreed for individuals to respond as appropriate.</p>	
56/17	<p>2017 Off-Street Consolidation Order RECEIVED information regarding the above. No action required.</p>	
57/17	<p>Speed Limit – 20mph RECEIVED and DISCUSS information regarding the above. Cllr Cross commented that unless traffic calming is introduced, the speed limit will not be changed and proposed to get some signs. Cllr Meads discussed where signs can be located. Cllr Cross advised approach the Department of Transport Cllr Larsen advised to explore writing on the road. Cllr Crozier commented that there is much talk relating to wider scheme across the country for 20mph. Cllr Cross recommended that it is forwarded to CC Batters to ask him for his assistance. RESOLVED to contact CC Batters to ask for his assistance. Proposed Cllr Martin, seconded Cllr Cross. Unanimous.</p>	Clerk to email CC Batters.
58/17	<p>Update: Constitution and Finance Report of the Institution Management Committee RECEIVED an update on the above. and RESOLVE a course of action. Cllr Cross provided a financial statement provided by the treasurer. Reported that the Dante Concert was successful. Extraordinary meeting scheduled for next Tuesday 18th July and AGM the following Thursday 20th July. Clerk clarified the need to sort the terms of reference of the management committee and the need for regular reporting as the current arrangements are not appropriate. Clerk advised she will contact Chair/Secretary of the committee. Another financial report and the draft constitution/terms of reference to be presented to the Full Council at the August meeting.</p>	Clerk to progress.
59/17	<p>Update: Neighbourhood Development Plan (NDP) RECEIVED an update on the above from Cllr Meads. The Neighbourhood plan had started well and then stalled and was now being revisited, using the information from the survey to feed into the NDP template under the appropriate headings. After this has been completed, another public consultation meeting can be held presenting all the previous survey data and recruit new members onto a new Steering Group. Cllr Meads advised that at that point further help from Cornwall Council would be needed to set it out and further progress the plan would be requested. Further updates will be provided and next meeting of interested councillors will be on 3rd August to continue to populate the template with information from the public consultation. Cllr Meads requested new members for the NDP steering group from the community and emphasised that it is about progressing the plan and not reviewing/revisiting everything at each meeting.</p>	
60/17	<p>Forthcoming training/events RECEIVED information and to DISCUSSED attendance. Code of conduct training. Cllr Fairman to go to Cardinham Code of Conduct Training for small charge.</p>	Clerk to action.

61/17	<p>Reports from Council representatives to outside bodies Noted – None.</p>	
62/17	<p>Notification of meeting/items for agenda: August 2017 NOTED items for the next Council meeting. Cllr Runnalls – drain is blocked in field. Land drain too small needs to be attended to. Councillor expenses (deferred).</p>	
63/17	<p>Public Bodies (Admission to Meetings) Act 1960. To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p>	
64/17	<p>RECEIVED information about tender submissions and RESOLVED to accept the tender that has been submitted by Downton Forestry Services. Proposed Cllr Cross, seconded Cllr Martin. Unanimous.</p>	<p>Clerk to action.</p>