



BLISLAND PARISH COUNCIL

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Council Meeting – 10 August 2017

Minutes of the meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
65/17	<p>Persons Present/Apologies Present: Cllrs Meads (Chair), Martin (Vice-Chair), Crozier, Fairman, Green, Larsen, Runnalls.</p> <p>Apologies: None.</p> <p>In attendance: T Burden, Parish Clerk; Cornwall Councillor Chris Batters; 8 members of the press/public: Alan Rowe, Alan Bibb, Ingrid Bibb, Catherine Morris, John Stansfield, Veronica Stansfield, Victoria Edward-Collins, Charles Edward-Collins.</p>	
66/17	<p>Receive any Declarations of Interest from Members / Dispensations Cllr Larsen declared an interest in planning applications PA17/06046 and PA17/06306.</p>	
67/17	<p>Resignation of Councillor Cross Received an email from Councillor Cross resigning from the Council and the Institute Management Committee. The Clerk and the Chair advised that they have both written to him to express thanks for his work and commitment during his time as a Councillor for Blisland Parish Council. Clerk advised about vacancy for Council. Cllr Martin asked if this would be discussed in closed session. Clerk advised not required to be discussed in closed session but an item on the next agenda.</p>	Clerk to action
68/17	<p>Council Meeting: Minutes 13 July 2017 Clerk reminded Councillors of the correspondence received, questioning the draft minutes and the legitimacy of what was said by Lisa Solly from Situ8 Planning. Cllr Runnalls questioned this and the Clerk advised that the minutes are to record Council decisions but extra information was included as good practice. Clerk advised that it is not the purpose of the minutes to question whether or not what is said is true, but to record it.</p> <p>It was RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed. No matters arising from the Minutes.</p> <p>Proposed Cllr Martin, seconded Cllr Fairman. Unanimous.</p>	

69/17	<p>Public Participation RECEIVED comments from members of the public.</p> <p><i>*Cllr Larsen left the room*</i></p> <p>Mr Rowe – Spoke in relation to PA17/0630, to request support for agricultural dwelling at Lower Penstroda.</p> <p>Major Edward-Collins spoke in relation to PA17/06406 and outlined his reasons for applying for planning permission. He wishes to retire but remain living on the site to support his son and family who will take over the business.</p> <p><i>*Cllr Larsen re-entered the room*</i></p>	
70/17	<p>Cornwall Councillor’s report NOTED a report from the Cornwall Councillor (CC) Chris Batters. CC Batters advised that the highways issues reported by the Clerk have been identified and will be programmed for next week. Meadow Plash/Percy’s Meadow will be treated and cleared as a priority. A30/Temple/Cardinham – CC Batters approached CORMAC and Highways England regarding the poor condition of the roads. Agreed to a meeting at Chy Trevail, Bodmin on 14th September. Attendees are to bring a list of works that need to be carried out. CC Batters wanted to allow sufficient time for the defects to appear hence the September meeting. CC Batters commented that the royal visit went incredibly well and it was great to see so many people out to meet them. He added it was a shame about the Church path which he said he may well have been able to fix had he known about it.</p>	
71/17	<p>Update: Highways and Footpaths Cllr Martin reported that Fourwinds to Crossroads have been blasted. Cllr Fairman reported a low hanging branch on way in from the top of the village and Cllr Larsen and Cllr Runnalls agreed to investigate this.</p>	Cllrs Larsen and Runnalls to investigate.
72/17	<p><i>*Agenda item brought forward*</i></p> <p>20mph speed limit Cornwall Councillor Chris Batters spoke about 20mph speed limit. He said it is not as straight forward, mainly due to the cost involved. Cornwall Council does not financially support it as almost all villages want them and that a road traffic order to make it can cost £3,000-£7,000. He advised that most successful schemes come as a result of S106 monies which are used to fund things such as this. Also, a feasibility study needs to be carried out beforehand which costs approx. £1,500. Speed checks can be carried out by in the experience of CC Batters in his other parishes (accompanied by Police). There is little evidence of speeding of any note. Also, there are enforceability issues. He concluded that it may be the case that it is something that has to be lived with although it is a difficult subject. Cllrs Runnalls and Fairman questioned whether advisory signs could be put up followed by general discussion about road safety in the village and recent accidents. Cllr Meads asked whether ‘slow’ signs in the road could be repainted as they have worn away and CC Batters advised that they could be.</p> <p><i>*Cllr Larsen left the room*</i></p>	
73/17	<p>Planning Applications for Consultation Application: PA17/06046 Applicant: Mr Major Charles FT Edward-Collins Location: Land North Of Trewardale Access To Trewardale Blisland Bodmin Cornwall PL30 4HS</p>	

	<p>Proposal: Outline planning permission with all matters reserved: Sustainable residential single dwelling</p> <p>Clerk provided clarification on what an outline application is and the policy context. There was discussion about the principal, lack of information submitted, design and materials, proximity to the grade II* listed building. Cllr Martin advised she had carried out a site visit and encouraged others to do the same for future applications.</p> <p>The Parish Council RESOLVED to support this application if there is evidence of an essential need of the business for the occupier to live in that specific location as outlined in policy 7 of the Cornwall Local Plan (2010-2030).</p> <p>Proposed Cllr Runnalls, seconded Cllr Martin – Unanimous.</p>	
74/17	<p>Application: PA17/06306 Applicant: Mr M Rowe Location: Land NNW Of Penstroda Barn Waterloo Bodmin Cornwall PL30 4JU Proposal: Application for Outline Consent for Construction of a detached single storey agricultural dwelling with attached single garage with all matters reserved.</p> <p>Cllr Martin advised that she had carried out a site visit and considered there is need for on-site support for the welfare of animals. Cllr Green sought clarification from the applicant regarding whether the neighbours have objected and was advised that they had not. Cllr Meads advised on the evidence of essential need required.</p> <p>The Parish Council RESOLVED to support this application if there is evidence of an essential need of the business for the occupier to live in that specific location as outlined in policy 7 of the Cornwall Local Plan (2010-2030).</p> <p>Proposed by Cllr Martin, seconded Cllr Crozier. Unanimous.</p> <p><i>*Cllr Larsen entered the room*</i></p>	Clerk to respond.
75/17	<p>Application: PA17/07064 Applicant: Mr and Mrs Peter Bennett Location: Lavethan Mill Tresarrett Blisland Bodmin Cornwall PL30 4QG Proposal: Construction of a new garage</p> <p>Cllr Martin advised she had carried out a site visit and Cllr Runnalls provided clarification on the proposed materials advising it will be constructed from block and clad with timber. Cllr Martin advised that planning permission has been granted before for other structures, which has now expired.</p> <p>The Parish Council RESOLVED to support the application. Proposed Cllr Runnalls, seconded Cllr Fairman. Six in favour, one abstention, Cllr Larsen.</p>	Clerk to respond.
76/17	<p>Planning Applications Decisions - Approved NOTED planning applications approved. PA17/06112 APPROVED Applicant: Mr P Sessions Location: Merrymeeting Farm, Tresarrett Blisland PL30 4QH Proposal: Two storey side extension including balcony.</p>	

77/17	<p>Planning Applications Decisions – Refused NOTED planning applications refused. None.</p>	
78/17	<p>Clerk’s report NOTED the contents of the Clerk’s report (tabled).</p>	
79/17	<p>Finance Report RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled).</p> <p>Proposed Cllr Larsen, seconded Cllr Green. Unanimous.</p>	
80/17	<p>Institute Management Committee The Clerk updated the Council on the recent Institute Management Committee meeting attended and accompanied by Cllr Meads and Green. The Clerk outlined the proposed ‘Terms of Reference’. Cllr Green volunteered to be appointed to the management committee following the resignation of Cllr Cross. Cllr Larsen questioned the Parish Council input and considered that perhaps this is being superimposed on to the Institute Management Committee. Clarification was provided from the Chair outlining that there is no desire to interfere but it is a Council owned asset which is being paid for and maintained by the Council and as highlighted by the Auditor, must be properly managed and included in the Annual Return. The Clerk informed the Council that the current Chairman, Charles Whitehead, had advised that he was considering a co-chairmanship with Mary Riddiford which was discussed by the Council.</p> <p>Cllr Martin asked if the Parish Council has a key to the Institute. The Clerk advised she holds a key and will get another one cut for the Chair.</p> <p>It was RESOLVED to adopt the new terms of reference, appoint a new member to the committee and retain the current chairmanship arrangement with a single Chairman, but with the recommendation that a Vice-Chair be appointed if necessary.</p> <p>Proposed Cllr Fairman, seconded Cllr Crozier. Unanimous.</p>	<p>Clerk to inform Chairman of IMC.</p>
81/17	<p>Issues arising from A30 roadworks Cllr Meads advised of the meeting on 5th September at 2pm Chy Trevail, Bodmin. Cllr Meads also noted that it is now a T junction so there is no slip road when pulling onto the A30 and said that the benefit to the parish has dropped due to that when they had the opportunity to have a slip road onto the A30.</p> <p>There was general discussion regarding the highway alterations. Cllr Meads advised that she and Vice-Chair are attending the meeting and any further comments should be emailed to Cllr Meads who will take them to the meeting.</p>	
82/17	<p>Surfacing outside of the Institute Cllr Meads updated that it is becoming worse and has not been sorted. Cllr Runnalls advised that he obtained quote some months ago to have it tarmac covered with a trench and soak away. Cllr Green questioned whether the Parish Council could ask Kier but Cllr Runnalls advised they have been approached but already declined. Cllr Runnalls advised that he will obtain some more quotes.</p>	<p>Cllr Runnalls to obtain further quotes.</p>
83/17	<p>Councillor Expenses Cllr Green asked whether Councillors claim expenses. Cllr Meads advised that being such a small Council, Councillors do not claim.</p>	

84/17	<p>Drainage in the field behind the public conveniences Cllr Runnalls advised he needs to cover the exposed drain that was previously excavated due to blocked drains.</p>	
85/17	<p>Royal Visit – Friday 21st July Clerk advised slideshow of images is now on the Council’s website. Cllr Meads requested letters of thanks to the marshals and St. Breward carnival committee. She thanked Cllrs Crozier and Runnalls and the Clerk for her hard work.</p>	Clerk to send thank you letters.
86/17	<p>Update: Electoral Review of Cornwall Cllr Fairman provided a draft response which circulated to all Councillors, agreed and submitted by the Clerk to the Electoral Review Commission. An acknowledgement has been received.</p>	
87/17	<p>Update: Defibrillator maintenance RECEIVED an update from the Clerk. Company which were going to monitor it has advised it cannot due to the type of cabinet. An invoice from AED Heart Safe for ‘annual monitoring’ of the defibrillator which is charged at £378.00 for 2017-2018 has been received. Clerk has telephoned AED Heart Safe requesting a report outlining the monitoring and maintenance and was advised that the fee covers a 24/7 monitoring service ensuring continual connection, electricity and temperature so that the ambulance service can open the box in the event of an emergency.</p> <p>Discussion over whether there are other companies who could monitor and maintain it and who needs training.</p>	
88/17	<p>Update: Temple War Memorial Cllr Runnalls has spoken with Richard Nankivell who doesn’t know who the person is. Cllrs Runnalls advised he spoke to Henry Kendall who said there is a fund at Temple which could possibly be used to pay for the change. Cllr Runnalls agreed to speak with Graham Montague or David Atwell.</p>	Cllr Runnalls to continue with.
89/17	<p>Update: Neighbourhood Plan Cllr Meads read a statement providing an update. Next meeting to be on 21st August 2017 to continue putting survey information into the template. Cllr Green commented following planning training and the weight given to Neighbourhood Development Plans.</p> <p>Cllr Crozier decided not to continue as does not feel the investment is justified and will be overridden by wider government agendas. Cllr Meads advised that there is a workshop/surgery on Thursday 14th September at Chy Trevail, Bodmin.</p> <p>Cllr Meads suggested a meeting on 21 September 2017 to update residents and members of the steering group, and to recruit new members to work on producing the plan. Cllr Fairman advised she has email list of contacts from previous working group so can send notification to them.</p>	Clerk to produce notice/poster for circulation and website.
90/17	<p>Forthcoming training/events Cllrs Larsen and Fairman to book onto planning training. Cllr Meads Chair emphasised that all members should attend the planning training.</p>	Clerk to book.
91/17	<p>Reports from Council representatives to outside bodies None.</p>	

92/17	<p>Notification of meeting/items for agenda: September 2017 Councillor vacancy.</p>	
93/17	<p>Public Bodies (Admission to Meetings) Act 1960. RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p>	
	<p>Proposed Cllr Runnalls, seconded Cllr Green. Unanimous.</p>	
94/17	<p>Staff Appraisals</p> <p>The Clerk informed the council that the appraisal for the cleaner has been carried out 10/08/2017. Clerk advised that the cleaner does not have an up to date contract, which was discussed during the appraisal, so the Clerk will work on addressing this as soon as possible. An up to date job description was produced and it was agreed that the cleaner will complete a monthly cleaning record sheet which will detail the dates, times and duties carried out, as well as any general comments regarding the toilets and the institute.</p> <p>The Clerk reminded the Council that her 26 week trial period finishes on 1st October so it was recommended to set the date for the appraisal to be before the October meeting.</p> <p>Meeting closed 21:30</p>	<p>Clerk to pursue</p> <p>Date to be agreed.</p>