



BLISLAND PARISH COUNCIL

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Council Meeting – 14 September 2017

Minutes of the meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
95/17	<p>Persons Present/Apologies Present: Cllrs Meads (Chair), Martin (Vice-Chair), Crozier, Fairman, Green, Larsen, S Rundle, Runnalls.</p> <p>Apologies: None received.</p> <p>In attendance: T Burden, Parish Clerk; Cornwall Councillor Chris Batters; 6 members of the press/public: Veronica Stansfield, John Stansfield, Jean Pippard, Charles Whitehead, Edith Carey, Mary Pope.</p>	
96/17	<p>RECEIVED request from Cllr Meads regarding the reordering of the agenda, RESOLVED to approve the reordering. Proposed by Councillor Martin and seconded by Cllr Fairman to reorder the agenda. Unanimous.</p>	
97/17	<p>Receive any Declarations of Interest from Members / Dispensations Cllr Fairman – Planning application – Leave the room.</p>	
98/17	<p>Council Meeting: Minutes 10 August 2017</p> <p>It was RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed. No matters arising from the Minutes.</p> <p>Proposed Cllr Crozier, seconded Cllr Martin. Unanimous.</p>	
99/17	<p>Cornwall Councillor's report NOTED a report from the Cornwall Councillor (CC) Chris Batters. Signpost on the green – Reported but unsure if replaced yet. Underground water leak at Waterloo dealt with. Successful Community Chest donations to Post Office, Institute and Council. Slow signs at Trewint Hill – top and bottom ones now going to be repainted.</p> <p><i>*Cllr Runnalls entered the meeting*</i></p> <p>Meeting held in Chy Trevail regarding works following the A30. Generally a successful meeting. Helland to Tresarrett road to be resurfaced but unsure when and not as a result of the meeting. Cllr Batters read a statement regarding the electricity pole along Tregenna Road. He said that the issue has finally been amicably and satisfactorily resolved. The pole is to be removed and taken under the road and that Western Power has agreed to finance the additional work.</p>	

100/17	<p>Public Participation</p> <p>RECEIVED comments from members of the public.</p> <p>Veronica Stansfield thanked Cllr Batters for his statement regarding the electricity pole at Tregenna Road. She asked that the Parish Council, when responding to planning consultations, ask that planning condition be imposed so that service supply cables are installed underground. By permission of the Chair, Mrs Stansfield provided a written report to Council which was given to the Clerk.</p> <p>Mrs Pippard spoke in relation to the electricity pole along Tregenna Road and reinforced what Mrs Stansfield said. She added that the LPA cannot be relied upon to consider where the services go. She requested the Parish Council consider the impact on the environment when considering planning applications.</p> <p>Charles Whitehead spoke to relay a request from Gerry Sutton at Post Office. The village bunting is worn out and would like to know if that Council would consider replacing it.</p> <p>Mr Whitehead also advised that the trees along Tregenna Road have been cut down. He said he was surprised other roads, that are more dangerous, have not been addressed. Specifically, the road from Treadwardale to A30 and road from Tresarrett to Wadebridge where there is a lot of overhanging. CC Batters responded by permission of the Chair advised that the tree officer is usually on site at the request of Cornwall Councillor and that he knew nothing of these proposed works and apologised.</p>	
101/17	<p>Institute Management Committee (IMC)</p> <p>RECEIVED information on the above.</p> <p>Clerk summarised the points in the Institute update.</p> <p>Clerk advised regarding the minimum spend. This had been outlined in the 'Terms of Reference' as being £100 and there would be no requirement for further approval from the Council to spend money from grants where the proposal had been previously approved by the council.</p> <p>Art and craft exhibition – great success.</p> <p>Track hanging and damp wall. Reported by Mary Riddiford. To be monitored.</p> <p>New charges for the hire of the institute – proposal will be brought forward for consideration by the Council.</p> <p>Date and events for next year have been published. Clerk advised this has been added to the Parish Council website under the Institute tab.</p> <p>Maximum occupation of the institution – Clerk advised that this information is not held on any records but that there is guidance available. Clerk agreed to provide the Chair of the IMC with this information and assist if required.</p> <p>Grant from community chest from Cllr Batters – Publicity leaflets are to be printed in the near future.</p> <p>Annual carols around the Christmas tree – IMC has agreed to arrange it for this year but Chair of the IMC considers it should be a village event and should not fall to one organisation to organise it every year. General discussion followed regarding the event including who should provide pasties, mulled wine, music and carol sheets. Mrs Carey spoke on permission of the Chair and advised that, historically, the council had donated £20 towards expenses but that it was rarely used. Some concern was expressed that if different organisations have input, it would become confusing and as the IMC is a committee of the Council, it is not separate.</p> <p>Cllr Runnalls suggested that IMC continue it with additional help from Councillors.</p> <p>External light has been given to the IMC and would like it to be installed in time for the carol concert – Clerk advised that as the Institute is a grade II listed building, this would require listed building consent. The preparation of</p>	

102/17	<p>the application would involve some cost, despite the actual submission to the LPA being free of charge. The consideration process of a listed building consent would take approximately 8 weeks from submission so it would not be possible to have the light in place in time for the carol concert.</p> <p>RESOLVED that the Institute Management Committee would host the annual carol concert with additional help from members of the Parish Council as a joint event. Proposed Cllr Green, seconded Cllr Runnalls. Unanimous.</p> <p>Cllr S Rundle raised a question regarding the sale of the village field referred to the August IMC minutes to Charles Whitehead. She asked why it was discussed during an IMC meeting and not during a Parish Council meeting. Mr Whitehead responded that whilst not an IMC issue, it had been reported and brought up for discussion. Cllr S Rundle further asked about the money being split between village organisations. Mr Whitehead advised that he had since found out there is a gymkhana committee who have the money and will decide what to do with it.</p>	
103/17	<p>Electricity pole on land adjacent to Rose Cottage, Tregenna Road RECEIVED and DISCUSSED information on the above.</p> <p>Discussed and agreed with the issues raised during the public participation by Mrs Stansfield and Mrs Pippard. Cllr Meads advised that the focus on that application was more about access and an assumption that the services would be installed underground. Cllr Meads further advised that the PC can raise these issues when consultations are received. It was RESOLVED that the PC will be mindful of this when considering future applications, especially with new developments. Proposed Cllr Green, seconded Cllr Larsen. Unanimous.</p>	
104/17	<p>Village Clock and Noticeboard RECEIVED and DISCUSSED information on the above.</p> <p>Cllr Meads discussed clock for Institute which has been previously considered as a result of the Parish Plan. Price quoted was £2,500 and it was resolved by the Parish Council not to proceed as it was not considered to be a good use of public money. Cllr Crozier asked if any other suppliers had been explored. Cllr Runnalls suggested if any spare money, it should be used to resurface the outside of the Institute. Cllr Green asked whether separate funds could be raised. Cllr Martin emphasised the requirement for the resurfacing outside of the institute. Clerk advised that funds could be raised through the precept if considered appropriate. Cllr Meads asked for clarification of what type of noticeboard from Mr Whitehead. Mr Whitehead advised that in approximately 2005 members of the village voted for a village information noticeboard. Cllr Green asked how many noticeboards there currently are. It was identified that there are noticeboards that the Village Hall, Shop and Institute. It was agreed there are sufficient noticeboards in the village.</p>	
105/17	<p>Update: Highways and Footpaths Cllr Larsen commented on the footpath cutting. Cllr Runnalls reported a tree underneath the bridge at Keybridge. CC Batters advised he has reported it. CC Batters to report. Meeting on 30th August – A30 meeting – attended by Cllr Meads and Cllr Martin. No slip roads due to overall package costs of project and T junctions are acceptable onto a dual carriageway; sightlines and signage to be reviewed. Kier agreed to put up the signage for horses. Also raised the painted slow</p>	

	<p>signs on the road at Waterloo. Other issues also raised which are being considered.</p> <p>Cllr Green reported that outside 'Little Place', Cassacawn Lane is prone to regular flooding due to the catch pit not being sited at the lowest point and poor maintenance.</p> <p><i>*Cllr Fairman left the room*</i></p> <p>106/17 Planning Applications for Consultation</p> <p>RECEIVED the following Planning Applications: Application: PA17/08161 Applicant: Mr J Jones Location: Temple Fishery Temple Bodmin Cornwall PL30 4HW Proposal: Change of use of land for use by touring caravans (Max.10) and camping.</p> <p>Discussed the application, the implication of the visual impact, impact on the AONB, access and expansion of local business.</p> <p>Cllr Runnalls proposed that the application should be supported to support the local business. (The proposal was not seconded and therefore not carried.)</p> <p>Cllr Meads made a further proposal not to support the application due to the impact on the AONB and its prominence from the A30. Seconded by Cllr Green. Four votes for, one against, two abstentions.</p> <p>Further discussion as to whether the Parish Council would want the application to be determined by the planning committee should the case officer be minded to recommend the application for approval. The majority agreed it should be determined by the planning committee.</p> <p>CC Batters spoke on permission of the Chair and advised that if it goes to Committee, then a member of the PC must attend.</p> <p><i>*Cllr Fairman entered the room*</i></p> <p>107/17 Planning Application Decisions - Approved NOTED planning applications approved. PA17/07064 - Construction of new garage – Lavethan Mill, Blisland</p> <p>108/17 Planning Application Decisions – Refused NOTED planning applications refused. PA17/06046 – Outline planning permission with all matters reserved for sustainable residential single dwelling – Trewardale, Blisland</p> <p>109/17 Councillor Vacancy DISCUSSED the above and RESOLVED to advertise the vacancy. Cllr Martin concerned that Temple is not represented. Proposed Cllr Fairman, seconded Cllr Green. Unanimous.</p> <p>110/17 Clerk’s report NOTED the contents of the Clerk’s report (verbal).</p> <p>111/17 Defibrillator maintenance and monitoring RESOLVED to retrospectively APPROVE expenditure for the annual monitoring and maintenance fee of £378.00. Proposed Cllr Crozier, seconded Cllr Green. Unanimous.</p> <p>112/17 Surfacing outside the Institute and access to public conveniences To RECEIVE information, DISCUSSED the above.</p>	<p>Clerk to report to CC Batters to investigate.</p> <p>Clerk to respond to LPA</p>
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	<p>Acknowledgement that the resurfacing is becoming more urgent. Cllr Runnalls provided a quote for and spoke to another contractor about brick paving. Clerk advised of issue accessing the toilet with a mobility scooter and the closer on the door, which Cllr Runnalls advised the closer can be altered. Clerk to email specification for works to Cllr Meads and Martin. Cllr Runnalls advised that there is a need to dig a trench behind the Christmas tree and put in soakaway behind. Cllr Runnalls to organise soakaway including quote.</p> <p>RESOLVED to progress works to improve surface outside of the institute include the provision of a soakaway as a matter of urgency.</p> <p>Proposed Cllr Runnalls, seconded Cllr Fairman. Unanimous.</p>																									
113/17	<p>Access to Institute RECEIVED information on the above.</p> <p>Clerk received a complaint regarding access to institute for users of wheel chairs and mobility scooters. Visited site with concerned parties and identified the issue. Councillor Martyn sourced a folding ramp and a further visit with the concerned party was carried out. Ramp was tested and considered suitable. To be left in the Institute by the door for use when necessary. Clerk relayed thanks for the swift action from the user, and Cllr Martin in particular for sourcing the ramp.</p> <p>RESOLVED to APPROVE payment of £10 for the purchase of a ramp to allow for inclusive access.</p> <p>Proposed Cllr Fairman, Cllr Crozier. Unanimous.</p>																									
114/17	<p>Finance Report</p> <p>RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding:</p> <table border="0" data-bbox="284 1115 1359 1370"> <tr> <td>£124.00</td> <td>HMRC</td> <td>PAYE&NI</td> </tr> <tr> <td>£647.74</td> <td>Wages</td> <td>All staff</td> </tr> <tr> <td>£12.00</td> <td>ICT Connect</td> <td>Website subscription</td> </tr> <tr> <td>£10.00</td> <td>Mrs Y Martyn</td> <td>Repairs & maintenance</td> </tr> <tr> <td>£47.83</td> <td>South West Water Business</td> <td>Utilities</td> </tr> <tr> <td>£842.40</td> <td>Lanhydrock Garden Services</td> <td>Grass cutting</td> </tr> <tr> <td>£240.00</td> <td>Grant Thornton</td> <td>External auditor</td> </tr> <tr> <td>£378.00</td> <td>AED Locator South West Ltd</td> <td>Annual defibrillator fee</td> </tr> </table> <p>Proposed Cllr Crozier, seconded Cllr Larsen. Unanimous.</p>	£124.00	HMRC	PAYE&NI	£647.74	Wages	All staff	£12.00	ICT Connect	Website subscription	£10.00	Mrs Y Martyn	Repairs & maintenance	£47.83	South West Water Business	Utilities	£842.40	Lanhydrock Garden Services	Grass cutting	£240.00	Grant Thornton	External auditor	£378.00	AED Locator South West Ltd	Annual defibrillator fee	
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115/17	<p>Update: Blisland War Memorial</p> <p>RECEIVED further information on the above. Clerk clarified it is not Temple as previously discussed but actually Blisland War Memorial. It was RESOLVED not take any further action unless requested of the Council by the family.</p> <p>Proposed Cllr Martin, seconded Cllr Green. Five votes for, two against.</p>																									
116/17	<p>Update: Community Chest Application</p> <p>RECEIVED further information on the above. £100 received from CC Batters' Community Chest Fund. Further discussion regarding the proposed siting and locations of the signs and poles.</p> <p>After much discussion, Clerk advised that the signs would require planning permission, whether on public or private land. Cllr Meads summarised the reason for asking CC Batters for the grant towards the signs after identifying riders and traffic. Cllr Meads thought they would be standard highway type signs.</p>																									

	<p>It was RESOLVED that the Clerk will explore whether any planning permission is required and to report back at next meeting including what size and design the signs are and the price and availability of poles.</p> <p>Proposed Cllr Martin, Seconded Cllr Fairman. Unanimous.</p>	<p>Clerk to action.</p>
<p>117/17</p>	<p>Update: Neighbourhood Plan RECEIVED an update on the above from Cllr Meads. Cllrs Meads and Martin met on 21st August and spent time updating survey from the initial survey. Further omissions were identified and additional questions to be included in draft form to provide more information. Cllr Meads and Cllr Martin met with NDP Team in Chy Trevail on 14th September to discuss current position and work carried out to date. There are new template additions and updates available. Cllr Fairman requested clarification regarding the cost of an additional questionnaire. Cllr Meads could not provide that information. Update meeting on Thursday 28th September in the Institute at 7pm.</p>	
<p>118/17</p>	<p>Forthcoming training/events RECEIVED information and DISCUSSED attendance. Camel Trail Partnership meeting – Cllr Martin to attend.</p>	
<p>119/17</p>	<p>Reports from Council representatives to outside bodies None. Cllr Martin and Cllr Crozier attended the village 'meet and greet'. Cllr Crozier highlighted the benefits of social media and communicating with hard to reach groups.</p>	
<p>120/17</p>	<p>Notification of meeting/items for agenda: 12th October 2017 Budget update. Renewal of bunting.</p>	
<p>121/17</p>	<p>Public Bodies (Admission to Meetings) Act 1960. To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: None.</p> <p>Meeting closed: 21:28</p>	