



BLISLAND PARISH COUNCIL

Parish Clerk: Tammy White BA (Hons), MSc, PGDip

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Council Meeting – 8 February 2018

Minutes of the meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
25/18	<p>Persons Present/Apologies Cllrs Meads (Chair), Martin (Vice-Chair), Crozier, Green, Fairman, Larsen, Stirling, and Runnalls.</p> <p>Tammy White, Clerk; Cornwall Cllr Chris Batters; three members of the public.</p>	
26/18	<p>To Receive any Declarations of Interest from Members / Dispensations RECEIVE any Declarations of Interest from Members. To RESOLVE to grant any requests for Dispensation in line with the Code of Conduct 2012 if appropriate.</p> <p>Disclosable Pecuniary Interest - Cllr Crozier - Agenda item 5 – Leave the room.</p>	
27/18	<p>Council Meeting: Minutes 11 January 2018 RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed. NOTED any matters arising from the Minutes – None.</p> <p>Proposed Cllr Green, seconded Cllr Crozier. Unanimous.</p> <p><i>*Cllr Crozier left the room*</i></p>	
28/18	<p>Public Participation RECEIVED comments from three members of the public.</p> <p>Member of the public 1 - Spoke in relation to and raised concerns regarding the works carried out to the rear of the property at 2 Church Close, Blisland. (A hand out was provided to councillors by member of the public 1 on the permission of the Chair.)</p> <p>Member of the public 2 – Spoke in relation to and raised concerns regarding the works carried out to the rear of the property at 2 Church Close, Blisland.</p> <p>Member of the public 3 – Spoke in relation to and raised concerns regarding the works carried out to the rear of the property at 2 Church Close, Blisland.</p>	

<p>29/18</p>	<p>Cllr Meads advised that complaints should also be directed to Cornwall Council.</p> <p>Works at 2 Church Close RECEIVED information and DISCUSSED the canopy and raised deck area at 2 Church Close.</p> <p>It was RESOLVED that the Parish Council will write to the enforcement officer to relay the concerns received, and to request to be kept updated on the matter.</p> <p>Proposed Cllr Green, seconded Cllr Stirling. 6 in favour, 1 against. Carried.</p>	<p>Clerk to action.</p>
<p>30/18</p>	<p>Cornwall Councillor's report NOTED a report from the Cornwall Councillor.</p> <p>Cllr Batters advised that he has spoken with a Senior Planning Officer in Cornwall Council and advised he will follow it through as parishioners/parish council wishes.</p> <p>Clerk clarified permitted development classes.</p> <p>*Cllr Crozier entered the room*</p> <p>Flooding on road from Pengelly to Whitecross – Reported to CORMAC. Disabled spaces – Cllr Batters clarified current position in light of the recent media coverage. Bin collections – Received a request to retain weekly bin collections from a local resident – CC Batters agreed to support. Electoral review – Blisland will remain as it is now. To be renamed 'Bodmin rural'. Lanhydrock will no longer be part of the network.</p> <p>Cllr Martin – raised concerns regarding the conflicts of town and rural areas and different needs of the areas.</p>	
<p>31/18</p>	<p>Update: Highways and Footpaths RECEIVED the following updates any updates:</p> <p>Cllr Fairman - Potholes towards Temple – very large. Temple junction, towards Blisland, before Bradford.</p> <p>Cllr Green – More potholes developing near Trewardale.</p> <p>Cllr Runnalls – Near the telephone box, by the large monument stone. Flooding and excess surface water.</p> <p>Flooding on road at Pengelly to Whitecross – Reported by CC Batters.</p>	
<p>32/18</p>	<p>Community Chest Grant RECEIVED information on the above and RESOLVE a course of action where necessary.</p> <p>Cllr Batters advised that may have some money left in the community chest but that the deadline for applications is very soon, so Clerk should contact Rosemary Stone as soon as possible.</p> <p>It was RESOLVED that the parish council would apply for the additional funding for the shortfall of £102.00 for the horse signs. In the event that this was no longer available, the parish council agreed to spend £102.00 from its</p>	<p>Clerk to action.</p>

<p>33/18</p>	<p>funds to make up the shortfall and then claim from the community chest fund when it is available again in April 2018.</p> <p>Proposed Cllr Martin, seconded Cllr Green. 6 in favour, 1 against, 1 abstention. Carried.</p> <p><i>*Cornwall Cllr Batters left the meeting*</i></p> <p>Planning Applications for Consultation RECEIVED the following Planning Applications:</p> <p>Application: PA18/00503 Proposal: Variation of Condition 3 of Application Reference Number: PA11/04838 dated 20th September 2011 to include holiday letting/full-time carer. Location: Merrifield Preceptory Access To Merrifield Temple Bodmin Applicant: Mr Anthony Hillier HET Investments Ltd.</p> <p>RESOLVED to respond that the parish council has no objections to this application.</p>	<p>Clerk to send response.</p>
<p>34/18</p>	<p>Proposed Cllr Runnalls, seconded Cllr Fairman. 5 in favour, 2 against, 1 abstention. Carried.</p> <p>Application: PA18/00418 Proposal: Regularisation of internal as built changes to the approved drawings for Planning Permission: PA11/04838 for a barn conversion and restoration of attached derelict cottage. The changes are summarised as follows: 1. Removal of defective internal cross wall. 2. replacement of defective timber roof trusses to the main barn. 3. Change of layout to the approved annex. 4. A mostly collapsed wall in the old cottage part between main part and the outshut has not been re-built but left open plan. Location: Merrifield Preceptory Temple Bodmin PL30 4HW Applicant: Mr Anthony Hillier HET Investments Ltd</p> <p>RESOLVED to send the following response: The parish council is very dissatisfied that works have been carried out without first gaining the necessary listed building consent, which is a criminal offence. The parish council is concerned that this may set a precedent. In this case, the parish council considers it has no option other than to be guided by Cornwall Council's Conservation Officer in respect of the suitability of the works.</p> <p>Proposed Cllr Green seconded Cllr Crozier. Unanimous.</p>	<p>Clerk to send response.</p>
<p>35/18</p>	<p>Application: PA18/00419 Proposal: Listed building consent for regularisation of internal as built changes to the approved drawings for Listed Building Consent PA11/03581 for a grade 2 listed barn conversion and restoration of attached derelict cottage. 1. Removal of defective internal cross wall. 2. Replacement of defective timber roof trusses to the main barn. 3. Change of layout to the approved annex. 4. A mostly collapsed wall in the old cottage part between main part and the outshut has not been re-built but left open plan. Location: Merrifield Preceptory Access To Merrifield Temple Bodmin Applicant: Mr Anthony Hillier HET Investments Ltd</p> <p>Cllr Meads highlighted the need for all Councillors to thoroughly look at all planning applications prior to the meeting.</p>	

	<p>RESOLVED to send the following response: The parish council is very dissatisfied that works have been carried out without first gaining the necessary listed building consent, which is a criminal offence. The parish council is concerned that this may set a precedent. In this case, the parish council considers it has no option other than to be guided by Cornwall Council's Conservation Officer in respect of the suitability of the works.</p> <p>Proposed Cllr Crozier, seconded Cllr Green, Unanimous.</p>	<p>Clerk to send response.</p>
36/18	<p>Planning Applications Decisions - Approved None.</p>	
37/18	<p>Planning Applications Decisions – Refused None.</p>	
38/18	<p>Institute Management Committee RECEIVED information on the above.</p> <p>Discussion regarding the condensation issue and need for secondary glazing.</p> <p>RESOLVED to:</p> <p>APPROVE the £150.00 from institute funds for the banner.</p> <p>NOT APPROVE expenditure to purchase a dehumidifier now, but Cllr Meads will research and consider the possibility of having a more industrial system which may be more efficient.</p> <p>AGREED to prepare an application for LBC for the installation of the secondary glazing.</p> <p>Cllr Runnalls to ensure that the extractor is working properly – electrician to check.</p> <p>Decorating to be reviewed when the condensation issues have been addressed.</p> <p>Cllr Martin to contact the tarmac contractors to discuss the water pooling issues along the front of the building.</p> <p>Data protection – Clerk to speak with CW directly.</p> <p>Proposed Cllr Fairman, seconded Cllr Martin. Unanimous.</p>	<p>Clerk to respond.</p>
39/18	<p>Transparency Code – Website Compliance RECEIVED information on the above.</p> <p>Clerk advised of the report regarding the above and requirement for compliance.</p>	<p>Clerk to action.</p>
40/18	<p>Clerk's report NOTED the contents of the Clerk's report (tabled and summarised below)</p> <p>Insurance – Clerk to action. Debit card – To be added to current account. Tourism leaflets – Cllr Crozier volunteered to assist and to liaise with Sarah Sims.</p>	

	<p>Printing – General reduction in printing due to duplication. Clerk requested by members to print plans for meetings.</p> <p>Training – Update on recent minutes and agenda training by CALC – very informative.</p> <p>Toilets & Institute – Clerk maintaining in absence of cleaner.</p> <p>Councillor vacancies – Confirmation from Cornwall Council that no election has been requested so two councillor vacancies should now be filled.</p> <p>Institute – Bank mandate change updated and awaiting completion.</p>	
41/18	<p>Institute Resurfacing and Drainage Works Retrospectively APPROVED the payment totalling £2,301 for the above.</p> <p>Proposed Cllr Fairman, seconded Cllr Runnalls. Unanimous.</p>	
42/18	<p>CALC Training Invoice APPROVED the expenditure and payment totalling £60 for the Agenda and Minutes training, attended by the Clerk.</p> <p>Proposed Cllr Runnalls, seconded Cllr Crozier. Unanimous.</p>	Clerk to process.
43/18	<p>Website Domain Renewal APPROVED the expenditure and payment totalling £11 for www.blislandparishcouncil.co.uk domain for 1 year.</p> <p>Proposed Cllr Fairman, seconded Cllr Green. Unanimous.</p>	Clerk to process.
44/18	<p>Finance Report RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled).</p> <p>Proposed Cllr Larsen, seconded Cllr Fairman. Unanimous.</p>	Clerk to process.
45/18	<p>Streetlighting and Dark Sky Designation RECEIVED information and DISCUSSED proposal by Cllr Crozier to trial a pilot scheme for turning off 6 street lights to the south of the green, from midnight to 4am.</p> <p>Cllr Martin – would prefer to consult with the community before commencing the pilot scheme.</p> <p>RESOLVED to accept the proposal and progress the pilot scheme.</p> <p>Proposed Cllr Crozier, seconded by Cllr Larsen. 7 in favour, 1 against. Carried.</p>	Clerk and Cllr Crozier to discuss how to progress.
46/18	<p>Update: Neighbourhood Plan RECEIVED an update on the above.</p> <p>Cllr Meads provided an update – funding will be applied for from next tranche of funding from April.</p> <p>Meeting date to be agreed and circulated by Cllr Meads.</p>	Cllr Meads to circulate date.
47/18	<p>Forthcoming training/events RECEIVED information and DISCUSSED attendance.</p> <p>Neighbourhood Plan Surgery 7th March – Chy Trevail Dark Skies Jamaica Inn 15th February.</p>	
48/18	<p>Reports from Council representatives to outside bodies None.</p>	

49/18	<p>Notification of meeting/items for agenda: 8th March 2018 Cllr Green - Superfast Broadband and support for Temple and wider area.</p> <p>Public Bodies (Admission to Meetings) Act 1960. RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p> <p>Proposed Cllr Fairman, seconded Cllr Crozier. Unanimous.</p> <p>Cleaner Vacancy RECEIVED information, DISCUSSED and RESOLVED to recruit for a new cleaner for 10 hours per month at the National Living Wage (£7.83 from April 2018).</p> <p>Proposed Cllr Martin, seconded Cllr Runnalls. 7 in favour, 1 against. Carried.</p> <p>Meeting closed at 21:26</p>	Clerk to progress.
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