



BLISLAND PARISH COUNCIL

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Council Meeting – 8 March 2018

Minutes of the meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

| Ref | | Action |
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| 52/18 | <p>Persons Present/Apologies Cllrs Meads (Chair), Martin (Vice-Chair), Crozier, Green, Fairman, Stirling, and Runnalls.</p> <p>Tammy White, Clerk; Cornwall Cllr Chris Batters; 3 members of the public.</p> | |
| 53/18 | <p>To Receive any Declarations of Interest from Members / Dispensations RECEIVED any Declarations of Interest from Members.</p> <p>Cllr Crozier - Disclosable Pecuniary Interest – Agenda item 2 Church Close – Leave the room. Cllr Stirling – Agenda item 9 – Leave the room. Cllr Green – Agenda item 9 – Leave the room.</p> | |
| 54/18 | <p>Council Meeting: Minutes 8 February 2018 RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed. NOTED any matters arising from the Minutes – None.</p> <p><i>*Cllr Larsen joined the meeting*</i></p> <p>Proposed Cllr Crozier, seconded Cllr Stirling. Unanimous.</p> | |
| 55/18 | <p>Public Participation RECEIVED comments from members of the public.</p> <p><i>*Cllr Runnalls entered the meeting*</i></p> <p><i>*Cllr Crozier left the room when it was identified that the member of the public was speaking in relation to 2 Church Close.*</i></p> <p>Member of the public 1 – Spoke on behalf of himself, another member of the public and the Parochial Church Committee, regarding application PA18/01380 at 2 Church Close. In summary, the member of the public outlined the harm caused by the structure and the wider designated historic area, including the setting of the grade I listed Church.</p> | |

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| | <p>Member of the public 2 – Spoke in relation to application PA18/01380 at 2 Church Close. In summary the member of the public raised concern over the impact of the new structure on the churchyard and its users.</p> <p><i>*Cllr Crozier entered the room*</i></p> | |
| 56/18 | <p>The Role of the Parish Council and the Planning Process RECEIVED information on the above.</p> <p>Clerk presented a 'Planning Briefing Note for Councillors' to clarify the role of the parish council in the planning process. The 'Local Council Planning Protocol' from Cornwall Council was also presented. It was agreed this would be uploaded to the parish council website for Councillors and members of the public.</p> | Clerk to update website. |
| 57/18 | <p>Cornwall Councillor's report NOTED a report from the Cornwall Councillor.</p> <p>Cllr Batters reported that he received a phone call regarding Four Winds junctions on A30 closed without any notice – Cllr Batters followed this up and there was a breakdown in communications between the contractors. Due to be open again by 22nd March.</p> <p>Keybridge – Roads flooded – Reported</p> <p>Leak at Denham House – Likely to be a SWW issue so being referred by Cornwall Council.</p> <p>Cllr Green – No sign at the top of Trewint Hill so didn't know that the road was closed at the A30.</p> | |
| 57/18 | <p>Update: Highways and Footpaths RECEIVED any updates.</p> <p>White wooden sign to Waterloo, just before the 'Salt Box', has still not been fixed.</p> <p>Planning Applications for Consultation RECEIVED the following planning applications:</p> | CC Batters to report to Cornwall Council. |
| 58/18 | <p>Application PA18/00349 Proposal Listed building consent to convert barn to 3 bedroom cottage as per lapsed application Number PA10/03869 Location West Penstroda Waterloo Bodmin PL30 4HL Applicant Mr Tim Baker</p> <p>The parish council supports this application. Proposed by Cllr Fairman, seconded Cllr Green. Unanimous.</p> | Clerk to submit response. |
| 59/18 | <p>Application PA18/01039 Proposal Renovation of barn into 3 bedroom cottage as per lapsed application number PA10/03867 Location West Penstroda Waterloo Bodmin PL30 4HL Applicant Mr Tim Baker</p> <p>The parish council supports this application. Proposed by Cllr Martin, seconded Cllr Crozier. Unanimous.</p> <p><i>*Cllr Crozier left the room*</i></p> | Clerk to submit response. |

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| 60/18 | <p>Application PA18/01380 Proposal Retrospective addition of single-storey Glass Canopy and replacement decking to rear of property Location 2 Church Close Blisland Bodmin PL30 4JB Applicant Mr And Mrs Harris</p> <p>Proposed by Cllr Martin that the parish council supports the application. No seconder. Not carried.</p> <p>The parish council RESOLVED to send the following response:</p> <p>The parish council objects to this structure due the impact in this highly designated area, within the close proximity of the grade I listed church, and also the ambience of the grave yard. It is considered that the canopy has an adverse effect on the setting of the grade I listed church. The original planning consent removed the permitted development rights, and this demonstrates the importance of ensuring development is sympathetic to its surroundings.</p> <p>Proposed Cllr Fairman, seconded Green. 6 in favour, 1 against. Carried.</p> <p><i>*Cllrs Stirling and Green left the room.*</i></p> | Clerk to submit response. |
| 61/18 | <p>Planning Application, Appeal and Enforcement Decisions NOTE planning outcomes:</p> <p>APPLICATIONS: PA17/11552 - Land West Of Lower Bradford Blisland Bodmin Cornwall PL30 4LF Proposal: Variation of condition 2 (plans condition) of application no. PA16/06740 dated 08/09/16 to allow material amendments to the design of the barn conversion – Refused.</p> <p>ENFORCEMENT: EN18/00078 2 Church Close, Blisland, Bodmin, Cornwall, PL30 4JB – Alleged construction of a large structure to the rear of the property – Closed – Planning application received.</p> <p>APPEALS: PA16/12208 – Land adjacent to Cassacawn Road, Blisland - Appeal dismissed. Costs allowed.</p> <p><i>*Cllrs Crozier, Green and Stirling entered the room*</i></p> | |
| 62/18 | <p>Annual Parish Meeting DISCUSSED and agreed that the meeting will be held on Wednesday 18th April 2018 – Village Hall – 6pm.</p> | Clerk to progress and book venue. |
| 63/18 | <p>Local Maintenance Partnership RECEIVED information, DISCUSSED and RESOLVED to accept the LMP grant and agreed to it put to tender. Proposed Cllr Stirling, seconded Cllr Larsen. Unanimous.</p> | Clerk to send response to CC and advertise tender. |
| 64/18 | <p>Institute Management Committee Clerk advised that there is no Institute report this month and reported that the arts and crafts exhibition will be taking place over the Easter bank holiday weekend.</p> | |

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| | <p>Clerk and Cllr Martin both received clarification from a committee member regarding the hot water provision. Cllr Runnalls advised it is instant so draws when needed.</p> <p>Cllr Meads – updated on proposed dehumidifier and awaiting a response from a museum conservation officer she has consulted.</p> <p>External surfacing and maintenance – Cllr Runnalls spoken to tarmac contractor – he will come out to have a look at it. Cllr Runnalls to contact him again to arrange convenient date and time.</p> <p>Cllr Runnalls spoke to glazing company and whilst secondary glazing may improve it but won't solve the problem. Cllr Runnalls to contact electrician to check if the extraction system is working. Clerk advised that an institute committee member had heard the extraction unit working in the main room.</p> | <p>Cllr Meads to pursue.</p> <p>Cllr Runnalls to meet contractor.</p> <p>Cllr Runnalls to check extractor.</p> |
| 65/18 | <p>Clerk's report NOTED the contents of the Clerk's report and agreed the following: Clerk to research new software and appropriate office cabinet; Clerk's holiday provision and payment arrangements; Internal audit to be carried out by Cllrs Crozier and Martin – date, time and location to be advised by the Clerk in due course.</p> | <p>Clerk to action.</p> <p>Clerk to advise.</p> |
| 66/18 | <p>Data Protection Act and General Data Protection Regulation 2018 Clerk provided a briefing sheet in advance of the new GDPR which becomes effective in May 2018. Clerk outlined the impact this is likely to have on the parish council.</p> | |
| 67/18 | <p>Mobile Phone Contract Renewal Clerk outlined potential for saving on the mobile phone contract down to £10.50. It was RESOLVED to approve this change to the mobile phone contract. Proposed Cllr Fairman, seconded Cllr Crozier. Unanimous.</p> | <p>Clerk to action.</p> |
| 68/18 | <p>Superfast Broadband Availability in the Parish DISCUSSED the above. On permission of the Chair, a member of the public advised that people in Temple pay for satellite broadband. There is potentially a grant for households for broadband but more information is required. Cllr Green suggested that further information to be brought forward when it becomes available.</p> | |
| 69/18 | <p>The Great British Spring Clean and Litter Pick DISCUSSED the above and agreed to arrange a litter pick. Cllr Crozier volunteered to organise and advise Clerk of date and time. Cllrs Green, Larsen and Stirling agreed to help. Chair allowed member of the public to speak– he advised that Temple also normally arrange a litter pick.</p> | <p>Cllr Crozier to arrange and advise Clerk.</p> |
| 70/18 | <p>Finance Report Clerk provided a budget expenditure update and bank reconciliation for February 2018. RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled). Proposed Cllr Fairman. Seconded Cllr Runnalls. Unanimous.</p> | <p>Clerk to action.</p> |

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| 71/18 | <p>Update: Dark Skies Pilot Cllr Crozier provided an update. She has a contact within Cornwall Council regarding the pilot. The technology exists to turn down street lights so Cllr Crozier will continue to liaise with Cornwall Council.</p> | Cllr Crozier to continue to pursue. |
| 72/18 | <p>Update: Neighbourhood Plan Cllr Meads - Nothing to update. Waiting for the new financial year to explore grants available.</p> | |
| 73/18 | <p>Forthcoming training/events None.</p> | |
| 74/18 | <p>Reports from Council representatives to outside bodies None.</p> | |
| 75/18 | <p>Notification of meeting/items for agenda: 12th April 2018 Superfast Broadband Dark Skies – Update</p> | |
| 76/18 | <p>Co-option of new Councillors RECEIVED information the above.</p> | |
| | <p>Graham Montague made a short statement outlining why he would like to be considered for co-option.</p> | |
| | <p>RESOLVED to co-opt Graham Montague onto the parish council. Proposed Cllr Martin, seconded Cllr Green. 7 in favour, 1 abstention. Carried.</p> | |
| 77/18 | <p>Declaration of Acceptance of Office for all co-opted Councillors. RECEIVE signed Declaration of Acceptance for Office forms for co-opted Councillor Graham Montague.</p> | |
| 78/18 | <p>Public Bodies (Admission to Meetings) Act 1960. To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p> | |
| | <p>Proposed Cllr Runnalls, seconded Cllr Crozier. Unanimous.</p> | |
| 79/18 | <p>Cleaner Vacancy Applications and Interview Shortlisting RECEIVE information, DISCUSSED and RESOLVED to re-advertise the vacancy.</p> | Clerk to action and progress. |
| | <p>Proposed Cllr Stirling, seconded Cllr Green. 6 in favour, 1 against, 2 abstentions. Carried.</p> | |
| | <p>Meeting closed: 20:43</p> | |