



# BLISLAND PARISH COUNCIL

Parish Clerk: Tammy White BA (Hons), MSc, PGDip

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## Council Meeting – 11<sup>th</sup> April 2019

Minutes of the Meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
85/19	<p><b>Persons Present/Apologies</b>  <b>NOTED</b> persons present: S Meads (Chair), C Crozier (Vice-Chair), K Dickin, A Green, S Larsen, K Lowden, G Montague, B Runnalls, L Spencer, M Stirling.            T White - Clerk            5 members of the public.            Apologies received from Cornwall Councillor Chris Batters.</p>	
86/19	<p><b>Declarations of Interest from Members / Dispensations</b>  <b>RECEIVED</b> one Declaration of Interest from Cllr Lowden in relation to decorations on the village green – to leave the room when discussed. No dispensations were applied for or granted.</p>	
87/19	<p><b>Council Meeting: Minutes 14<sup>th</sup> March 2019</b>  <b>RESOLVED</b> that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed.             Proposed Cllr Runnalls, seconded Cllr Larsen. Unanimous.</p>	
88/19	<p><b>Public Participation</b>  <b>RECEIVED</b> comments from one member of the public.   <i>*Cllr Lowden left the room*</i>             Member of the public 1 – Spoke in relation to the decorations on the village green. Following letter from Council regarding the requirement for their removal, a questionnaire was left in the shop and the pub asking whether people wanted the decorations to remain. 137 signatures received along with comments – all positive. Acknowledged previous concerns regarding the stakes. Requested clarification on why the Council objects to them. This could be an opportunity to listen to what people want and to find a solution.</p>	
89/19	<p>Clerk received and retained questionnaire responses – hard copies to be returned to member of the public when copied.   <b>Decorations on the Village Green</b>            Discussion regarding the decorations. Further input received from members of the public by the permission of the Chair.   <b>RESOLVED</b> to allow decorations on the Village Green subject to the following conditions:             Maximum of 20 decorations at any time.            Decorations must be appropriate and seasonal.            No decorations are to be sited on the green opposite the Church, near the Edgar Rowe memorial stone or the WW1 memorial panel.            Decorations should be sited considerately and around the base of the trees.</p>	

Decorations must be of wooden construction and this must include the fixing (which is to be rounded and not sharp).  
Each decoration must not be no larger than 10 inches/25 cm.  
The Parish Council reserves the right to remove them at any time and the Council will require the removal them at certain times, but advanced notice will be provided.  
Communications regarding the decorations are to go through nominated member of the public and Cllr Stirling.

Proposed Cllr Crozier, seconded Cllr Montague. Unanimous.

*\*Cllr Lowden entered the room\**

90/19 **Cornwall Councillor's report**

CC Batters informed that there was nothing to report but that he is pleased that the Neighbourhood Development Plan is back up and running.

91/19 **Highways and Footpaths**

Cllr Runnalls - Potholes at Kerrow – towards Delphi  
Cllr Spencer – New signage to St. Breward – Not in keeping.  
(Clerk provided context and history regarding the replacement signs.)  
Clerk to report relevant matters to Cllr Batters.

92/19 **Planning Applications for Consultation**

**RECEIVED** the following Planning Applications and **RESPONDED** to the Local Planning Authority accordingly:

Application: PA19/02134  
Proposal: [Certificate of Lawful Development for Existing Use as a dwelling without compliance with restrictive agricultural occupancy condition](#)  
Location: Gawns Lodge Blisland Bodmin Cornwall  
Applicant: Mrs P I Davey

**RESOLVED** that the Council has no comments in respect of this application

Proposed Cllr Dickin, seconded Cllr Stirling. Unanimous.

93/19 **Planning, Appeals and Enforcement Decisions**

Update next month as system was down.

94/19 **Clerk's report**

Clerk's written report was noted.

95/19 **Institute Management**

Council received information from the Chair of the management committee and discussed reviewing the availability of the Institute. It was agreed that they do not wish to change the current booking availability of the building.

96/19 **SLCC Membership Renewal**

**RECEIVED** information and **RESOLVED** to renew the membership and the payment of £122.00.

Proposed Cllr Lowden, seconded Cllr Crozier. Unanimous.

97/19 **CALC Membership Renewal**

**RECEIVED** information and **RESOLVED** to renew the membership and the payment of £288.46.

Proposed Cllr Montague seconded Cllr Crozier. Unanimous.

98/19 **Internal Councillor Audit**

**RECEIVED** information on the above – noted.

99/19 **Finance Report**

**RECEIVED** the monthly finance report, bank reconciliation and Clerk timesheet, to **RESOLVED** to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled) and to **APPROVED** the use of the debit card to make payments on the payment schedule, where expenditure has already been approved (if necessary).

	<p>Proposed Cllr Crozier, seconded Cllr Spencer. Unanimous.</p> <p>100/19 <b>Village Directional Signage</b>  <b>RECEIVED</b> information on the above and <b>DISCUSSED.</b></p> <p>Cllr Meads – provided examples of signage that may be appropriate in the Village – specifically the Village Hall.</p> <p><b>RESOLVED</b> to agree the principle of signage for the village businesses etc. Cllr Crozier to progress and report back with designs and costings.</p> <p>Proposed Cllr Runnalls, seconded Cllr Green. Unanimous.</p> <p>101/19 <b>Bisland Neighbourhood Development Plan</b>  <b>RECEIVED</b> an update on the above from Cllr Dickin.</p> <p>Establish steering group terms of reference (TOR) at the next meeting – Tuesday 16<sup>th</sup> April – Institute.  TOR to be signed off by the Parish Council in May 2019 meeting.  Communications – Would like to utilise the existing parish mailing list but need to reach people more directly.  Confirmation of Cllr membership of steering group – Cllr Meads, Cllr Dickin, Cllr Green, Cllr Larsen.  Cllr Meads invited member of the public and steering group to make a comment – He commented that the NDP could take 3-4 years to achieve. A lot of commitment required. Communications fundamental to taking the project forward. Questioned the extent of the plan area – current designation covers the whole parish.</p> <p><i>*Member of the public left the meeting*</i></p> <p>102/19 <b>Update: Tourism Development Project Grant</b>  <b>RECEIVED</b> an update on the above.</p> <p>Cllr Meads spoke with Bodmin Town Council regarding the funding.  Also, spoken to Parc Signs regarding a tourism panel and advised of some costings.  Cllr Runnalls suggested using an artist to create it on the side of the bus shelter.  Cllr Green – Suggested leaflet of local walks.</p> <p>Cllr Meads to speak further with Parc Signs.</p> <p>103/19 <b>Update: Litter Pick</b>  Cllr Crozier submitted all necessary information for litter pick on Easter Saturday 20<sup>th</sup> April 2019. 10:30am at the corner of Church Close. Cllr Meads to cover Trewint Hill.  Cllr Montague advised Temple will undertake their own litter pick.</p> <p>104/19 <b>Update: Village Street Lighting</b>  Cllr Crozier has provided information to residents who have also been successful in getting lights dimmed.</p> <p>105/19 <b>Update: Defibrillator Training</b>  Clerk provided an update regarding response received from HeartSafe AED Locator.</p> <p>Clerk to request copy of maintenance contract.</p> <p>106/19 <b>Forthcoming training/events</b>  Road Safety and Community Speed engagement event 14<sup>th</sup> May – NCH, Truro – 09:30-13:30.</p> <p>107/19 <b>Reports/Feedback from Councillors from training/external bodies</b></p> <p>Cllr Meads – Provided feedback on the Cornwall Council 'Meet the planners' session for the new delivery area 5.</p> <p>108/19 <b>Notification of meeting/items for agenda: 9<sup>th</sup> May 2019</b>  Members to notify Clerk.</p>	
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109/19	<p><b>Public Bodies (Admission to Meetings) Act 1960.</b> <b>RESOLVED</b> that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p> <p>Proposed Cllr Runnalls, seconded Cllr Crozier. Unanimous.</p>	
110/19	<p><b>Clerk Appraisal</b> <b>RECEIVED</b> information on the Clerk's appraisal from the Chair and noted.</p>	
111/19	<p><b>Complaint</b> <b>RECEIVED</b> information on the above, <b>DISCUSSED</b> and <b>RESOLVED</b> that Clerk is to write to the relevant body to express concerns as reported.</p>	
	<p>Meeting closed 21:15</p>	

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