



BLISLAND PARISH COUNCIL

Parish Clerk: Tammy White BA (Hons), MSc, PGDip, CiLCA

Treglens
Limehead
St. Breward
Bodmin
PL30 4LU

Tel: 07540 380531
clerk@blislandparishcouncil.co.uk
www.blislandparishcouncil.co.uk

Council Meeting – 11th July 2019

Minutes of the Meeting of the Council held at The Manor Suite, Blisland Village Hall on the above date.

Ref		Action
173/19	<p>Persons Present/Apologies</p> <p>Persons present: Cllrs Runnalls, Green, Spencer, Lowden, Stirling, Dickin, Crozier, Meads. T White – Clerk</p> <p>Absent - Cornwall Councillor Chris Batters</p> <p>Apologies received from Cllr Montague and Cllr Larsen.</p>	
174/19	<p>Declarations of Interest from Members / Dispensations</p> <p>None.</p> <p>Council Meeting: Minutes 13th June 2019 RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed (attached).</p> <p>Proposed – Cllr Stirling, seconded – Cllr Dickin. Unanimous.</p>	
175/19	<p>Public Participation</p> <p>RECEIVED comments from one member of the public.</p> <p>Spoke regarding the weeds at meadow plash. Residents concerned about the pavement on the right hand side on the way up. Now unpassable and in their opinion, now a health and safety hazard. CC no budget and now handed over to the PC. Now a jungle and unsafe and unsightly.</p>	
176/19	<p>Cornwall Councillor’s report</p> <p>CC Batters not present and no written report sent.</p>	
177/19	<p>Highways and Footpaths</p> <p>Update from Cllr Green. Footpath survey report to be included on August agenda. Cllr Spencer highlighted the online reporting for potholes on CC website.</p>	
178/19	<p>Planning, Appeals and Enforcement Decisions</p> <p>PA19/02410 - Reserved matters application for access, appearance, landscaping, layout and scale following outline approval PA16/11923 for erection of a detached agricultural dwelling with attached single garage Land North Of Merrifield Old Temple Road Temple Bodmin Cornwall PL30 4HW - Approved</p> <p>PA19/01889 - Construction of an agricultural storage building - Stokeley Farm Blisland Bodmin PL30 4HJ - Approved</p>	

179/19	<p>Clerk's report None.</p>
180/19	<p>Planning Applications for Consultation RECEIVED the following Planning Applications and RESPONDED to the Local Planning Authority accordingly:</p> <p>Application PA19/05044 Proposal Removal of outbuilding and erection of replacement building for use as self contained annexe for ancillary and holiday letting uses, together with associated works. Location Merrymeeting Farmhouse, Tresarrett, Blisland PL30 4QH Applicant Mr Steve Tarling</p> <p>RESOLVED to respond as follows: The Parish Council supports this application in line with the Cornwall Council annexe guidance document and would request that a condition is imposed to ensure the building is used ancillary to the main dwelling and as holiday accommodation only, and not as an unrestricted dwelling. The Parish Council noted the issue raised by a member of the public regarding the foul drainage and would like this to be addressed.</p> <p>Proposed Cllr Runnalls, Seconded Cllr Green. Unanimous.</p>
181/19	<p>Q1 Budget Update RECEIVED information on the above.</p> <p>Cllr Crozier enquired about general reserves and Clerk provided clarification.</p> <p>Cllr Dickin informed that Cllr Montague will update regarding Temple telephone box at the next meeting.</p>
182/19	<p>Institute Management Report received from Charles Whitehead and previously circulated regarding the proposed new heaters and the costings.</p> <p>RESOLVED to approve the purchase and installation of the new heaters as set out.</p> <p>Proposed Cllr Green, seconded Cllr Lowden. Unanimous.</p>
183/19	<p>Finance Report RECEIVED the monthly finance report, bank reconciliation and Clerk timesheet, RECEIVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding (tabled) and APPROVED the use of the debit card to make payments on the payment schedule, where expenditure has already been approved (if necessary). Proposed Cllr Crozier, seconded Cllr Spencer. Unanimous.</p>
184/19	<p>Standing Orders RECEIVED information and RESOLVED to adopt the above. Proposed Cllr Crozier, seconded Cllr Spencer. Unanimous.</p>
185/19	<p>Financial Regulations RECEIVED information and RESOLVED to adopt the above. Proposed Cllr Lowden seconded Cllr Stirling. Unanimous.</p>
186/19	<p>Debit Card Use Policy RECEIVED information and RESOLVED to adopt the above policy. Proposed Cllr Dickin, seconded Cllr Green. Unanimous.</p>
187/19	<p>Compliment from Visitor Clerk read the email from a recent visitor to the village complimenting the village and how well maintained it is.</p>
188/19	<p>Weeds at Meadow Plash Letter received from residents of Meadow Plash regarding weeds along the road and pavement.</p>

	<p>Cllr Lowden suggested the Council writes a letter to Cllr Batters on behalf of the residents, and request him to take it up with Cornwall Council again. This was RESOLVED as an agreed course of action.</p> <p>Proposed Cllr Lowden, seconded Cllr Green. Unanimous.</p>	
189/19	<p>Trees on Village Green Cllr Crozier provided update. One tree missed off the schedule and some low hanging branches. Cllr Crozier has contacted CORMAC.</p> <p>Clerk advised not to carry out any further works outside of agreed schedule as trees are protected in the Conservation Area.</p> <p>Clerk to write to CORMAC following Cllr Crozier's previous correspondence to request an update.</p> <p>Proposed Cllr Spencer, seconded Cllr Crozier Unanimous.</p>	
190/19	<p>Broken Swing on Village Green RECEIVED information on the above, DISCUSSED and RESOLVED to retrospectively approve expenditure of £192 for replacement swing. Cllr Runnalls agreed to install.</p> <p>Proposed Cllr Lowden, seconded Cllr Runnalls. Unanimous.</p>	
191/19	<p>Councillor Portfolios RESOLVED to agree the portfolios as set out. Proposed Cllr Dickin, seconded Cllr Green. Unanimous.</p> <p>Clerk to send confirmation of portfolios to members.</p>	
192/19	<p>UPDATE: Village Directional Signage Cllr Crozier provided an update – quote received after approaching 4 companies. No luck with local companies. Cllr Crozier to continue to get information and quotes.</p>	
193/19	<p>UPDATE: Maintenance of Peverell's Cross Quote received for £15.00 to be carried out when the footpath cutting is undertaken.</p> <p>RESOLVED to approve the expenditure. Proposed Cllr Dickin, seconded Cllr Green. Unanimous.</p>	
194/19	<p>UPDATE: Blisland Neighbourhood Development Plan RECEIVED an update on the above. Money from the ear marked reserves to pay for the printing of the questionnaires - £312.00. Questionnaires printed and ready 12/07 to be hand delivered to every household from next week, and collected or dropped to the shop. Posters going up. Thanks from Chair Cllr Dickin to John Stansfield and Pete Keen for their work on the questionnaire. Two weeks to complete and return.</p> <p>Still looking for an agency to process the information. Clerk provided update from enquiries made. Results will help determine the key themes of the plan, provide evidence and support the policy development. Cllr Dickin provided an update. Discussion regarding GDPR – Cllr Lowden raised concerns.</p> <p>Box in the shop to be arranged and sealed so returned information is secure.</p> <p>Social media presence - Cllr Dickin to speak with Cllr Crozier. Update in parish magazine – Cllr Dickin to provide monthly questionnaire to keep it fresh in people's minds.</p> <p>Next steps – when some data analysis has taken place, hold surgeries and events to engage with the community. Go along to other stakeholder groups to find out if there are any issues.</p>	

	<p>Landscape architect to come along regarding landscape assessment. Katherine Statham to attend the next NDP meeting.</p> <p>Cllr Dickin to work on project plan.</p>	
195/19	<p>UPDATE: Clean Cornwall Grant No update received to date – Cllr Crozier to pursue.</p>	
196/19	<p>UPDATE: Tourism Development Project Grant Cllr Meads still working on a street plan and graphics for the map. Ongoing.</p>	
197/19	<p>Polling Districts and Polling Places Review - stage 2 consultation Noted - No comments.</p>	
198/19	<p>Planning for Coastal Change Chief Officer Planning Advice Note consultation Noted.</p>	
199/19	<p>Forthcoming training/events Code of conduct training – all members (except Cllr Lowden) to attend. Cllr Spencer to attend.</p>	
200/19	<p>Reports/Feedback from Councillors from training/meetings/external bodies Cllr Meads – Attended Community Network Panel Meeting on 10th July 2019 and gave an update. Highways grant in the 2020 listing – 30mph extension.</p>	
201/19	<p>Notification of meeting/items for agenda: 8th August 2019 Footpath survey Temple telephone box Sleepers in parking area along Tregenna Road Cllr Spencer sent apologies for next meeting.</p>	
202/19	<p>Public Bodies (Admission to Meetings) Act 1960. RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Proposed Cllr Runnalls, seconded Cllr Lowden. Unanimous.</p>	
203/19	<p>Locum Clerk/RFO Cover RECEIVED information regarding the above, DISCUSSED and RESOLVED to approve the terms as set out. Proposed Cllr Crozier, seconded Cllr Green. Unanimous. Meeting closed 20:35.</p>	