

BLISLAND NEIGHBOURHOOD PLAN

Steering Group Minutes

Date of meeting : 21 May 2019
Time: 1900
Location: Blisland Institute
Attendees: Karen Dickin (chair) Stephanie Meads, Anne Green, John Stansfield, Pete Keen,
Apologies: Sheila Larsen, Lynne Clayton

1. Review of housing needs information

PK reported information obtained from Cornwall Council Affordable Housing Team. As at end April 2019 there are only 3 households in Blisland Parish registered with Homechoice and 0 with Help to Buy. This is a substantial fall from January 2019 when the figure was 12 and may be partly explained by a countywide review of the register by the Homechoice Team in which they asked households to either renew or remove their names from the register. The number may increase if more renewals are registered in the coming months.

There was discussion that, even if the numbers increase slightly, the need is likely to be modest in number and does not indicate the need for development on a large scale during the plan timeframe.

2. Communications Approach

PK proposed that face to face communication is needed in order to engage the community in the next questionnaire to ensure a good return rate and views representing the whole community. A few volunteers have already come forward who would be prepared to cover areas to hand deliver the next survey and explain the purpose of the NDP. This approach was agreed.

The preliminary explanation of the NDP to accompany the survey needs to be short so as maintain interest. It was also agreed to offer a prize draw to encourage returns.

JS stated that it is an important principle that communication is on behalf of the parish council and that therefore official documents should be on the BPC website. JS offered to undertake the updating of the page content if he can be given access.

In addition to the face to face contact with the community, it was agreed to ask people to sign up for regular email updates. JS has GDPR software to send out large group emails and maintain a list. Blisland webmaster to be asked to assist by asking *Blisland Info* mail recipients if they will be prepared to sign up for NDP email updates.

Producing the plan will need active involvement from a wider group. A few people had been approached as previously discussed but no one as yet willing to join the Steering Group. Some people however have indicated that they would be prepared to help on specify tasks.

Action: PK to approach contact re gathering of prizes for the draw.

KD to ask parish clerk to allow JS access to the NDP page

JS to set up community email group for NDP update

3 Settlement boundary

Previous survey largely focussed on allocation of sites for development and affordable housing. However, rather than identification of specific sites, central NDP team have suggested that settlement boundary may be a more suitable approach for Blisland and there was discussion on where this might be drawn. A proposal could then be included in the next survey to get views from community.

As the AONB status and conservation area status of the parish is important, this could be supplemented in the plan by appropriate building design guidance

Action: SM to draw up a boundary proposal and rationale to discuss at the Cornwall Council NDP surgery 14 June

4 Community survey

The group reviewed survey approach of other parishes. It needs a simple front page along the lines of communication tabled by PK.

Suggestion for survey to cover the following areas:

What people value (to evidence whatever is decided in the way of design guidance)

Demographic information (to provide background)

Housing Needs

Transport and parking (issues for a rural community)

Prize draw

Action: KD to circulate a draft survey for comment.

5. Design Criteria

Postponed to next meeting

6. Dates for future meetings

Agreed to change dates to 3 weekly to maintain momentum.

New dates:

Tues 11 June

Tues 2 July

Tues 23 July

Tues 13 Aug

Tues 10 Sept

Tues 1 Oct

Tues 22 Oct