

BLISLAND NEIGHBOURHOOD PLAN

Steering Group Minutes

Date of meeting : 13 August 2019
Time: 1900
Location: Blisland Institute
Attendees: Karen Dickin (chair) Stephanie Meads, Anne Green, John Stansfield, Pete Keen, Lynne Clayton,

1. Questionnaire

Returned surveys now collated. Final return rate 63%, which is an exceptionally high rate. Congratulations and thanks to all those involved in the delivery and collection effort. Letter of thanks has been sent to volunteers who helped and to Sonia and Jerry in the shop.

Decision to communicate out the collated raw data as soon as possible rather than delay until the group has had time to analyse the key themes emerging. Display to be organised in the shop from 23 August for 2 weeks. Additionally an email to be sent out with link to results.

Action: JS to liaise with Sonia to arrange place in shop for display.

PK to finalise document of collated results for the display and email. Also to produce a poster with a new photo to announce that the results will be displayed in the shop.

JS to draft email and circulate to SG for comment before sending.

2. Landscape Character Assessment

BPC have approved expenditure for workshop. Provisional date for training is Monday 21 October - to be confirmed with Kath Statham.

LC has a list of people interested in becoming involved and helping with the process. KD to also ask in Temple.

Action: KD to confirm date with Kath Stratham and to book village hall.

3. Communication

Email address list now approx. 198 out of 309 households.

Concern that information on Blisland Info website now slightly out of date. KD to contact Blisland Info to suggest a simplified link to the BPC NDP pages now the site is up and running,

4. Project Plan

Next stages will be to identify key themes from survey results and map out the workstreams needed. Would be helpful for all SG members to familiarise themselves with the NDP documents of some other parishes to get an idea of content/format the plan will need to follow. **Action:** KD to update plan.

5 Dates for future meetings

Tues 27 August (additional meeting)

Tues 1 Oct

Weds 23 Oct (NB change of date)