

# BLISLAND PARISH COUNCIL

PARISH OF BLISLAND

Parish Clerk: Wendy Yelland

Tel: 07540 380531

[clerk@blislandparishcouncil.co.uk](mailto:clerk@blislandparishcouncil.co.uk)  
[www.blislandparishcouncil.co.uk](http://www.blislandparishcouncil.co.uk)

**22<sup>nd</sup> June 2020**

## **TO MEMBERS OF THE COUNCIL:**

Councillors: S Meads (Chair), Karen Dickin, A Green, K Lowden, G Montague, B Runnalls, L Spencer, M Stirling.

Dear Members,

I hereby give you notice that the Meeting of Blisland Parish Council will be held on Friday 26<sup>th</sup> June at 10am on Blisland Green, Blisland.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Amanda Kendall

Locum Parish Clerk

**Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.**

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## **AGENDA**

### **1. Persons Present/Apologies**

To **NOTE** persons present and **RECEIVE** apologies for absence.

### **2. To Receive any Declarations of Interest from Members / Dispensations**

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2012 if appropriate.

### **3. To formally NOTE resignation of Mrs Crozier & RESOLVE thank you letter.**

### **4. To CONSIDER and ELECT Vice-Chairman.**

### **5. Council Meeting: Minutes: 12<sup>th</sup> March 2020**

To **RESOLVE** that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

### **6. Public Participation**

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### **7. Internal Audit Report 2019/2020**

To **APPROVE** the internal auditor's report and note any recommendations therein (previously circulated)

### **8. End of Year Bank Reconciliation 2019/2020 and Explanation of Variances 2019/2020**

To **APPROVE** and **NOTE** the above supporting External Audit Documents

### **9. External Audit – The Annual Governance Statement 2019/2020**

To **CONSIDER** and **APPROVE** the Annual Governance Statement 2019/2020 for signing

### **10. External Audit – The Annual Accounting Statement 2019/2020**

To **CONSIDER** and **APPROVE** the Annual Accounting Statement 2019/2020 for signing

### **11. Delegated Authority- to RESOLVE Delegated Authority previously agreed by Email.**

## **12. Planning Applications for Consultation**

To **RECEIVE** the following Planning Applications and **RESPOND** to the Local Planning Authority accordingly:  
No current applications.

## **13. Finance**

- a) To **RECEIVE** and **APPROVE** the bank reconciliation as at the 31<sup>st</sup> May 2020
- b) To **CONSIDER** and **APPROVE** transferring all bank accounts into Treasurer's Account for ease of accounting on Scribe.

## **14. Clerks Report**

**15. Volunteers-** to **CONSIDER** and **RESOLVE** winding down the Volunteer list due lifting of restrictions and thanking Volunteers.

## **16. Notification of meeting/items for agenda: July 2020**

To **NOTE** any items for the next Council meeting.