



BLISLAND PARISH COUNCIL

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Council Meeting –12th November 2020 7pm.

Minutes of the Virtual Meeting of the Council held on Zoom.

0130/20	<p>Persons Present/Apologies NOTED persons present: Councillors S Meads (Chair), K Dickin (Vice-Chair), L Spencer, G Montague, A Green, K Lowden, M Stirling, B Runnalls</p> <p>T White – Clerk 2 members of the public.</p> <p>Cllr Meads advised that the candidate who was to attend to be considered for the councillor vacancies under agenda item 8, cannot attend due to a medical emergency so advised the matter will be deferred until the December meeting.</p>
0131/20	<p>Declarations of Interest from Members / Dispensations None.</p>
0132/20	<p>Council Meeting: Minutes: 8th October 2020 RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved and signed.</p> <p>Proposed Cllr Dickin, seconded Cllr Green. Unanimous – carried.</p> <p>Cllr Meads requested that Councillors return early and timely responses when requested by Clerk or when raising matters for the agenda.</p>
0133/20	<p>COVID-19 - National Lockdown Measures from 5th November 2020 RECEIVED an update from the Clerk who reported the new national guidelines effective from 5 November 2020. Further information and a link to government information has been added to the Council's website www.blislandparishcouncil.co.uk</p>
0134/20	<p>Public Toilet Cllr Meads provided an update and reported that the toilet is now closed and will reopen (subject to relevant Government guidance) on 2 December 2020.</p>
0135/20	<p>Public Participation None.</p>
0136/20	<p>Cornwall Councillor Report No report received.</p> <p>Councillor Vacancies</p>

0137/20	<p>Item deferred to December meeting due to candidate availability. Cllr Lowden recommended that the Council apologised to the two members of the public in attendance, for the delay in filling the vacancies. Cllrs Meads apologised and advised that the Council is pleased that they are interested in becoming members of the Council.</p>
0138/20	<p>Clerks Report Society of Local Council Clerks - Virtual Annual Conference Clerk provided an update on her attendance at the above and thanked the Council for supporting her.</p> <p>Blisland.info Website Under the scheme of delegation and in consultation with the Clerk, the Chair and Vice-Chair have agreed that the Parish Council will take on the management of the above website, previously created and managed by a local resident. Cllr Spencer has kindly offered to deal with the technical side of transferring the site etc. There will be some additional costs associated and the Council will need to consider its online presence and communications going forward, so this will be included on the December agenda.</p> <p>Planning Appeal Decision There were no planning decisions to report at the time the agenda was published but a recent appeal decision has been received for PA20/00297 - Construction of a dwelling - Land north of Merrymeeting Farm, Tresarrett, Blisland - Appeal Dismissed. This will be circulated and formally reported under the planning agenda item at the next meeting.</p>
0139/20	<p>Finance RECEIVED and RESOLVED to APPROVE the bank reconciliation as at the 31st October 2020. RECEIVED and RESOLVED to APPROVE the November 2020 pay schedule.</p> <p>Proposed Cllr Lowden, seconded Cllr Stirling, Unanimous - Carried.</p>
0140/20	<p>Scheme of Delegation None taken in addition to those already reported.</p>
0141/20	<p>AGAR External Audit Report RECEIVED an update and copy of audit report from the Clerk (previously circulated). The final audit report has been received from PKF Littlejohn and raised no concerns or issues and no required action points.</p>
0142/20	<p>Internal Auditor for 2020-2021 The Council RESOLVED to appoint Aalgaard Renshaw as the internal auditors for the period 2020-2021.</p> <p>Proposed Cllr Lowden, seconded Cllr Green. Unanimous - Carried.</p>
0143/20	<p>Draft Budget 2021-2022 The Council RECEIVED information on the second budget draft, DISCUSSED and RESOLVED to approve the budget and precept demand for 2021-2022 as set out. Proposed Cllr Meads, seconded Cllr Montague. Unanimous - Carried.</p>
0144/20	<p>Woodland Planting Proposal at South Penquite Farm The Parish Council considered the proposal for the woodland planting scheme and support it in principle but would like some clarification as there was a lot of information in the document provided. Clerk agreed to contact D Fairman and request a Zoom meeting with members.</p>
	<p>Land at Temple</p>

0145/20	<p>RECEIVED information that a former resident has retained a plot of land at Temple and has recently carried out some groundworks in order to use the site to store building materials. Clerk had previously advised that planning permission may be required for the works and change of use of the land. Cllr Dickin suggested writing to owner to advise that planning permission may be required.</p> <p>The Council agreed and RESOLVED to write to the landowner to advise that planning permission may be required.</p> <p>Proposed Cllr Dickin, seconded Cllr Montague. Unanimous – Carried.</p> <p>Chair thanked Cllr Dickin for the report.</p>
0146/20	<p>Highways Signage</p> <p>RECEIVED an update on the above.</p> <p>The sign survey report from Cllr Green has been sent to Rachael at Highways. She has acknowledged the request and will provide costings. A subsequent email has been sent to ask if any progress has been made and currently awaiting a response.</p>
0147/20	<p>Trees on the Village Green</p> <p>RECEIVED information on the service level agreement for updated tree survey.</p> <p>Cllr Lowden emphasised the need for due diligence in relation to the health and safety implications of dangerous trees. Cllr Dicken agreed that public safety issues regarding trees can be very problematic.</p> <p>Cllr Runnalls recommended that the Council has the updated tree report as trees are the jewel in the crown of the village.</p> <p>In response to further safety concerns, the Clerk agreed to visit and inspect the reported tree in adverse weather conditions to see if the roots are lifting as reported.</p> <p>It was RESOLVED to proceed with the service level agreement for the updated survey report.</p> <p>Proposed Cllr Lowden, seconded Cllr Dickin. Unanimous – carried.</p>
0148/20	<p>Christmas Boxes</p> <p>RECEIVED information on the above. The shop has requested financial support to assist in their idea to distribute Xmas treats boxes to the elderly within the parish. This is likely to be 30-40 boxes with contents of approximately £10 each.</p> <p>General discussion between members regarding wanting to support the local community and to provide a grant to help the shop facilitate the provision of the boxes.</p> <p>Member of the public advised that his sons are selling their bottle lamps in the shop to contribute.</p> <p>Clerk advised that a sperate grant application has been made to Western Power and will advise of outcome when known.</p> <p>It was RESOLVED to support the Christmas boxes and provide a grant of £400.</p> <p>Proposal Cllr Lowden, seconded Cllr Runnalls. Unanimous – Carried.</p>
0149/20	<p>Christmas Lights</p> <p>Cllr Runnalls suggested that more lights are installed this year to brighten up the village. It was suggested that solar lights would be installed around the trunk and the first row of branches. Approximate cost is £20 per tree for 20 trees. Cllr Runnalls offered to donate enough lights for 10 trees and asked that the parish council donate.</p> <p>Mr Gould agreed to match £200 towards the Xmas lights for another 10 sets of lights.</p> <p>Mr Weekes advised that the funds from the Xmas bottles could now go towards some additional lights as the Council had provided the funding for the Christmas boxes.</p> <p>The donations were gratefully received by the Council, and the Chair thanked Cllrs Runnalls, Mr Gould and Mr Weekes.</p> <p>Cllr Runnalls advised that the lights would be up by Sat 5th December 2020.</p> <p>Cllrs Runnalls, Spencer and Lowden volunteered to install the lights and co-ordinate with Mr Gould and Mr Weekes.</p> <p>It was RESOLVED to support the installation of the lights on the trees as discussed.</p>

	<p>Proposed Cllr Montague, seconded Cllr Lowden. Unanimous – Carried.</p>	
0150/20	<p>Update: Footpaths RECEIVED an update. Footpath no. 8 stiles are being reinstated.</p>	
0151/20	<p>Update: Neighbourhood Development Plan RECEIVED an update from Cllr Dickin. Map purchased from Cornwall Wildlife Trust – may require some more information but some of the volunteers are looking at it in more detail. Cllr Dickin requested permission in principle to spend the additional £265.00 + VAT if the information is required. It was RESOLVED to approve the request of additional expenditure if required. Proposed Cllr Green, seconded Cllr Lowden. Unanimous – Carried.</p>	
0152/20	<p>Update: Institute Cllr Spencer provided an update on the above. He advised that he has been to check the gutters with Cllr Lowden and the building is continuing to dry out. The Institute remains closed currently, but monitoring will continue. No response received yet regarding the window condition report.</p>	
0153/20	<p>Upcoming events/training Six members attended the Code of Conduct training hosted by CALC. Members commented that it was very useful, well presented and pitched at the right level.</p>	
0154/20	<p>Notification of meeting/items for agenda: December 2020 (ZOOM meeting) Communications and website(s).</p>	
0155/20	<p>Public Bodies (Admission to Meetings) Act 1960. RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Proposed Cllr Dickin, seconded Cllr Spencer. Unanimous – Carried.</p>	
0156/20	<p>Employee Matter RECEIVED information, DISCUSSED and RESOLVED a course of action. Proposed Cllr Lowden, seconded Cllr Spencer. Unanimous – Carried.</p> <p>Cllr Meads thanked everyone for their attendance. Meeting closed at 20:45.</p>	