



BLISLAND PARISH COUNCIL

Clerk: T White CILCA MRTPI IHBC
 Treglenes
 Limehead
 St. Breward
 Cornwall
 PL30 4LU

Tel: 07540 380531
clerk@blislandparishcouncil.co.uk
www.blislandparishcouncil.co.uk

Council Meeting –8th April 2021 - 7pm.

Minutes of the Virtual Meeting of the Council held on Zoom.

081/21	<p>Persons Present/Apologies</p> <p>Cllrs Meads (Chair), K Dickin (Vice-Chair), A Green, K Lowden, G Montague, L Spencer, S Weekes and M Stirling.</p> <p>Cornwall Councillor Chris Batters</p> <p>C May - Locum Clerk</p> <p>J Peskett - Assisting Locum Clerk</p> <p>1member of the public</p> <p>Apologies received from: Cllr D Holman</p>	
082/21	<p>Declarations of Interest from Members / Dispensations</p> <p>Cllrs. Lowden and Stirling declared an interest in Item 20 on the agenda – The Locum Clerk advised these Members that they would be placed in the virtual 'Waiting Room' for the duration of the discussion on that item.</p>	
083/21	<p>Council Meeting: Minutes: 11th March 2021</p> <p>RESOLVED that the above Minutes of the Meeting of Blisland Parish Council having been previously circulated, be taken as read, approved, and signed.</p> <p>Proposed Cllr Dickin, seconded Cllr Green. Unanimous. Carried.</p>	
084/21	<p>Public Participation</p> <p>No Members of the public present requested to address the meeting.</p>	
085/21	<p>Cornwall Councillor Report</p> <p>RECEIVED report from Cornwall Councillor Chris Batters (previously circulated) and set out below.</p> <p>Waterflow at Cassacawn Road (Reported under 'Defect' Ref W2159093) – A response from CORMAC SOLUTIONS was forwarded to the Clerk. The problem was attributed to water cascading down the road and, eventually, running into Waterloo. The source of the problem was the egress of spring water from Little Trewarda, missing the gully, crossing the road (due to the camber), and progressing down the hill.</p>	

	<p>It was also highlighted that there was a pipe that seemed to carry a continuous flow of water. Cllrs. Batters has been advised, by CORMAC, that additional gullying will be undertaken in order to alleviate the problems.</p>	
086/21	<p>Brown Signs (from Kier) - Cllr Batters reported that he had been in communication with Keir but that the process has been rather lengthy, and not yet concluded.</p> <p>Cllr. Batters continues to pursue the matter of outstanding settlement payments with both landowners and their agents. He will continue with this action through Cornwall Highways Officers.</p>	
087/21	<p>Highways and Footpaths – no matters to report.</p>	
088/21	<p>Low Level Aircraft over Cardinham Moor & Temple Tor</p> <p>Cllr Meads advised the Meeting that Cllr Batters had contacted her in relation to this matter. He had advised Cllr Meads that the documents in his possession were 'confidential' and could not be disseminated.</p> <p>Cllr Batters alluded to a recent matter at Cornwall Council, relating to the sharing of such documentation, and advised the Members that his involvement with the Parish Council in March 2021 was intended to prevent the Council entering into a situation which would achieve very little, and which may result in legal action in the future.</p> <p>Cllr Batters added that he was in possession of email correspondence from the Chief Executive of Newquay Airport, and various others, relating to questions (not raised by Jennifer Cruse) by other parties. The other parties may not wish to have their names made public.</p> <p>Cllr Spencer reiterated his previous statement relating to a company which provides training opportunities to the RAF and for foreign pilots. He cautioned the Parish Council against impacting adversely upon the sustainability of these businesses.</p> <p>Cllr. Batters added that each helicopter flight from Newquay Airport to Cardinham is legally required to file a defined flight plan. In the past month there have only been eight helicopter visits to Cardinham, substantially less visits than have been claimed.</p> <p>Cardinham Parish Council will meet next week in order to discuss this matter. Representatives from Cardinham Airfield and Newquay Airport will attend the meeting. Cllr Spencer suggested that if the matter is being dealt with by Cardinham Parish Council, then perhaps Blisland Parish Council should observe and not confuse matters further. Interested Councillors could tune into the Cardinham meeting if they wished to do so.</p>	
089/21	<p>South Penquite Woodland Planting – Butterfly Conservation</p> <p>Cllr Meads had previously asked Cllr Spencer to formulate a response from the Parish Council in relation to the proposal. Cllr Spencer had complied with this request and the Clerk forwarded the same to the Forestry Commission and to Members of the Parish Council.</p> <p>Cllr Spencer confirmed that no response to the document had been received as yet. He added that whilst he was not opposed to the particular scheme, he felt that there were still too many unanswered questions in relation to the same. It is important that the matters raised are properly considered and that the final scheme is right for the Parish.</p>	

090/21

Planning and Pre-Applications

Application: **PA21/01557**

Proposal: Installation of Biomass boiler within outbuilding, fixing of hopper on land adjacent to the building and installation of an external flue and pipework.

Location: Trewardale, Blisland, Bodmin PL30 4HS

Applicant: Mr and Mrs G Edward-Collins

Application: **PA21/01558**

Proposal: Listed Building Consent for the Installation of a biomass boiler within outbuilding, fixing of hopper on land adjacent to the building and installation of an external flue and pipework.

Location: Trewardale, Blisland, Bodmin PL30 4HS

Applicant: Mr and Mrs G Edward-Collins

The Chair gave an overview of the applications, which would be considered together. Members felt that the applications did not present any problems and Cllr Meads highlighted the fact that, due to the property being located in a conservation area, the flue and pipework would have to be painted black - this condition should be emphasised in the Parish Council's response to the Planning Department.

The Parish Council RESOLVED to support this application.

Proposed Cllr Montague, seconded Cllr Spencer. Unanimous. Carried.

091/21

Footpath Diversion Application

Cllr Green queried the reason for the diversion having to be maintained at public expense, as the route crosses three fields. Consequently, the source of highway maintenance expenditure was not readily evident. The clause was clearly set out in the documentation provided.

Cllr. Dickin expressed an opinion that this was a standard phrase.

It was agreed that this matter should be clarified with Highways, by the Locum Clerk, to ensure that the costs of maintenance will not fall to the Parish Council.

The Parish Council RESOLVED to support the diversion.

Proposed Cllr Green, seconded Cllr Dickin. Unanimous. Carried.

092/21

Adoption Draft European Sites Supplementary Planning Document

It was ascertained that the deadline for responses to the Consultation Document was 23rd April 2021.

Cllr. Dicken stated that she did not feel the proposal was particularly relevant to the Parish, a view supported by Cllr. Green.

093/21	<p>Cllr Dickin suggested that, following the extant meeting, Members should look through the document in order to ascertain whether there is anything that requires the Parish Council to comment on. It was agreed that the document should be re-circulated by email.</p> <p>Election May 2021 Update</p> <p>There was nothing to report on this matter.</p>	
094/21	<p>Annual Parish Meeting</p> <p>It was acknowledged that there is a requirement to make provision for a return to physical meetings, in May 2021. The Locum Clerk alluded to the guidance received from CALC on the matter.</p> <p>CALC has advised that, where COVID 19 regulations cannot easily be implemented, an option remains for Parish Councillors to meet physically, whilst members of the public can join the meeting by Zoom.</p> <p>Cllr. Spencer advised that the Village Hall does not have internet cover, nor cellular telephone cover, and that it may be advisable to hold the meeting in the Institute.</p> <p>Cllr Dickin felt that it would be difficult to make the Institute COVID secure.</p> <p>Cllr Meads suggested that the meeting should be held in the Main Hall, rather than the small room, to facilitate social distancing.</p> <p>The Annual Parish Meeting must be held by the 24th of May at the latest. It was agreed that the May meeting of the full Parish Council could follow the Annual Parish Meeting on the same day.</p> <p>It was agreed that both meetings would be held on 20th May and that the Locum Clerk would book the Village Hall, in its entirety, for the evening. The Annual Parish Meeting is to commence at 7 pm.</p> <p>The additional cleaning of the Village Hall was discussed. Cllr Spencer suggested that it would be appropriate to identify a company which undertakes the cleaning of facilities (spraying) to carry out this task. It was agreed that Cllr Spencer would discuss the options with the Chairman of the Village Hall.</p>	
095/21	<p>Format of Parish Council Meetings - discussed ibid (13)</p>	
096/21	<p>Clerks Report – nothing to report.</p>	
097/21	<p>Scheme of Delegation – nothing to add.</p>	

098/21	<p>Finance</p> <p>To RECEIVE and APPROVE the bank reconciliation as at the 31 March 2021. To RECEIVE and APPROVE the April 2021 pay schedule.</p> <p>These matters were considered together.</p> <p>The Parish Council RESOLVED to accept the reconciliation and the schedule of payments.</p> <p>Proposed Cllr Lowden, seconded Cllr Stirling. Unanimous. Carried.</p>	
099/21	<p>Internal Councillor Audit - Noted.</p>	
100/21	<p>Village Green – Trees and Play Equipment (Swings)</p> <p>Members considered three quotations, which had been obtained for the replacement of the swings on the village green. It was noted that the cost of a slide had been included in the quotations. Cllr Lowden advised the meeting that the inclusion of a slide had been agreed at the last meeting (for costing purposes).</p> <p>Cllr Dickin stated that she would be wary of adding a slide to the area, until discussions had been entered into with the Conservation Officer. Cllr Lowden stated that the addition of the slide this had been a pricing exercise, which has proven uneconomical.</p> <p>It was noted by the Chair that the 'disabled' swing had not been included in the quotations received. She stated that it is important that this is not forgotten, so that the requirements set out by the DDA (re: inclusion) are met.</p> <p>Members briefly debated the most appropriate DDA model of swing, and it was felt that if the round (basket style) swing was appropriate then that would be the best option, as these are suitable for children of all abilities.</p> <p>The main reason for obtaining the quotations was to ascertain the price of the swing frames.</p> <p>The Chair noted that on the Kompan quotation, skip hire, and mixed waste disposal had been included. However, this did not make provision for the inclusion of disposal of the rubber matting, currently in situ. Cllr Lowden advised the meeting that Kompan had actually suggested providing a compound surface that would be placed across the existing rubber surface, thus negating the necessity to dispose of the latter. This would or require the swing to be moved approximately 1 foot from the existing footings.</p> <p>Cllr Lowden stated that, of the three companies which had quoted for provision of the swings, only Kompan has sent a representative to survey the site. He added that the cost of matting (on all three quotations) would be substantially less than that on the quotation because the quotations provided for matting under a slide, as well as the swings.</p> <p>James Hill (local tradesman) had contacted Cllr Lowden on the day of the extant meeting to advise that the cost of removing the existing structures, digging out the footings and disposal of all detritus would cost £444. Irrespective of which company was selected to install the swings, the costs incurred by removal of the existing structures and matting could be reduced substantially through the appointment of James Hill to carry out that work. Cllr Spencer suggested that Brian should also be asked to provide a quotation for the removal work. This task should take one day.</p>	

It was also felt that topsoil should be used to backfill the uncovered surface.

It was proposed by Cllr Lowden, seconded by Cllr Green and RESOLVED that a second quotation should be obtained from each company (for digging out/ removal and backfilling) for comparison with the quotation provided by Mr Hill. Unanimous. Carried.

Cllr Spencer suggested that the Members should consider the aesthetics of the new swings and not only the cost. He added that, the ESP swing did not look good, where the Kompan structure was wood and therefore, more aesthetically pleasing for a conservation area.

Cllr Spencer asked if there was a requirement for the Council to seek the approval of the Conservation Officer to erect new swings, notwithstanding the fact that a 'like for like' item is being proposed (currently metal frames in situ).

Cllr Lowden highlighted the fact that the wooden swings would be cheaper to purchase, however, there is a lesser guarantee period provided with them (fifteen years on the galvanised frames and 10 years on wooden frames).

It was agreed that the Clerk would speak with the Conservation Officer on this matter and determine whether wood or galvanised steel would be better for the conservation area.

A discussion ensued in relation to the quotation (Faun) for safety barriers, welfare facilities etc. It was agreed that with the creation of a situation, where a supplier merely had to deliver and install the equipment (circa 1 day), there would be no need to incur the additional costs of those facilities.

Cllr Lowden is to request a photograph of a 'DDA compliant swing'. It is proposed that there will be two ordinary swings, one baby swing and one DD compliant swing.

It was proposed by Cllr Spencer, seconded by Cllr Dickin and RESOLVED that:

Cllr Lowden would obtain the fresh quotation from Kompan and that the Locum Clerk would discuss the proposals with the Conservation Officer. Unanimous. Carried.

101/21

Village Green Events

Cllr Weekes proposed that, following the lengthy period of COVID restrictions, it might be appropriate for an event to be held on the village green for Parishioners. He suggested that a local fish & chip van could be present, in order to provide fish suppers and that, perhaps, a firm could be screened.

Cllr Weekes has sourced a provider for an appropriate licence, for the public screening of films.

The Chair articulated the view that it was a good idea. Cllr Lowden raised the matter of costs and asked if attendees would be charged. Cllr Weekes suggested that donations might be appropriate but at this juncture he was unsure if the available screen was suitable for outdoor use. This would have to be confirmed. It is hoped that the event could be free, or that a minimal charge would be made.

Cllr Spencer suggested that, if the event was to take place, other businesses in the area might like to advertise at the site for a donation (Hop Oils etc).

It was agreed that Cllr Weekes should obtain further information in relation to costs and bring the matter to the next meeting for further discussion.

102/21

Memorial Bench

Cllrs Lowden and Stirling were removed to the 'waiting room' for the duration of the discussion.

This matter relates to a request made by Cllr Lowden, to place a memorial bench on the village green, as a tribute to his wife's daughter who had passed away two years ago.

Members felt that the request raised a number of issues relating to the village green and the installation of memorial benches thereon. The Chair articulated the view that there have been a number of parishioners who have passed away recently, who would have a greater right to a memorial bench on the green, should such a request be received. She added that it was also necessary for the Parish Council to ensure that the village green does not become a Memorial Park.

Members were reminded that Blisland falls within a conservation area. It was suggested that the Church might be a more appropriate place for a memorial.

Cllr Dickin stated that previous benches had been removed due to their being unfit for purpose. Further to this, the benches had been of different designs. Cllr Spencer suggested that the Locum Clerk could enquire of the Conservation area about appropriate furniture.

The Chair suggested that it might be more appropriate to place a memorial plaque in the church grounds, rather than a bench on the village green. Some people in the village may feel that Parishioners had a stronger right to place a memorial bench on the village green, as opposed to someone who had not lived in the village.

Cllr Spencer stated that there is a requirement for an appropriate policy to be drafted, which would address such matters and could formalise any discussion held with the church when dealing with these requests. There would be a requirement to consult widely with Parishioners on this matter.

This matter should be deferred until the views of the Conservation Officer have been sought.

It was proposed by Cllr Dickin, seconded by Cllr Spencer, and RESOLVED that the matter should be deferred until discussions have been held with the relevant stakeholders. At this juncture, the Parish Council is not able to agree to the extant request. The matter may only be addressed once all other actions have been completed and a suitable policy is in situ. Unanimous.

At 8.45 pm Cllrs. Lowden and Stirling returned to the meeting.

The Chair advised Cllr Lowden that no decision could be reached, in relation to the request, until more information had been gathered.

Cllr Lowden responded by stating that it would have been appropriate for him to have been able to address the Council prior to the discussion. He added that a decision had been made without his being provided with the opportunity to say what he wished to say. At that juncture, the Chair invited Cllr. Lowden to speak on the matter, which he did.

The Chair apologised but pointed out that no decision had been made and that there would have to be discussions with the various stakeholders, to determine how the village green will be used in the future.

Cllr Lowden advised the meeting that he would withdraw the offer of the bench.

103/21	<p>Brown Tourist Directional Signs – addressed previously by Cllr Batters who highlighted the fact that, should private individuals wish to erect brown signs, it is possible for them to arrange this.</p>	
104/21	<p>Update: Neighbourhood Development Plan</p> <p>Cllr Dickin (Chair of the NDP Steering Group) provided an update – a provisional date has been set for the public consultation meeting on the NDP. This is 10th July 2021, in the Village Hall COVID Restrictions permitting).</p> <p>Prior to the Consultation meeting, Cllr Dickin felt that there would be a need for an in-depth run-through of the plan with the Parish Council – perhaps in June, either at the regular Council meeting or at a supplementary meeting.</p>	
105/21	<p>Update: Institute</p> <p>Cllr Spencer will follow up on his request for quotations, in respect of the windows. He added that there is a need for some painting to be carried out at the facility. Cllrs Spencer and Lowden will convene a Zoom meeting with the Institute Committee in order to ascertain that groups views on what work must be undertaken.</p>	
106/21	<p>Notification of meeting/items for agenda: May 2021 (ZOOM meeting) Annual Parish Meeting/ May Council Meeting</p>	
107/21	<p>Joint Meeting Decision - It was agreed that the Annual Parish Meeting and the May Council meeting would be held Thursday 20th May 2021 at the Village Hall</p>	
108/21	<p>8.55 pm - All members of the public left the meeting.</p> <p>Public Bodies (Admission to Meetings) Act 1960.</p> <p>To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:</p> <p>Proposed Cllr Spencer, seconded Cllr Dickin. Unanimous.</p> <p>New Clerk/RFO Recruitment</p> <p>Meeting closed at 21:10.</p>	

*One Member of the public left the meeting. *