



BLISLAND PARISH COUNCIL

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MEETING MINUTES 14th October 2021

225/21

Persons Present/Apologies

NOTED persons present:

Cllrs. S. Meads (Chair), K. Dickin, A Green, K Lowden, L. Spencer, M. Riddiford, M. Stirling, P. Shephard.

Apologies : Cllr. G. Montague, Cllr. Jenny Cruse (Cornwall Council)

Also Present:

Carolyn Y. May – Locum Clerk

4 Members of the public.

226/21

To Receive any Declarations of Interest from Members / Dispensations – No declarations were made.

227/21

Council Meeting Minutes: 9th September 2021

One error was highlighted by Cllr Green (page 4, para 5, line 3 – this should read 'The objections raised numbered eight residents. This represents 1.3% of the population of the parish and 3% of households).

RESOLVED that the above Minutes of the Meeting of Blisland Parish Council, having been previously circulated be taken as read, approved, and signed.

Proposed Cllr. Green, seconded Cllr. Spencer. Unanimous - Carried.

228/21

Cornwall Councillors Report – Cllr. Cruse was unable to attend the meeting, due to personal matter. She did, however, submit a written report, which was considered by the Members of the Parish Council. The following matters were alluded to in the said report:

- **Retrospective Planning Application/ Planning Matters**
- **Advertising Boards on the A30** – this matter is to be progressed by Cllr Cruse.
- **Provision of red, white and blue wildflower seeds**, to be sown in a series of pots that could be painted and then placed strategically around the village.
- **Provision of a commemorative tree** – to mark the Queen's Platinum Jubilee. The tree will be planted in March.
- **Confirmation that the new surgery** will be approved early next year at Chy Trevail, and that Bodmin Hospital is to become a centre for early diagnosis is good news and prevents long journeys to Treliske or Derriford.

	<ul style="list-style-type: none"> • NDP – I can only congratulate you on all the work undertaken in the Neighbourhood Plan. It will stand Blisland in good stead and shows the commitment of the community to make Blisland a pleasant and forward-thinking place to live. <p>Parish Councillors 'Noted' the report</p>	
<p>229/21</p>	<p>Public Participation</p> <p>Coffee Mornings at the Blisland Institute – Mrs Pat Almond advised the meeting that there will be a fortnightly coffee morning being held at the Blisland Institute, commencing on the 29th of October, at 10.30 am. Parishioners attending the events will not be charged.</p> <p>Pat asked the Parish Council if it would be willing to contribute a sum of money towards the cost of tea/ coffee/ sugar and milk.</p> <p>RESOLVED that the sum of £100 would be donated by Blisland Parish Council.</p> <p>Proposed Cllr. Stirling, seconded Cllr. Riddiford. Unanimous - Carried.</p> <p>A second sum of £50 was pledged by the Locum Clerk.</p> <p>Ms Trudi James, the newly appointed Chair of the Blisland Institute Committee addressed the meeting.</p>	
<p>230/21</p>	<p>Blisland Institute - Ms James appraised the Members of the recent events which have taken place at the Institute, which have raised in excess of £1,000. There are two further events (craft fairs) planned, in conjunction with the Blisland shop.</p> <p>Hiring costs for the Institute require consideration.</p> <p>Ms James requested to be advised of the Institute Costs to date. It was agreed that the Locum Clerk would forward the same to Cllr. Spencer for onward transmission to the Institute Committee.</p>	
<p>231/21</p>	<p>Highways and Footpaths</p> <p>Cllr Green reported that Cormac has agreed to carry out the work required to open up the footpaths across the farms of Metherin, Newton, Deacon and Carbaglet, but there is no timescale as yet.</p> <p>Cllr Spencer asked if there had been damage to some of the signposts, as he had noted slates had been smashed at the entrance to Penquite, a sign was missing, as were a number of finger posts at St Breward.</p> <p>A Parishioner had offered to donate a ton of gravel to place near the bridge. It was agreed that this was a matter to be agreed between the Parishioner and the landowner.</p>	
<p>232/21</p>	<p>Planning and Pre-Applications</p> <p>Planning Application PA21/08653</p> <p>Location: 4 Manor Close, Blisland, Bodmin PL30 4JY</p> <p>Proposal: Proposed extension to provide additional space in ground floor bedroom, and creation of a wet room</p> <p>The Parish Council RESOLVED to support this application.</p> <p>Proposed by Cllr. Shephard, seconded by Cllr. Lowden. UNANIMOUS. Carried.</p>	

	<p>Planning Application PA21/09080</p> <p>Location: Rowes Cottage, Old Temple Road, Temple, Bodmin PL30 4HW</p> <p>Proposal: Proposed ground floor and first floor extensions and alterations to existing dwelling.</p> <p>Members raised their concerns in relation to the proposed 'lantern roof light' and the 'Juliet Balcony' which were considered problematic, in relation to the Dark Skies Policy. Consideration should be given to the mitigation of any light pollution that would emit from the same.</p> <p>The Parish Council RESOLVED not to support this application, at this juncture.</p> <p>Proposed by Cllr. Spencer, seconded by Cllr. Green. UNANIMOUS. Carried.</p> <p>Planning Decisions were 'noted'.</p> <p>Planning Application PA21/07137 - Tremasden - Update</p> <p>The Chair reported that she and three other Parish Councillors attended a site meeting with the householder and the Architect.</p> <p>Members had no concerns in relation to the proposed internal refurbishments. The main concern related to the large sunroom. The architect advised that the appearance of this was to be mitigated through planting.</p> <p>Members felt that the architect was sympathetic to their views and the group in respect of materials to be used for the sunroom, which was felt to be 'not in keeping' with the stonework of the property itself. The architect indicated that he was willing to revisit this aspect of the plan and redesign the same, taking into consideration the matters of light pollution, materials, size of the sunroom and the amount of glass to be used in its construction. The architect will also produce a landscape plan for the garden.</p>	
233/21	<p>NDP Update</p> <p>Cllr. Dickin reported that he NDP Steering Group must now enter into a six-week statutory consultation period with the community, local organisations and statutory bodies.</p> <p>At present, the Group is working on the documentation for this process. A flyer will be sent to each household in the Parish, advising of the consultation period – it was emphasised that the consultation period is not the referendum, which will be organised by Cornwall Council.</p> <p>Cllr Dickin requested that a sum of money be earmarked for printing costs. It was agreed that a sum of £250.00 would be made available and that the Locum Clerk would provide details of the balance available in the NDP account.</p>	
234/21	<p>Finance</p> <p>The Parish Council RESOLVED to accept the bank reconciliation and the monthly payment schedule. All documents were inspected and approved, in accordance with Financial Orders.</p> <p>Proposed Cllr Lowden, seconded Cllr. Dickin. UNANIMOUS. Carried.</p>	

	<p>Cllr Lowden raised a query, in respect of the Kompan invoice. The Locum Clerk advised the Members of the current situation in relation to the same. There are some queries that must be addressed, prior to the settlement of the same. The Locum Clerk undertook to forward the correspondence between herself and Kompan, to all Members, and the matter will be discussed at the November Parish Council meeting.</p>	
<p>235/21</p>	<p>Horseshoe Bench</p> <p>There was nothing to report in respect of this matter.</p> <p>It was agreed that Cllr. Spencer would collect the benches and transport them to the galvanising company.</p>	
<p>236/21</p>	<p>Ash Dieback – Village Green</p> <p>It has been noted that there are several trees on the Village Green that are infected with the 'Ash Dieback' disease.</p> <p>It was RESOLVED that the Locum Clerk would contact the Cormac Arborist, in order to request that a Risk Assessment of the trees is carried out and advice in relation to how the Parish Council should proceed with the problem is sought. It will then be necessary to discuss the advice with the Conservation Officer.</p> <p>Proposed Cllr. Spencer, seconded Cllr. Green. UNANIMOUS. Carried.</p> <p>Cllr Spencer provided the Locum Clerk with the Cormac Arborist's contact details.</p>	
<p>237/21</p>	<p>Update: Institute</p> <p>Cllr Spencer reported that the electrician had undertaken testing of the main board and noted that all was in order. However, he advised Cllr. Spencer that the immersion heater does not have an isolator. The immersion heater provides water to the public lavatories and the Institute Cllr Spencer has asked the electrician to provide a quote for an immersion heater that can be operated on a timer. This will include a 100 litre, insulated tank, which will only be required to run for a couple of hours per day (as opposed to the current system which runs 24/7). This should reduce the Institute's electricity costs.</p> <p>The Emergency Lights are too high to maintain, without the use of scaffolding. Further to this, the batteries have now reached the end of their life. It has been suggested that these lights should be disconnected, and a new double spot installed above the door, to replace the ceiling lights.</p> <p>Once this work has been undertaken, the next five years will be covered.</p> <p>There is an overflow issue with the hot water tank, which the working party will address.</p>	
<p>238/21</p>	<p>Clerks Report</p> <p>The Clerk gave a brief report in respect of matters that had arisen since the last meeting.</p> <ul style="list-style-type: none"> • AGAR – this is now complete, and the relevant documents have been posted on the Parish Council website. • BHIB Insurance – amendments to the PC Insurance Policy have been effected. The Locum Clerk is to instruct the surveyor to carry out a valuation of the Blisland Institute. 	

	<ul style="list-style-type: none"> • Kompan – discussed under Finance (above). 	
239/21	Bodmin Town Council - letter 'noted'	
240/21	<p>Queen's Platinum Jubilee Celebrations</p> <p>The Clerk advised Members that a communication had been received, relating to beacons.</p> <p>The Chair reminded Members that a commemorative tree had been offered and seeds for planting in pots/ borders. She asked the Members to consider other projects , with long term benefits, that might be undertaken to mark the event.</p> <p>This matter is to be discussed at a future Parish Council meeting.</p>	
241/21	<p>Co-option Process</p> <p>Members discussed the requirement for a formalised co-option process, including an agreed application form, interview process and timescales. Such a process would enable to Parish Council to collect the information that it requires and would provide a level playing field for applicants.</p> <p>It was agreed that Cllr. Shephard and the Locum Clerk would draft the necessary documentation.</p>	
242/21	<p>Upcoming Events/ Training</p> <p>The Locum Clerk advised that a 'Code of Conduct Training Course' was scheduled to be held, via Zoon, on the 16th/ 17th November. The cost is £20.00 per person.</p> <p>It was agreed that the Locum Clerk would contact CALC and book places on a course for new Councillors, and others who wish to undertake the training again.</p>	
243/21	<p>Correspondence</p> <p>Letter of Resignation – Cllr. Holman Kompan Mrs Almond Platinum Jubilee</p> <p>The meeting closed at 8.40 pm.</p> <p>Next Meeting: 11th November 2021</p>	