

**BLISLAND PARISH COUNCIL
MINUTES
FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 14th APRIL 2022 AT 7.00 PM**



Press & Public were invited to attend the above meeting. Agendas and Minutes of Council Meetings were available to view at www.blislandparishcouncil.co.uk and on the Blisland Notice Boards.	
COVID BRIEFING: The meeting was advised that Cornwall Council (CC) current guidance on hands, face, space, fresh air, as cases are reported as 'extremely high'. Please wear a mask and avoid close contact at this meeting. The meeting room will be well ventilated.	
PERSONS PRESENT/APOLOGIES noted: PRESENT: Cllr Meads (Chair); Cllr Montague; Cllr Lowden; Cllr Spencer; Cllr Shephard and Cllr Teasdale and Clerk Victoria Burton-Davey APOLOGIES RECEIVED: Cllr Dickin is away on holiday. Cllr Green has been in close proximity to someone testing positive for Covid. Cornwall Cllr Cruse is away on holiday.	
CHAIRMANS WELCOME: Cllr Stephanie Meads	
AGENDA REF & ACTION	DESCRIPTION
22-04/01	PUBLIC FORUM No members of the public were present
22-04/02	MEMBERS DECLARATIONS The meeting RECEIVED Declarations of Interest from Members: a. No Pecuniary/Registrable Declarations of Interests b. No Non Registrable Interests c. No Declaration of Gifts No requests for Dispensation in line with the Councillor Code of Conduct 2021
22-04/03	APPROVAL OF MINUTES for meeting held on 10th March 2022 The meeting RESOLVED that the above Minutes of the Meeting of Blisland Parish Council (BPC) having been previously circulated, be taken as read, approved. The minutes were signed. Proposed: Cllr Lowden Seconded: Cllr Shephard Abstained: Cllr Spencer was not present at the last meeting. All the rest in favour: YES
22-04/04	MATTERS ARISING FROM PREVIOUS MEETINGS There were no matters arising which were not being covered under upcoming agenda items.
22-04/05	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Jennifer Cruse had intended to send a report for the meeting but had sent the wrong document in error.

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22-04/06	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS The meeting NOTED the planning application below: PA22/03018 The Old Rectory Blisland Bodmin Cornwall PL30 4JE Works to trees in a Conservation Area No comment was required
22-04/07	PLANNING DECISIONS The meeting NOTED Planning Decision: PA21/07137 Tremasden, St Breward, Bodmin, PL30 4QL Approved with conditions 24/03/2022 Cllr Meads expressed disappointment at the Cornwall Council (CC) decision and pointed out that the conditions do did not reflect BPC's concerns for this Planning Application. Cllr Shephard told the meeting that he had been in contact with the Nature Recovery Team at CC who are looking forward to CC Planning needing to take environmental and Dark Skies policies more seriously in future due to new legislation and guidelines coming in this year. They welcomed Cllr Shephard's sharing of this example of how the dark skies Policy at 23.2 of the Local Plan is being implemented in decision making.
22-04/08	OTHER PLANNING MATTERS There were no other planning matters
22-04/09	Neighbourhood Development Plan (NDP) a) Web updates for the NDP database was deferred until the return of NDP Chair Cllr Dickin at the May meeting. Cllr Meads related to the meeting that the NDP were in the process of preparing a Pre-Submission document and publishing evidence on the Blisland Parish Council (BPC) website. They are also advertising the Pre-Submission 6 week period via posters. The NDP are also in the process of strengthening the Dark Skies Policy. Cllr Meads also invited Members to attend an NDP presentation to be arranged in the next couple of weeks which will give an overview of the process and progress to date.
22-04/10	FINANCE a) The meeting RECEIVED and APPROVED the bank reconciliation as at 31st March 2022 b) The meeting RECEIVED and APPROVED the April 2022 payment schedule c) The meeting RECEIVED and APPROVED the updated Asset Register with the full amount for swings and matting included.

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Clerk	She had looked into the required frequency of play inspections: which appears to be once per year. A play equipment inspection has been booked with ROSPA. There had been consultations with Sarah Mason at Cornwall Association of Local Councils (CALC) on several issues including Councillor Co-options; matters regarding member's Declared Interests/Bias & Predetermination and the NDP/BPC business (she agreed to email members with the advice received); matters regarding the BPC website updates. Colin Almond had received his staff review and has agreed to keep a check on the First Aid Kit at Blisland Institute. The Clerk is updating the NDP database until the meeting can review current arrangements at the May meeting. She had been preparing documents for the Tender process. b) The meeting NOTED Correspondence received by the Clerk: I. Colin Almond wrote to let me know that there have been £14.50 in donations paid into the Lloyds Bank account. He also mentioned that he had one more Physiotherapy appointment. II. Len Croney asked for his meeting notes to be circulated (which were done at the last meeting) and to say that the Village Hall Committee are asking for expressions of interest in a 70's dance. He also asked to be kept updated with our plans. III. Nicola Greenway wrote to ask about catering opportunities. Her email was forwarded to Cllrs and she was informed about Blisland fayre. IV. Cornwall Air Ambulance Trust wrote to thank the council for their £100 donation.
22-04/12 Cllr Shephard	Councillor co-option process The meeting RECEIVED information and DISCUSSED: a) Cllr Shephard outlined concerns which had come up following the implementation of the recently adopted Councillor Co-option Process and suggested it be amended. Cllr Meads laid options for amending the process. The Clerk relayed CALC's advice that voting on new members should be done in 'open session'. The meeting discussed amendments and AGREED to amend the Councillor Co-option document. Cllr Shephard to draft an updated document for circulation to Members and presentation at the next meeting.

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Cllr Shephard Cllr Shephard	• The Clerk suggested involving the other children, young people and residents in a biodiversity boost project for the parish. She suggested advertising the project through posters and social media to enhance engagement with the local community • Cllr Spencer suggesting adding bat and owl boxes to the project list and that signage may be available from CC • Cllr Lowden suggested the local College could be involved • Green roof for the bus shelter to be looked into Cllr Shephard agreed to draw up a list of ideas, as well as free resources which might be accessed b) Cllr Shephard agreed to draft a BPC Pledge for Nature
22-04/15 Clerk Clerk Cllr Spencer Cllr Shephard	Queen's Platinum Jubilee The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action where appropriate. Cllr Meads asked for a Programme of Events to be drawn up. The Clerk to make a DRAFT and circulate. a) Cllrs Shephard and Teasdale were thanked for planting the Rowan Tree. The blessing and plaque celebration was discussed. The Clerk to ask the PCC about a suitable person to do the blessing on the Sunday after the church service. It was AGREED that the 'plaque' should take the form of an engraved stone. Cllr Spencer suggested asking De Lank to donate a stone for this purpose. b) Truro Parade: Cllr Dickin suggests asking the school to be involved. Cllr Shephard to take a copy of the invitation to join in, to the school. c) Beacon lighting insurance update from Cllrs Dickin and Green deferred d) Beacon lighting assistant update from Cllrs Dickin and Green deferred
22-04/16 Cllr Spencer Clerk	Duchy Defibrillators The meeting RECEIVED information and DISCUSSED: a) Defibrillator & CPR training date had been booked for Saturday 30th April from 10am to 12pm. The Clerk to make posters for around the village. It was agreed to post it on the websites and on Facebook. Cllr Spencer offered to let the local Guides group know. b) The placing of the access code for the defibrillator was discussed and it was agreed that the Clerk would ask Alan at Duchy Defibrillators for further advice. The Clerk to ask for a Shop (Anne Bogle) and Pub (Gary Marshall) representatives to be present at the training session on 30th April.

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22-04/17	Institute The meeting RECEIVED information: a) A First Aid Check list and Incident Book were reported to now be in place at the Institute.
22-04/18	Village Green The meeting RECEIVED information: a) The Clerk is to contact JJ Hill with an outline of work on stones for monies in estimate in order that the work can begin. b) A play equipment inspection is booked with ROSPA. c) Cllr Teasdale reported that the fairy lights around the Village Green had been removed and needed replacing. Cllr Spencer reminded the meeting that when the new lights are situated, tree maintenance should be taken into consideration. Cllr Teasdale to look into costs and types of replacement lights and report at the next meeting. Cllr Teasdale
22-04/19	Website and Social media The meeting RECEIVED information: a) The Clerk told the meeting that the website server migration is booked for 9pm on Friday 20th May 2022. Difficulties with emails to be addressed after the migration. b) The Clerk and Cllr Spencer to DRAFT a Website and Social Media Policy and to make a plan regarding website consolidation.
22-04/20	Training and Meetings Attended The meeting RECEIVED information: a) The Clerk attended Scribe training 17/03/2022 b) Cllr Shephard attended the Cornwall & Isles of Scilly Ecological Emergency Summit on 24/03/2022 via Zoom c) The Clerk's CiLCA training began on 06/04/2022 d) She also attended CiLCA training on 12/04/2022
DIARY DATES:	
22-04/21	a) Annual Parish Meeting (APM) and Annual Council Meeting (ACM) date Tuesday 10th May 2022 in the main hall of Blisland Village Hall at 6pm. The

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CLERK & RFO:  10.05.2022

CHAIR:  10.05.2022