

**BLISLAND PARISH COUNCIL
MINUTES FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 9th JUNE 2022 AT 7.00 PM**



Press & Public were invited to attend the above meeting. Meetings were held in public and may have been filmed or recorded by broadcasters, the media or members of the public. A sound record was kept for minute taking purposes for 1 month. Please note that Cornwall Council Covid restrictions were advised for this meeting. Agendas Minutes of Council Meetings were available to view www.blislandparishcouncil.co.uk and on the Blisland Notice Boards more than three working days before the meeting. The meeting Commenced at the appointed time of 7pm.

PERSONS PRESENT: Cllr Meads (Chair); Cllr Dickin (Vice Chair); Cllr Green; Cllr Lowden; Cllr Shephard; Cllr Teasdale.

ALSO PRESENT: Cornwall Cllr Cruse;

CLERK: Victoria Burton-Davey

APOLOGIES RECEIVED:

Cllr Spencer was travelling back from a previous engagement.

Cllr Montague away.

CHAIRMANS WELCOME: Cllr Stephanie Meads

AGENDA REF & ACTIONER	DESCRIPTION
22-6/01	PUBLIC FORUM No public or press present
22-6/02	MEMBERS DECLARATIONS No declarations of Interest were made
22-6/03	APPROVAL OF MINUTES for meeting held on 10th May 2022 It was RESOLVED to accept the above Minutes of the Meeting of Blisland Parish Council (BPC) having been previously circulated, be taken as read, approved, and signed. Proposed: Cllr Shephard Seconded: Cllr Dickin All the rest in favour: yes
22-6/04	MATTERS ARISING FROM PREVIOUS MEETINGS Matters arising from the accepted Minutes were covered within following minuted items
22-6/05	CORNWALL COUNCILLOR'S REPORT The meeting heard the monthly Cornwall Councillor's Report from Councillor Jennifer Cruse: she shared an update about the recently broken local cattle grid; she had previously circulated Cornwall Council's (CC) Area of Outstanding Natural Beauty (AONB) Plan for the area; she had been co-opted onto CC's Dark Skies Steering Group; she told the meeting that a local resident had raised the issue of dwellings being erected at Tregenna Farm – she agreed to raise the issue with CC Enforcement; she reported that Enforcement issues will soon have the deadlines extended to 10 years; she agreed to pursue CC Enforcement regarding illegal hoardings on the A30 in the parish. Cllr Cruse Cllr Cruse

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22-6/06 Clerk	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS The meeting RECEIVED the planning applications below and RESPONDED to the Local Planning Authority as appropriate: Application: PA22/03952 Proposal: Change of use from an existing agricultural barn into a proposed three bed residential dwelling (re-submission of Application No. PA21/03783) Location: Stokeley Farm Blisland Bodmin Cornwall Applicant: Mr Adrian Chapman Members considered the application and made the following comment on the CC Planning Portal: A site visit had been undertaken (when PA21/03783 was submitted) and it had been noted that work carried out to the fabric of the building had been carried out in a sympathetic manner. 1. It had been noted in the submitted plans for PA 22/03952 that a window identified from a site visit was missing from the architects' plans. 2. A further observation related to the proposed roof terrace, which would be lit during the evening. Members felt that, due to the prominent position of the structure, the proposed lighting would create light pollution in a 'Designated Dark Skies' area. It is, therefore suggested that low level down lighting should be installed. Blisland Parish Council RESOLVED to support this application on condition that the two items above be considered. Proposed: Cllr Green Seconded: Cllr Dickin All the rest in favour: YES Clerk to comment on CC Planning Portal.
22-6/07	PLANNING DECISIONS The meeting NOTED Planning Decisions made by Cornwall Council (CC) PA22/03018 Decided not to make a TPO (TCA apps) Mr Gerry Sutton The Old Rectory, Blisland, Bodmin, Cornwall, PL30 4JE Works to trees in a Conservation Area, namely, T1- fell a mature Cypress/Leylandii this is due to in the previous storm the same tree next too it fell over causing a-lot of root plate disturbance around the surrounding area 05/05/2022

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	PA21/04565 WITHDRAWN Mr J Stirling Newton House Road From Tregenna Road To Trewint HillBlislandBodminPL30 4JF Certificate of lawfulness for proposed placement of caravan/log cabin within the residential curtilage of the property for ancillary purposes 17/05/2022
22-6/08	NO OTHER PLANNING MATTERS
22-6/09	Neighbourhood Development Plan (NDP) The meeting RECEIVED information from Cllr Dickin: a) NDP Submission Plan: this had been circulated as a rough guide to the timeframe and actions needed. Cllr Dickin also told the meeting that a flyer had been distributed in the parish to reaffirm the mission and importance of the NDP. The Clerk and Cllr Spencer were working with the NDP Steering group to simplify access to NDP documents on the BPC website. Clerk Cllr Spencer
22-6/10	FINANCE a) The meeting RECEIVED and APPROVED the bank reconciliation as at the 31st May 2022 b) The meeting RECEIVED and RESOLVED to APPROVE the June 2022 payment schedule Proposed: Cllr Teasdale Seconded: Cllr Lowden All in favour: Yes c) The meeting RESOLVED to ADOPT the updated Financial Regulations 2022 Proposed: Cllr Shephard Seconded: Cllr Teasdale All in favour: Yes Clerk Clerk to post on website. d) The meeting reviewed bank accounts in closed session e) RFO Updated the meeting: I. The Debit Card application was still in process: there had now been a six month delay on which the Clerk had spent considerable amount of time trying to resolve the issues with Lloyds. She will continue to try to get the Debit Card in place and would raise a complaint with Lloyds.

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	II. The documentation for the Annual Governance and Accounting Review (AGAR) submission to PKF Littlejohn was almost complete and would be sent in the next few days. III. BCP would wait for the External Audit date after submission. IV. A Community Infrastructure Levy (CIL) payment from 2021 had been reported on for Cornwall Council and offset against purchase of swings last year. f) Grants/Funding: None received
22-6/11 Clerk Clerk	CLERK'S REPORT and CORRESPONDENCE The Clerk reported that invoices from the May payment schedule had been made; updated Cllr Portfolios Listings were now on the website; she had reviewed new energy suppliers and prepared a comparative table; she had sent a Jubilee events list to interested parties; she had built the Programme of Events posters and digital posts for the Jubilee and distributed them; she had built an NDP flyer for distribution; she had double checked rules around work on listed buildings: yes Blisland Institute is Grade II Listed and may need consent for work on windows; she had asked ICT Connect to set up new NDP access and this was in place; she still needed to heck £814.56 payment from CC was related to the LMP monies: she had updated and circulated Financial Regulations and Standing Orders for this Agenda; completed the risk assessment for Beacon Lighting; she had informed the Fire Brigade and Ambulance Service about the Beacon Lighting event; she had also let Lanhydrock Garden Services know about BPC Pledge for Nature and what that would mean to their work going forward; the Pledge for Nature had been submitted and published; she had begun working on simplifying NDP pages on website; contact the CC Tree Officer regarding trees on Village Green and surrounding area but no response was received as yet; she still needed to contact more contractors to quote for a tree survey; prepared and published documents from the last meeting and prepared this meeting's documents; and continued with CiLCA training and submission work.
22-6/12 Clerk	Policy Reviews The meeting had previously RECEIVED and REVIEWED DRAFT Standing Orders 2022. a) The meeting RESOLVED to ADOPT Standing Orders 2022 Proposed: Cllr Dickin Seconded: Cllr Lowden All in favour: Yes Clerk to post on website.

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22-6/13	Highways and Footpaths The meeting RECEIVED information and DISCUSSED: a) Bus service for Blisland Parish: Cllr Green reported that the village now relies on a reduced service from the St Breward bus. b) The broken cattle grid and repair work had not been signposted for diversion until the very last minute and was inadequate. Cllr Cruse had needed to contact CC to get it in place at all. She told the meeting that she had put in a request to CC for resurfacing in the parish. She also offered money from the community chest and asked BPC members to consider what they might spend it on. c) Ornamental trees at Pentor: Cllr Meads apologised that because of the Jubilee celebrations she had not moved this forward but would do so on her return from family business up north. Cllr Green asked why there were 20mph in St Breward and why Blisland didn't have them: she was reminded that BPC members had decided not to be part of the 20's Plenty pilot scheme at an earlier meeting.
22-6/14	Environment The meeting RECEIVED information and DISCUSSED: a) BPC Pledge for Nature action report: the Clerk told the meeting that the cutting contractor for the work on the village green had been contacted to let them know about the new cutting practices in the Pledge. Cllr Shephard told the meeting that he would gather prices for bird and bat boxes.
22-6/15	Queen's Platinum Jubilee The meeting RECEIVED information and DISCUSSED: a) Review of Jubilee celebration events: • Cllr Dickin thanked Cllrs Shephard and Teasdale on behalf of the council for their extra hard work in making the Beacon Lighting event a success, and thanked all volunteers. • She reported a surplus on the catering accounts which will be donated to BPC in due course. • She went on to mention several events and the hard work of many residents and BPC members were thanked. • The Chair thanked the council members for all hard work on a very well received any successful set of celebratory events. She thanked the Clerk for designing the Programme of Events and extra work in the background. • The Chair suggested the Clerk send out thank you letters on behalf of BPC to many of the local organisations and individuals most involved.
22-6/16	Duchy Defibrillators Cllr Spencer had received a request for another training session could be organised at the end of the summer. The Clerk agreed to contact Dutchy Defibrillators to organise a date at the end of September.

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22-6/17	Institute The meeting RECEIVED information and DISCUSSD: a) Institute windows: Cllr Dickin had agreed to meet with a prospective, experienced contractor who may be able to quote for conserving and repairing the front windows. The Clerk would receive the quote in due course.
22-6/18	Village Green The meeting RECEIVED information and DISCUSSD: a) Booking work on stones: the reported that the contractor had been asked again to confirm the work to be undertaken for the monies quoted. She awaited their reply. b) Play equipment inspections: the Clerk had organised an inspection and the report had been circulated prior to the meeting. Only one small item needed replacing. The Clerk was asked to contact Kompan to request this was done, as assumed still under warranty. c) Fairy light replacement: Cllr Teasdale had previously researched and circulated various festoon lighting options. The meeting AGREED to leave it to Cllr Teasdale to bring a recommendation to the next meeting before purchase of lights for 12 trees around the Village Green. Cllr Meads reported that a resident had complained that the Village Green was being mown too short. It was AGREED that Cllr Shephard would make a list of 'no mow' areas around the Village Green and wider parish to help promote greater biodiversity. Clerk to ask cutting contractor to make the 'August 'cut in the week beginning 15th August in preparation for Blisland Fayre. Other areas for extra clearance were reported by Cllr Meads and Cllr Green. They would send information to the Clerk so she could make arrangements with the contractor.
22-6/19	Website and Social Media The meeting RECEIVED information and DISCUSSD: a) The website server migration was completed on 20th May 2022. Problems with emails were being addressed as they arose. Cllr Meads reported that the Policies area of the website was now full of all documents. Clerk to contact provider to resolve issues. b) The Website and Social Media Policy had been delayed whilst Cllr Spencer and the Clerk simplified the NDP pages and tabs on the BPC website prior to next consultation.



BPC/FPC/Minutes/09-06-2022/