

**BLISLAND PARISH COUNCIL
MINUTES FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 13th OCTOBER 2022 AT 7.00 PM**



Press & Public were invited to attend the above meeting.		
COVID BRIEFING: The then current Cornwall Council Covid restrictions were followed for council meetings. Including guidance on hands, face, space, fresh air.		
CHAIRMAN'S WELCOME: Cllr Stephanie Meads welcomed Members and public attendees. The Meeting opened @ 19:00		
AGENDA REFERENCE	DESCRIPTION	Actioner
22-9/1	PERSONS PRESENT/APOLOGIES Present: Councillor (Cllr) Meads (Chair), Cllr Dickin (Vice Chair), Cllr Montague, Cllr Spencer, Cllr Shephard Clerk: Victoria Burton-Davey Public: Veronica Stansfield, Catherine Crozier, Michael Rowe, Archie Bonker, John Stansfield, Christine Noden JP APOLOGIES Cllr Teasdale was away Cllr Montague was away Cllr Cruse attending another meeting	
22-9/2	MEMBERS DECLARATIONS Registers of Interests were declared. Blisland Parish Council (BPC) RESOLVED to grant Dispensations to Cllr Spencer, Cllr Shephard and Cllr Lowden to discuss and vote on Neighbourhood Development Plan (NDP) matters, as residents of the Parish. (This as advised by Cornwall Council's Monitoring Officer.) Proposed: Cllr Meads Seconded: Cllr Dickin All in favour: yes	Clerk
22-9/3	PUBLIC FORUM Catherine Crozier asked the Members to reconsider the position for the re-siting of the Grit Box in the village.	
22-9/4	APPROVAL OF MINUTES: a) To RESOLVE that the Minutes of the Full Council Meeting of Blisland Parish Council (BPC) held on 8th September 2022 having been previously circulated, be taken as read, approved, and signed. Proposed: Cllr Shephard Seconded: Cllr Spencer All in favour: Yes Abstained: Cllrs Dickin and Green were not present at the September meeting.	Clerk
22-9/5	MATTERS ARISING FROM PREVIOUS MEETINGS Matters arising from the accepted Minutes were covered in Agenda items	

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22-9/6	CORNWALL COUNCILLOR'S REPORT Councillor Jennifer Cruse not present	
22-9/7	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS To RECEIVE the planning applications and RESPOND to the Local Planning Authority if appropriate	
a)	PA22/08316 Proposal: Construction of garage and store Location: Penrowe Farm Waterloo Blisland Bodmin Applicant: Mr Michael Rowe A site visit had been made. The sky lights in the proposed building were for letting light in during the daytime and problems regarding Dark Skies were identified. BPC RESOLVED to SUPPORT this application Proposed: Cllr Meads Seconded: Cllr Green All in favour: Yes	Clerk
22-9/8	PLANNING DECISIONS None for this meeting	
22-9/9	OTHER PLANNING MATTERS None for this meeting	
22-9/10	Neighbourhood Development Plan (NDP) Cllr Dickin gave a brief update prior to the Extraordinary Meeting on the 26 th October. She let Members know that papers with proposed amendments to the NDP, post consultation, would be circulated to Members on the 19 th October.	
22-9/11	FINANCE a) The meeting RECEIVED and NOTED the bank reconciliation as at 30th September 2022 b) The meeting RECEIVED and RESOLVED to APPROVE the October 2022 payment schedule Proposed: Cllr Dickin Seconded: Cllr Spencer All in favour: Yes c) The Clerk & RFO gave an update reporting that she was still waiting for order details for the Village Green replacement matting before she could order d) Grants/Funding £100 had been paid to Royal British Legion The RFO asked for any ideas regarding the Shared Prosperity Funding available: The Clerk to contact neighbouring parishes to see if they could link up for a bid. Possibilities for a minibus service and fibre broadband were discussed.	Clerk Clerk Clerk

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22-9/12	Budget The RFO asked Members to let her know of any substantial projects which might come up in the coming year which would comprise a) a twelve month plan which would inform the November b) budget. Suggested were: a board walk for a local footpath at Carbaglet; footpath fingerposts; trees for Pentor; Blisland Fayre support; working with the Village Hall to resurface the car park; possible defibrillator running costs for Temple; Dark Skies signage; and New Residents Welcome Pack. The Clerk to build a DRAFT Budget for November. Cllr Lowden also asked the Council to support match funding for the pensioners Christmas meal. Amount to be agreed via email for decision at next meeting. A date for a Councillor Audit was to be arranged with Cllrs Shephard and Teasdale.	Clerk KL Clerk PS, ST
22-9/13	CLERK'S REPORT and CORRESPONDENCE The meeting RECEIVED the Clerk's Report and NOTED correspondence. She had: - Conducted all the business from the last meeting - Sent Phil link for 'complaints' map at CC - New Planning Applications on web and social - Contacted tree stump removers and tree surgeons and replanting and awaited Sealed Tenders - Informed BPC's contractor about Himalayan Balsam. Cllrs to review and update the Clerk if BPC needs to contact CC about the problem - Added the Document Disposal & Retention Policy to website - Arranged emergency lighting check for Institute which was now complete - Contacted CC regarding planning permission for tree removal Correspondence received was shared with the meeting.	AG, KD
22-9/14	Policy Reviews The meeting RECEIVED information, DISCUSSED and RESOLVED to adopt the following policies with amendments: a) Code of Conduct (amend council name in first paragraph) b) Health & Safety c) Information and Data Protection (remove 'prospective associate of BTC' from 'Data Protection Terminology') Proposed: Cllr Spencer Second: Cllr Dickin All in favour: Yes	

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22-9/15	Highways and Footpaths The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate: a) Members discussed alternative sites for the Grit Box. There was a long discussion of possible sites. It was proposed that three smaller Grit Bins might be more appropriate than one large one. Cllr Shephard to send photos of possible sites to Cllrs. Clerk to check BPC on Cormac grit filling map. b) The problem of dangerously eroded road markings in the village was discussed. Cormac had refused to act so far and there were concerns that accidents may occur. What BPC could do to highlight the problem were discussed. It was hoped that Cllr Cruse would be able to help. Cllrs to take photos and Cllr Spencer to collate. Cllr Green updated Members regarding communications with CC and Cormac about work to open up footpaths.	PS Clerk All Cllrs LS
22-9/16	Environment The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate: a) BPC Pledge for Nature action report – progress would be minimal over the winter but Cllr Shephard to get costings for bird and bat boxes. b) After discussion it was proposed that good quality Dark Skies signage to be added to existing Blisland village signs would be sought.	SM
22-9/17	Duchy Defibrillators The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate a) Feedback from training day: there was an excellent turnout for the training provided by Duchy Defibrillators. Clerk to thank them.	
22-9/18	Institute The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate: The Clerk reported that estimates for work had been received. Members discussed the contractors' experience of work on Listed Buildings. BPC RESOLVED to accept the first quote discussed (with contingency for possible need to add 'period' glass, and to ensure the siting of the electricity cable). Proposed: Cllr Lowden Second: Cllr Shephard All in favour: Yes Clerk to ensure quote meets needs of CC Conservation team and apply for Planning Permission.	

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22-9/19	Village Green The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate a) The Clerk reported that Sealed Tenders for work on Trees on Village Green were being sent for review on 26th October. CC had been contacted via a section 211 and Planning Permission for works on trees was underway. b) The Picnic Tables and replacement benches for the Village Green were discussed at length. Cllr Shephard had removed damaged bench and sent an email round about possible replacements and the addition of picnic tables. Concerns were raised about the safety of the metal benches on the Village Green. It was RESOLVED that there would be a 'like for like' replacement of the two damaged benches which had been removed, and there would be some consultation with residents regarding the possibility of adding a limited number of high quality wooden picnic tables to the Village Green. The website, social media, word of mouth, Village newsletter and noticeboards to be utilised. Cllr Shephard to cost picnic tables and benches. Proposed: Cllr Meads Second: Cllr Spencer All in favour: Yes Clerk to check insurance implication due to the condition of metal benches on Green.	LS Clerk PS Clerk
22-9/20	Website and Social Media The meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate: Cllr Spencer reported that more engagement on social media was encouraging. It was hoped that the existing mailing list could be built upon after the NDP business was concluded. Cllr Dickin suggested a digital newsletter. She agreed to send an example of the St Breward one to the Clerk. Cllr Spencer and Clerk to encourage sign ups after NDP conclusion.	KD LS Clerk
22-9/21	Training and Meetings attended: a) CiLCA training 27th September 2022 Training and meetings to be attended: a) NALC Communications training/Cllr Spencer and Clerk 26th October 2022 b) Code of Conduct training/Cllr Green 21st November 2022 c) Meet the Cormac Team/Cllr Green 29th November 2022	K LAWRENCE TOOK AGREE'S PLACE
22-9/22	DIARY DATES: Extraordinary Full Council Meeting 26th October 2022 Next Full Parish Council Meeting date 10th November 2022	10/11/2022
22-9/23	OPEN MEETING CLOSED@21:05	

Signed Chair of Meeting: _____

10/11/2022