

PARISH OF BLISLAND

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**BLISLAND PARISH COUNCIL
MINUTES FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 10th NOVEMBER 2022 AT 7.00 PM**



	Cllr Lowden asked for a note of clarification to be added on page 47 below paragraph 8. Members voted to add the clarification. Cllr Lowden asked for a more detailed record to be inserted on page 47 below paragraph 5. Members voted not to add content to this area of the minutes. Proposed: Cllr Meads Seconded: Cllr Dickin Abstained: Cllrs Shephard and Teasdale Objected: Cllr Lowden All rest in favour: Yes	
22-11/5	MATTERS ARISING FROM PREVIOUS MEETINGS All matters arising from the accepted Minutes were covered in the meeting Agenda.	
22-11/6	CORNWALL COUNCILLOR'S REPORT The Clerk read out the report from Cllr Cruse who had given her apologies: She had visited Colliford lake on Sunday I attest to it being in a seriously depleted state with only 16% capacity. Incredibly we need another month of heavy rain to even begin to fill the reservoir. Water is now being diverted from Hawks Tor and Park Lake. All agencies are fully aware and applying scrutiny to the perceived outcomes for the local rivers. She urged all householders to continue to conserve water. Concern for the state of the Warleggan river which had been diverted through Hawks Tor. Cllr Cruse had queried if this would affect Temple Fisheries but was told it would not. She would be grateful for any updates should problems arise. Just a gentle reminder that the 'report it' site is an excellent way of reporting local incidents and having them dealt with quickly. She had attended the 'Meet the Leader' event at Wadebridge. It was good to see Bodmin well represented, and it was useful that I was there as the question of Halgavor Moor and the existing situation with the Camel SAC was included in the questions from the public. She reported she would like to lay a wreath from Cornwall Council in Blisland on Remembrance Sunday.	

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22-11/7	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS The meeting RECEIVED the planning applications and RESPONDED to the Local Planning Authority:	
	a) PA22/08647 Proposal: Change of Use of barn from residential (C3) to office and store (Use Class E) Location: Top Barn Tregenna Farm Tregenna Road Blisland Applicant: Mr Brian Runnalls Blisland Parish Council RESOLVED to SUPPORT PA22/08647 at its Full Council Meeting 10/11/2022 Proposed: Cllr Meads Seconded: Cllr Lowden All in favour: Yes	Clerk
	b) PA22/09139 Proposal: Works to 15 trees within Conservation Area, Blisland Village Green Location: Blisland Village Green Applicant: Blisland Parish Council Blisland Parish Council RESOLVED to SUPPORT PA22/09139 at its Full Council Meeting 10/11/2022 Proposed: Cllr Dickin Seconded: Cllr Spencer All in favour: Yes	Clerk
	c) PA22/09142 Proposal: Change of use from an agricultural barn to a residential dwelling, including a small extension to provide a boot room entrance and utility Location: Land South of Tor Farm Temple Bodmin Cornwall Applicant: Mr Jason Stephens Blisland Parish Council RESOLVED to SUPPORT PA22/09142 at its Full Council Meeting 10/11/2022 Proposed: Cllr Shephard Seconded: Cllr Teasdale All in favour: Yes	Clerk
22-11/8	PLANNING DECISIONS The meeting Noted Planning Decisions made by Cornwall Council (CC)	
	PA22/07223 Proposal: Construction of 19x6m agricultural storage shed for machinery and hay Location: Stokeley Farm Blisland Bodmin Cornwall PL30 4HJ Applicant: Mr Tom Chapman Decision: Approved with Conditions	

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	PA21/03783 Proposal: Change of use from an existing agricultural barn into a proposed three bed residential dwelling Location: Stokeley Farm Blisland Bodmin Cornwall PL30 4HJ Applicant: Mr Adrian Chapman Withdrawn: 26/10/2022	
	Appeal Ref: APP/D0840/W/21/3288120 Proposal: Described as 'the erection of a Para 79(e) dwelling'. Location: Merrymeeting Farm, Tresarret, Bodmin, Cornwall PL30 4QH Applicant: Mr Paul Sessions DECISION: The appeal is allowed and planning permission is GRANTED for the erection of a Para 80(e) dwelling 01/11/2022	
22-11/9	OTHER PLANNING MATTERS PA22/08316 Proposal: Construction of garage and store Location: Penrowe Farm, Waterloo, PL30 4HL Decision: Approved 07/11/2022	
22-11/10	Neighbourhood Development Plan (NDP) The meeting NOTED that: a) A letter of thanks had been sent to Peter Keen for his work on the NDP from the Clerk on behalf of the NDP Chair, BPC Chair and BPC Members: "I would like to take this opportunity to thank you on behalf of Blisland Parish Council and members of the Neighbourhood Development Plan Steering Group for all the work you did on the Blisland Design Guide and Landscape Character Assessment, and for providing some wonderful photographs of the Parish to use in our documents and communications. The Chair of the NDP Steering Group Karen Dickin and our Parish Council Chair Stephanie Meads have communicated your hard work to the Parish Council, and expressed great appreciation of your help and support in bringing the NDP forward to near completion."	
22-11/11	FINANCE a) The meeting RECEIVED and NOTED the bank reconciliation as at the 31st October 2022 b) The meeting RECEIVED and APPROVED the November 2022 Payment Schedule Proposed: Cllr Shephard Seconded: Cllr Teasdale All in favour: Yes	Clerk

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	c) The meeting heard the Smaller Council's Auditing Authority's recommendation and decided on an External Auditor for period 22/23 to 26/27 Proposed: Cllr Spencer Seconded: Cllr Montague All in favour: Yes Cllr Spencer suggested getting a fire safe for the Solid State Drive on the schedule to which the council agreed. d) RFO Update: To remind Cllrs that the order for mats for the Village Green needed to be confirmed. There would be Business Energy Bill Scheme will be applied to our energy account. e) Grants/Funding – Shared Prosperity Fund proposals/ideas to be supported where neighbouring parishes have ideas. SPC RESOLVED to match fund the older residents' Christmas Lunch to the amount of £500.00 Proposed: Cllr Montague Seconded: Cllr Dickin All in favour: Yes	Clerk Clerk KL, ST, PS Clerk Clerk KL, ST
22-11/12	Budget The meeting RECEIVED the DRAFT Budget for 2023/24 from the Clerk which was then DISCUSSED in detail. BPC RESOLVED to ADOPT the amended Budget, and to keep the increase in Precept to 1.9% rather than 2.9% in light of financial constraints on residents. Proposed: Cllr Lowden Seconded: Cllr Spencer All in favour: Yes	Clerk
22-11/13	CLERK'S REPORT and CORRESPONDENCE The Meeting RECEIVED the Clerk's Report and NOTED correspondence a) Clerk reported that the Cllr Audit had taken place and that Cllrs Shephard and Teasdale had recommended the purchase mentioned earlier in these Minutes, and that the Clerk instigate Pension arrangements. She asked Members to note that she would be on annual leave b) The Clerk shared correspondence: The Village Institute had reported that they had raised over £1500 so far this year for various charities. The Clerk agreed to write and thank them for their work. The Parochial Church Council had invited the Chair Cllr Meads to lay a wreath and give a reading on Remembrance Sunday in Blisland. Colin	Clerk

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	and Pat Almond had reported that the recent charity sale in the hall had raised over £260 for Christian Aid and Blisland Church. There had been a problem with the toilet seat at Blisland Institute, and an extension lead had needed replacing. As these were Health & Safety issues the Clerk had already addressed those problems. Also, the guttering at Blisland Institute needed some attention. Cllrs Shephard and Teasdale offered to look it over.	PS, ST
22-11/14	Councillor Co-option a) It was AGREED that Notices of vacancies for Members would be posted when the Clerk returned from leave on 21 st November 2022.	Clerk
	Policy Reviews The Members had RECEIVED the DRAFT Privacy Policy prior to the meeting and RESOLVED to ADOPT it after a small amendment on page 2. Proposed: Cllr Dickin Seconded: Cllr Spencer All in favour: Yes Cllr Spencer asked for an updated Privacy Notice for Cllr emails	Clerk Clerk
22-11/15	Highways and Footpaths The following item was moved to the December Agenda a) Grit Box/s The following item was moved to the March Agenda b) Road markings issue	
22-11/16	Environment The Meeting RECEIVED information on: a) Dark Skies Signage – Cllr Meads reported that she was liaising with Cllr Cruse on designs.	SM
22-11/17	Duchy Defibrillators The following item was moved to the December Agenda a) Temple Defibrillator	
22-11/18	Institute The Meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate. a) Institute windows – the Clerk reported that the contractor had agreed to draw up detailed drawings for the Listed Buildings consent.	
22-11/19	Village Green The Meeting RECEIVED information, DISCUSSED and RESOLVED a course of action as appropriate: a) Trees on Village Green had been covered in the Planning section of the meeting. b) Picnic Table Proposal was moved to the December Agenda	

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22-11/20	Website and Social Media Cllr Spencer talked about the NALC Communications training done with the Clerk 26 th October 2022	
22-11/21	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate: a) Beyond NDPs for Community, Climate and Nature Conference 22 nd October 2022 was briefly outlined by Cllr Dickin after she and the Clerk had attended. b) NALC Communications training/Cllr Spencer and Clerk 26 th October 2022 was discussed above.	
22-11/22	DIARY DATES: Remembrance Sunday Next Full Parish Council Meeting date to be confirmed as 8 th December 2022 The Clerk agreed to bring mince pies!	Clerk
22-11/23	OPEN MEETING CLOSED @21:37	

Signed: Chair of meeting  08/12/2022