

**BLISLAND PARISH COUNCIL
MINUTES FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 16th FEBRUARY 2023 AT 7.00 PM**



Press & Public were invited to attend the above meeting.		
CHAIRMAN'S WELCOME: Cllr Stephanie Meads welcomed Members and Public attendees. The meeting opened @19:00		
AGENDA REFERENCE	DESCRIPTION	ACTION
23-02/1	PERSONS PRESENT/APOLOGIES PRESENT: Chair Cllr Meads; Vice-Chair Cllr Dickin; Cllrs Green, Lowden, Montague, Shephard, Spencer, Stansfield, Teasdale and Trevarthen ALSO PRESENT: Clerk Victoria Burton-Davey APOLOGIES: Cllr Cruse via email - unwell PUBLIC ATTENDEES: none	
23-02/2	Co-option of Members Blisland Parish Council (BPC) RESOLVED to Co-opt John Stansfield and Mike Trevarthen as Members of the Parish Council Proposed: Cllr Dickin Seconded: Cllr Green AIF: YES a) Cllrs Stansfield and Trevarthen signed their Declarations of Acceptance of Office b) All Councillors signed their Communications Agreements	CLERK CLERK
23-02/3	MEMBERS DECLARATIONS a. Pecuniary/Registrable Declarations of Interests - none b. Non-Registrable Interests in NDP matters were declared by Cllrs Stansfield and Trevarthen. c. Declaration of Gifts - none BPC RESOLVED to grant Dispensation requests in line with the Councillor Code of Conduct 2021 for discussion and voting on NDP matters to Cllrs Stansfield and Trevarthen Proposed: Cllr Spencer Seconded: Cllr Dickin AIF: YES	CLERK
23-02/4	PUBLIC FORUM No members of the public were present	

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23-02/5	APPROVAL OF MINUTES BPC RESOLVED that the Minutes of the Full Council Meeting of Blisland Parish Council (BPC) held on 19th January 2023 having been previously circulated, be taken as read, approved, and signed. Proposed: Cllr Shephard Seconded: Cllr Teasdale AIF: YES	CLERK
23-02/6	MATTERS ARISING FROM PREVIOUS MEETINGS All matters covered in this Agenda	
23-02/7	CORNWALL COUNCILLOR'S REPORT Councillors had received the monthly Cornwall Councillor's Report from Councillor Jennifer Cruse via emails, including: that she was still waiting for a meeting with the delegated officer and senior officer regarding Moss Barn. She had attended a meeting with Deheena Davidson under-secretary of state for Levelling Up to hear more about the Devolution Deal. She had also attended the public consultation meeting in Bodmin which was well attended, and a varied number of questions put to the Council Leader and Cabinet member. She reported that the HB2 Treveth development at St Lawrence had received 5.6 million to ensure the successful completion of the 100 affordable homes. Also, Full Council passed a resolution to make an additional 100% charge to second homeowners. A letter was also sent asking that we can match the 300% charge currently raised in Wales. She was reviewing the latest Planning proposals and I have responded with her concerns regarding greater weight being given to policies which over-ride Policy 7 of the Local Plan which limits development in the open countryside. She was also concerned about the re-introduction of wind farms and their impact on the landscape value of the countryside, particularly the buffer zone for the AONB.	
23-02/8	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS a) PA23/00528 Proposal: Resubmission of PA22/05799 (BPC Min Ref. 22-7/07) for retrospective consent for the continued use of land as residential curtilage Location: Poundsconce Blisland Bodmin Cornwall Applicant: Mr N Sturtridge Blisland Parish Council RESOLVED to OBJECT to PA22/0528 on the following grounds: *There is no time frame stipulated for the need of the extension to the residential curtilage. *There is no reason established for the need to extend the residential curtilage. *There is no plan in place to manage effluent waste from the site. *The design appearance and layout of the static caravan is not suitable or in keeping with the Area of Outstanding Natural Beauty (AONB) in which it falls. *The impact on appearance of the AONB is detrimental. *The proposed development falls within the SSSI impact zone.	NB. BPC removed the second bullet point from its consultee comment as this issue had been addressed at resubmission P: PS S: SM AIF: YES CLERK 

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b)	The Parish Council does not believe that the applicant has demonstrated that the structure currently within the proposed new residential curtilage meets the definition of a caravan within the meaning of S29 of the Caravan Sites and Control Development Act 1960. In particular the Council does not believe that the structure meets either the construction or mobility tests necessary for it to be classed as a caravan and not a permanent structure. The Council draws the LPAs attention to the wooden structure at the southern end of the building. Proposed: Cllr Meads Seconded: Cllr Green Objected: Cllr Shephard Abstained: Cllrs Lowden, Teasdale, Trevarthen Rest in favour: YES	CLERK
	PA23/00826 Proposal: Retention of a hard standing and construction of an adjoining pole barn for agricultural storage Location: Poundsconce Blisland Bodmin Cornwall Applicant: Mr N Sturtridge At its Full Council Meeting on 16/02/2023 Blisland Parish Council RESOLVED to OBJECT to PA23/00826 on the following grounds (wording details agreed via email): The drawn block plans submitted appears to show the position of the proposed Pole Barn in the open field which does not reflect the site description in the application There is no hard standing connected to the proposed build site, the development site in open countryside and in an AONB (there is also a need to safeguard valuable resources such as good farmland/preservation of biodiversity) The site of the proposed pole barn is not adjacent to or on the existing hard standing. Blisland Parish Council consider it would be more appropriately placed on the existing hard standing rather than encroaching on agricultural land within the AONB Whilst the Parish Council accepts the principal of the construction of a Pole Barn within the curtilage of Poundsconce in the form and scale proposed it believes that the siting of the Pole Barn should be moved to the existing area of hard standing rather than encroach out into the agricultural land within the AONB Proposed: Cllr Stansfield Seconded: Cllr Spencer AIF: YES	CLERK

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23-02/9	PLANNING DECISIONS None prior to the Agenda publication. Late decisions below.	
23-02/10	OTHER PLANNING MATTERS	
	PA23/00001/NDP Consultation Notification Proposal: Blisland Neighbourhood Development Plan Location: Blisland Parish Applicant: Blisland Parish Council	
	PA22/10862 Proposal: Replace outbuildings removed by previous owner with a single outbuilding comprising car parking, storage and 2 x stables. Location: Merrifield Preceptory Temple Bodmin Cornwall Applicant: Mr Simon Long DECIDED: Approved with conditions 13/02/2023	
	CC's draft response to the National Planning Policy Framework had been received for BPC's comment. It was AGREED that comments would be returned to the Clerk for submission within the timeframe advised.	ALL CLERK
23-02/11	Neighbourhood Development Plan (NDP) Cornwall Council (CC) had published the NDP Draft Plan for public consultation. The notices had been placed around the Village, on BPC website and social media, and in the Cornish Guardian. CC were in process of appointing an independent examiner.	
23-02/12	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliation as at the 31st January 2023 b) The Meeting RECEIVED and APPROVED the February 2023 Payment Schedule Proposed: Cllr Teasdale Seconded: Cllr Lowden AIF: Yes c) The LMP Grant Offer was ready to send in BPC RESOLVED to accept the CC LMP allocation for 2023/24 Proposed: Cllr Shephard Seconded: Cllr Green AIF: YES The Clerk to check newly opened up footpaths were included on the Cutting Schedule. Cllr Green to send footpath numbers to Clerk. d) The Meeting received the Third Quarter Budget report. It was noted that some misalignments had happened in printing. e) RFO Updated the meeting on receipts and that the Internal Auditor had been confirmed. BPC's Section 137 budget NOTED for 2023/24. Clerk's pension scheme implementation in progress. f) No Grant applications had been received.	CLERK CLERK CLERK AG

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23-02/13	CLERK'S REPORT and CORRESPONDENCE The meeting RECEIVED Clerk's Report and NOTED correspondence. a) The Clerk reported all regular business up to date. She had booked the play equipment inspection. The application for the work on Blisland Institute windows needed block plans and elevations drawing up even though the work was like for like replacements. Cllr Meads agreed to forward information about a possible suitable person to provide drawings to the Clerk. b) Correspondence received was read out and Noted. Clerk to post information regarding broadband roll out on Facebook and send information to other local Parishes to share.	SM CLERK
23-02/14	Policy Reviews a) Grants Awards Policy b) Equal Opportunities Policy BPC RESOLVED to ADOPT the two policies above with amendments noted. Proposed: Cllr Lowden Seconded: Cllr Trevarthen AIF: YES	CLERK
23-02/15	Highways and Footpaths a) Grit Box/s and b) water run-off Cllr Meads had liaised with the Village Shop committee who agreed to a Grit Bin alongside their building, and the Village Hall committee who agreed to a Grit Bin adjacent to the Manor Suite. Councillors had reviewed the Tregenna Road rainwater run-off problems, as well as several other sites, and reported issues to CC. A report had been circulated via email. It was AGREED that any need for a Grit Box here to be revisited after run-off issues addressed. Cllr Spencer noted that Lease and Waterloo Hill still had signage indicating issues, having been there for several months and a request to raise this with the Highway officer. Cllr Meads to send Grit Box locations to Clerk. Clerk to contact the Highways Steward to confirm locations. Highways Steward to be consulted about run-off problems in addition to this. The need for a Grit Box at Temple was discussed. It was decided to include Temple to the gritting reporting system that Cllr Spencer was implementing as a first measure.	SM CLERK LS

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23-02/16	Environment a) Cllr Meads shared images of site for proposed Dark Skies signage. Clerk to draw up design and send laminated posted as an interim measure. b) Cllr Meads reported no progress on Trees for Pentor c) Cllr Shephard to draw up map of Flower Meadow planting for next meeting. d) A site at the edge of the Village Hall had been identified for possible hedge planting. Cllr Meads had spoken with the Chair of the Village Hall who was supportive	CLERK SM PS
23-02/17	Duchy Defibrillators a) The Clerk shared the quotes for two separate locations for a second Parish defibrillator. The Meeting discussed the pros and cons of the two sites, as well as possible funding options. It was decided the need at Temple was greater. BPC RESOLVED to install a second Defibrillator in Temple. Proposed: Cllr Spencer Seconded: Cllr Meads Objection: Cllr Lowden Rest in favour: YES It was AGREED to defer the discussion of a defibrillator at the Village Hall to the March meeting. Other funding was discussed: the Clerk suggested Crowdfunding. This also for discussion at the next meeting.	CLERK
23-02/18	Institute a) Institute windows covered on Clerk's report. The fire extinguisher inspection was reported as having been carried out at the Institute.	
23-02/19	Village Green a) Councillors had met on the Village Green to identify suitable sites for planting the replacement trees after recent works. The Clerk had requested that the contractor liaise with the Council to ensure the new trees were planted in the correct sites. Clerk to contact contractor about timing of stump removals, as grass would need to be re-seeded in those areas after work completed. Also, to alert contractor to possible underground cables. b) Replacement picnic tables for Village Green were discussed. Cllr Shephard to provide information on tables to be purchased. The work on benches on the Green to be added to the next Agenda. c) BPC RESOLVED to grant permission to hold Blisland Fayre on Village Green in 2023 Proposed: Cllr Dickin Seconded: Cllr Green AIF: YES	CLERK

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23-02/20	Communications a) The Clerk reminded Councillors to send news for website in order to promote the good work of the Council. Cllr Meads asked about a newsletter. Cllr Spencer reported that the Parish Magazine may be expanding to include more up to date news. It was AGREED to discuss the item at the March meeting. Cllr Dickin to send link to neighbouring newsletter to Clerk to send to Cllrs. b) Coronation planning was discussed: the Clerk had shared a letter from a Parish resident who hoped for activities on the Village Green, as had been arranged for the Jubilee. It was decided that the Sunday of the Bank Holiday weekend would be a good time for a community BBQ. Cllr Lowden to report on plans at the March meeting. Cllr Green to garner Hog Roast quote for that date. BPC RESOLVED to purchase 60 Coronation mugs for local children. Cllrs Meads and Lowden to provide information to Clerk to order them. Proposed: Cllr Spencer Seconded: Cllr Trevarthen AIF: YES	KD CLERK KL AG SM/KL CLERK
23-02/21	Training and Meetings Attended Cllr Stansfield had attended the Rural Crime Surgery on the 16th February 2023. He reported that an Alerts System had been established for local residents. Cllr Stansfield to send information to Clerk, to post information on the website, Facebook and sign BPC up for Alerts. (Police Liaison and Councillor Portfolios to be added to next Agenda.) Cllr Stansfield to attend the next Community Network Panel and CALC AGM.	JS CLERK JS
23-02/22	Co-option Candidates This item added in error	
23-02/23	Diary Dates: Next Full Parish Council Meeting date to be confirmed as 16th March 2023 CALC AGM Tuesday 21 February 2023 Community Network Panel 29th March 2023	
23-02/24	EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Spencer Seconded: Cllr Green AIF: YES	
23-02/25	OPEN MEETING CLOSED@21:03	

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23-02/26	Behaviours & Perception The Meeting discussed matters of public perception and behaviours of Members during meetings to ensure that the civility and respect were foremost in all Council business and in the public image of the Council. Orientation of chairs when the Public Forum was in operation was identified as an area for attention and that Members should turn their chairs to face speakers.	
23-02/28	CLOSED SESSION ENDS@21:07	

Signed: Chair of Meeting _____  _____ 16/03/2023