

**BLISLAND PARISH COUNCIL
AGENDA FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 16th MARCH 2023 AT 7.00 PM**



Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is kept for minute taking purposes until the minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.blislandparishcouncil.co.uk and on the Blisland Noticeboards.	
CHAIRMAN'S WELCOME: Cllr Stephanie Meads	
AGENDA REFERENCE	DESCRIPTION
23-03/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
23-03/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 as appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
23-03/3	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 2 minutes on any subject covered by the agenda and should give their name and subject to the Clerk at clerk@blislandparishcouncil.co.uk, on 07540 380531 or in person before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 10 minutes, in accordance with Blisland Parish Council Standing Orders, unless extended at the discretion of the Chair.
23-03/4	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting of Blisland Parish Council (BPC) held on 16th February 2023 having been previously circulated, be taken as read, approved, and signed.
23-03/5	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes
23-03/6	POSSIBLE MUSIC FESTIVAL AT TEMPLE To discuss a matter raised by residents
23-03/7	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Jennifer Cruse

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23-03/8	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS To RECEIVE the planning applications and RESPOND to the Local Planning Authority
	a) PA23/01179 Proposal: Restoration of Higher Hawkstor Farm for an occasional camping barn for private use only Location: Higher Hawks Tor Farm Blisland Bodmin Cornwall Applicant: Adrian Mansfield
	b) PA23/01564 Proposal: Change of use of buildings from estate offices to two holiday units (1 x four bed & 1 x one bed), minor changes to fenestration and construction new boiler enclosure/log store. Location: Trewardale Blisland Bodmin Cornwall Applicant: Mr & Mrs Edward-Collins
	c) PA23/01783 Proposal: Proposed single storey extension and detached garage/garden store building Location: Hawks Tor Farm Blisland Bodmin Cornwall Applicant: Adrian Mansfield
23-03/9	PLANNING DECISIONS To NOTE Planning Decisions by Cornwall Council
	PA22/10747 (PA19/07097) Proposal: Certificate of Lawful Development for an Existing Use as confirmation of works commenced within the time limit of three years as per condition 1 under planning permission number PA19/07097 Location: Bests Penquite Blisland Bodmin PL30 4LH DECISION: Granted 22-02-2023
	PA22/10747 Applicant: Mr P Millward Location: Bests Penquite Blisland Bodmin PL30 4LH Proposal: Certificate of Lawful Development for an Existing Use as confirmation of works commenced within the time limit of three years as per condition 1 under planning permission number PA19/07097 DECISION: Granted (CAADs, PIPs and LUs only) 22/02/2023
23-03/10	OTHER PLANNING MATTERS To NOTE other planning matters and late Decisions
	Proposal to invite the Cornwall Council Planning Enforcement Group Leader to attend a Meeting
23-03/11	Neighbourhood Development Plan (NDP) To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate

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23-03/12	FINANCE a) To RECEIVE and NOTE the bank reconciliation as at the 28th February 2023 b) To RECEIVE and APPROVE the March 2023 Payment Schedule c) Risk Assessment d) Fixed Asset Register e) RFO Update f) Grants – Blisland Fayre support in principal
23-03/13	CLERK'S REPORT and CORRESPONDENCE To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received c) Annual leave request 19th May to 5th June 2023
23-03/14	Policy Reviews To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Grievance Policy b) Complaints Handling Procedure c) Councillor Portfolio review
23-03/15	Highways and Footpaths To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) LMP b) Grit Box/s and Water run-off/ Highways steward meeting c) Road markings d) Parking consultation response
23-03/16	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Dark Skies Signage b) Trees for Pentor c) Flower Meadow d) Hedge Planting e) Letter to Scott Mann
23-03/17	Duchy Defibrillators To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Second Parish Defibrillator b) Defibrillator funding
23-03/18	Institute To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Institute windows

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23-03/19	Village Green To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate: a) Work on benches on Green b) Picnic Table examples for purchase c) Proposed book purchase – Our Common Land
23-03/20	Communications To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Coronation planning b) Parish Magazine/Newsletter c) Noticeboards
23-03/21	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate CALC AGM Tuesday 21 February 2023
23-03/22	Diary Dates: Community Network Panel 29 th March 2023 Next Full Parish Council Meeting date to be confirmed as 20 th April 2023
23-03/23	EXCLUSION OF THE PRESS AND PUBLIC We hereby RESOLVE that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
23-03/25	OPEN MEETING CLOSED
23-03/26	Cleaner Contract review
23-03/27	Clerk hours review To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate
23-03/28	CLOSED SESSION ENDS