

**BLISLAND PARISH COUNCIL
MINUTES FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 19th JANUARY 2023 AT 7.00 PM**



Press & Public were invited to attend the above meeting.		
CHAIRMAN'S WELCOME: Cllr Stephanie Meads welcomed Members and Public attendees. The meeting opened @19:00		
AGENDA REFERENCE	DESCRIPTION	ACTION
23-01/1	PERSONS PRESENT/APOLOGIES PRESENT: Chair Cllr Meads; Vice-Chair Cllr Dickin; Cllrs Green, Lowden, Montague, Shephard, Spencer and Teasdale ALSO PRESENT: Clerk Victoria Burton-Davey; Cornwall Councillor Jenny Cruse APOLOGIES: Steve O'Connell PUBLIC ATTENDEES: Tim Baker; Ingrid Bibb; Len Croney; John Stansfield; and Mike Trevarthen	
23-01/2	MEMBERS DECLARATIONS No Declarations of Interest were received	
23-01/3	PUBLIC FORUM Chair of Blisland village Hall Committee Len Croney, supported by Ingrid Bibb, updated the Meeting on an application for funding for improvements at Blisland Village Hall which included reconfiguration and redecoration of the interior, along with improvements to renewable energy provision and charging points for electrical vehicles, and digitisation of the booking process. It was estimated that £20,000 match funding would need to be raised. Ideas to be included in the bid were sought.	ALL
23-01/4	APPROVAL OF MINUTES BPC RESOLVED that the Minutes of the Full Council Meeting of Blisland Parish Council (BPC) held on 8th December 2022 having been previously circulated, be taken as read, approved, and signed. Proposed: Cllr Lowden Seconded: Cllr Dickin Abstained: Cllr Meads AIF: YES	CLERK
23-01/5	MATTERS ARISING FROM PREVIOUS MEETINGS All matters covered in Agenda for this meeting.	
23-01/6	CORNWALL COUNCILLOR'S REPORT A report was circulated prior to the meeting noting that: Reservoirs had filled steadily over November and December and Cllr Cruse understood residents would receive a £30 rebate on water bills. Bodmin had been awarded £180,000 to enable restoration work and create further training opportunities for young people. Bodmin Hospital now has a fully functioning Community diagnostic hub. Plans for Extra Care housing coming through. The latest Census showed there is an upward trend of over 70s retiring to Cornwall.	

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	She expressed her concerned about ambulance delays and support all the placement of new defibrillators in her ward. She would attend the public meeting to discuss the Devolution Deal to be held on Friday 20th January 2023. Cornwall Council recently passed a motion to raise 100% levy on second homes, and a letter to be written to government to ask for the ability to raise to 300%. he had requested a meeting with senior planning officers regarding the situation at Moss Barn. Cllr Green asked whether there were plan to stop second home owner switching their primary residence to avoid Council Tax charge. Cllr Cruse said she would raise the issue with CC. The Chair expressed the Council's congratulations on Bodmin's Shared Prosperity Fund award; welcomed news about the Urgent Care Centre and added her own concerns about the standard of Care Home provision.	JC
23-01/7	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS	
a)	PA22/10747 Proposal: Certificate of Lawful Development for an Existing Use as confirmation of works commenced within the time limit of three years as per condition 1 under planning permission number PA19/07097 Location: Bests Penquite Blisland Bodmin PL30 4LH Applicant: Mr P Millward BPC RESOLVED that the works described in PA22/10747 commenced within the time limit of three years and are commensurate with an APPROVED Certificate of Lawful Development. Proposed: Cllr Shephard Seconded: Cllr Lowden AIF: YES	CLERK
b)	PA22/10862 Proposal: Replace outbuildings removed by previous owner and current concrete block outbuilding in the south-east corner of the plot, with a single outbuilding. Planning was previously granted under PA17/10242 for a Car Port to be built to replace a derelict outbuilding (removed by previous owner). Location: Merrifield Preceptory Temple Bodmin Cornwall Applicant: Mr Simon Long BPC RESOLVED to SUPPORT PA22/10862 at its FCM 19/01/2023 Proposed: Cllr Dickin Seconded: Cllr Montague AIF: YES	CLERK

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23-01/8	PLANNING DECISIONS The Meeting Noted Planning Decisions made by Cornwall Council (CC)	
a)	PA22/09142 Proposal: Change of use from an agricultural barn to a residential dwelling, including a small extension to provide a boot room entrance and utility Location: Land South Of Tor Farm Temple Bodmin Cornwall PL30 4HW Applicant: Mr Jason Stephens DECISION: Approved 07/12/2022	
23-01/9	OTHER PLANNING MATTERS	
a)	5 Day Protocol for PA21/11306 Proposal: Conversion of pole barn and piggery to 3 holiday lets Location: Trewint Farm Guest House Blisland Bodmin Cornwall PL30 4HX Applicant: Mrs Smith The meeting heard that further to BPC's response that our initial OBJECTIONS had not been addressed, the planning officer worked to ensure that CONDITIONS would ensure they were, and BPC AGREED to delegate the decision to CC Planning with conditions in place to reduce the number of skylights and retain the trees along the roadside.	
23-01/10	Neighbourhood Development Plan (NDP) Cllr Dickin updated the Meeting: The Blisland NDP was now in CCC hands. It would come back to the Parish for a referendum of local residents after the current consultation process.	
23-01/11	FINANCE a) The Meeting NOTED the bank reconciliation as at the 31st December 2022 b) BPC RESOLVED to APPROVE the January 2023 Payment Schedule Proposed: Cllr Teasdale Seconded: Cllr Spencer AIF: YES c) Internal Auditor 2022/23 BPC RESOLVED to appoint Aalgaard Renshaw to undertake the Internal Audit for 2022/23. Proposed: Cllr Spencer Seconded: Cllr Montague AIF: YES d) The RFO gave an update of finance for the Meeting Receipts: The LMP payment for 2021/22 was now received, and the payment for 2022/23 had also been paid in and would be on the January statement. There was a £3.16 interest payment to the Reserves account.	

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	The Meeting Noted that LMP allocation for 2023/24 was reduced to and she had queried this reduction as we had been informed that 7.5% increase was due to take effect. e) Grants There had been no applications. She suggested BPC advertise funding availability on the website and social media, and possible the Parish Newsletter to let people know what is available for local organisations. The Meeting AGREED that this was a good idea. Cllr Spencer advised the Meeting that the local newsletter would be seeking funding for a relaunch shortly.	
23-01/12	CLERK'S REPORT and CORRESPONDENCE a) The Clerk gave a brief report on business including Co-option communications and interviews. Risk assessments of benches on green had been completed: The Deanna Kendall Bench, Witches Bench and ER Jubilee Bench need maintenance. Clerk to action. b) Correspondence received: Bruno Peak – no beacon lighting for Coronation Redirected an enquiry for the Village Hall Redirected an enquiry about weddings Letter from resident regarding Village Green (which Chair read out at 23-01/14)	CLERK
23-01/13	Policy Reviews a) Digital Communications Policy b) Communications Protocol The documents were reviewed and the Clerk clarified the reference to Councillors 'not instructing' the Clerk in an individual capacity (Communications Protocol). BPC RESOLVED to ADOPT both policies with the addition of 'Individual' at 16. In the Communications Protocol. Proposed: Cllr Lowden Seconded: Cllr Shephard AIF: YES	CLERK
23-01/14	Highways and Footpaths a) Grit Box/s Members held an extended discussion on the proposal to increase the number of, and re-site, Grit Boxes in the Parish. Points from a letter from a Parish resident were shared with the Meeting. BPC RESOLVED to create a map with a markup of 'black spot' locations, to be reported to Cornwall Council for immediate gritting when icy; to site a Grit Bin outside the Village Hall (if permission received); to request that the Village Shop reconsider re-siting the current Grit Bin from their location (as it was felt that this was an ideal location to prevent accidents) and for Cllr Shephard to confirm viability of siting a Grit Box which would serve Tregenna Road junction (which was highlighted as a problem). Proposed: Cllr Spencer Seconded: Cllr Dickin AIF: YES	LS SM SM PS

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23-01/15	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Dark Skies Signage – Cllrs Meads and Cruse to come back to Council once examples found. Clerk to have 6 Dark Skies posters printed and laminated for temporary use in the Parish. b) Trees for Pentor – Cllr Meads to come back to Council at next meeting	SM/JC CLERK SM
23-01/16	Duchy Defibrillators To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Temple Defibrillator - the Clerk still waiting for the quote from supplier so deferred until the February meeting.	CLERK
23-01/17	Institute a) Institute windows - Clerk waiting for reply to enquiry about report in order to apply for Listed Building Consent.	CLERK
23-01/18	Village Green a) Trees on Village Green – the Clerk had asked for dates for stump removal and planting. Cllr Lowden asked if a resident was able to donate to the cost of one of the trees which was welcomed. Cllrs to meet to decide on the siting and number of new trees (three on the current schedule of works). b) Picnic Table Proposal to be deferred to the February meeting.	ALL CLERK
23-01/19	Communications To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) News for website to be deferred to the February meeting. b) Coronation planning to be deferred to the February meeting.	CLERK CLERK
23-01/20	Training and Meetings Attended None attended over Christmas break	
23-01/21	Co-option Candidates Co-option Candidates introduced themselves and received questions from Members.	
23-01/22	DIARY DATES: Next Full Parish Council Meeting 16th February 2023 CALC AGM Tuesday 21 February 2023, at 7pm in the Shire Hall Suite, Bodmin, PL31 2DQ	

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23-01/23	EXCLUSION OF THE PRESS AND PUBLIC We hereby RESOLVE that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business	
23-01/24	OPEN MEETING CLOSED @20:33	
23-01/25	Councillor Co-options a) The Chair reported back from co-option the interviews outlining what skills and experience candidates would bring to the council. Cllrs discussed the candidates up for co-option. b) There was a ballot in line with BPC Standing Orders and Co-option Policy on which candidates would be co-opted as Members at the February meeting. Clerk to notify candidates of results.	CLERK
23-01/26	Review Clerk's terms and conditions a) The meeting NOTED that the Clerk's pension scheme would be implemented this month. BPC RESOLVED to backdate to 1 st January 2023. Proposed: Cllr Spencer Seconded: Cllr Dickin AIF: YES b) BPC RESOLVED to increase the Clerk's a pay scale by one point backdated to 1 st January 2023. Proposed: Cllr Dickin Seconded: Cllr Spencer AIF: YES BPC RESOLVED to defer considering the Clerk's request for a variance in contracted hours to March meeting after detailed review. Proposed: Cllr Spencer Seconded: Cllr Dickin AIF: YES	CLERK CLERK CLERK
23-01/27	CLOSED SESSION ENDED @21:45	

Signed Chair of meeting: _____ 16/02/2023