

**BLISLAND PARISH COUNCIL  
AGENDA FULL PARISH COUNCIL MEETING  
AT BLISLAND VILLAGE HALL MANOR SUITE  
ON THURSDAY 17<sup>th</sup> AUGUST 2023 AT 7.00 PM**



10<sup>th</sup> August 2023

**TO MEMBERS OF THE COUNCIL:**

Councillors: S Meads (Chair), K Dickin (Vice-Chair), A Green, K Lowden, L Spencer, M Trevarthen, P. Shephard, J. Stansfield and S. Teasdale

Dear Members,

I hereby give you notice that the Meeting of Blisland Parish Council will be held **at Blisland Village Hall (Manor Suite) on THURSDAY 17<sup>th</sup> August 2023, commencing at 7pm.**

All Members of the Council are hereby summoned to attend the **Blisland Parish Council meeting**, for the purpose of considering and resolving upon the business on the Agenda, as set out hereunder.

Yours sincerely,

*Carolyn Y. May*

Locum Parish Clerk

**Press & Public are invited to attend the above meeting.** Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at [www.blislandparishcouncil.co.uk](http://www.blislandparishcouncil.co.uk) and on the Blisland Parish Noticeboard.

**CHAIRMANS WELCOME:** Cllr Stephanie Meads

| <b>AGENDA REFERENCE</b> | <b>DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| 23-08/1                 | <b>PERSONS PRESENT/APOLOGIES</b><br>To <b>NOTE</b> persons, present and <b>RECEIVE</b> apologies for absence.                                                                                                                                                                                                                                                                                                                               |
| 23-08/2                 | <b>MEMBERS DECLARATIONS</b><br>To <b>RECEIVE</b> any Declarations of Interest from Members:<br><br>a. Pecuniary/Registrable Declarations of Interests<br>b. Non-Registrable Interests<br>c. Declaration of Gifts<br><br>To <b>RESOLVE</b> to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 as appropriate. To be requested via a <b>Dispensation Form in advance</b> of commencement of the meeting. |

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| 23-08/3 | <p><b>PUBLIC FORUM</b><br/> <b>Members of the Public</b> are invited to speak in Public Forum for a maximum of <b>2 minutes</b> on any <b>subject covered by the agenda</b> and should give their <b>name and subject to the Clerk</b> at clerk@blislandparishcouncil.co.uk, on 08540 380531 or in person <b>before the meeting</b> commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk.</p> <p>Total time allocated to <b>Public Forum will not exceed 10 minutes</b>, in accordance with Blisland Parish Council Standing Orders, <b>unless extended at the discretion of the Chair.</b></p> |
| 23-08/4 | <p><b>APPROVAL OF MINUTES</b><br/> To <b>RESOLVE</b> that the Minutes of the Ordinary Blisland Parish Council (BPC) <b>held on 20<sup>th</sup> July 2023.</b> having been previously circulated, be taken as read, approved, and signed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 23-08/5 | <p><b>MATTERS ARISING FROM PREVIOUS MEETINGS</b><br/> To <b>NOTE</b> any matters arising from the accepted Minutes</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 23-08/6 | <p><b>CORNWALL COUNCILLOR'S REPORT</b><br/> To receive the monthly Cornwall Councillor's Report from Councillor Jennifer Cruse</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 23-08/7 | <p><b>NEW PLANNING APPLICATIONS and PRE-APPLICATIONS</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|         | <p><b>Reference:</b> PA23/05968<br/> <b>Alternative Reference:</b> PP-12275101<br/> <b>Validated:</b> 20<sup>th</sup> July 2023<br/> <b>Address:</b> Poundsconce, Blisland, Bodmin, PL30 4HJ<br/> <b>Proposal:</b> Submission of details to discharge Conditions 3 and 4, in respect of Decision Notice PA23/02723, dated 20.06.23.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 23-08/8 | <p><b>PLANNING DECISIONS</b><br/> To <b>NOTE</b> Planning Decisions by Cornwall Council</p> <p><b>Reference:</b> PA23/01564<br/> <b>Alternative Reference:</b> PP-11955408<br/> <b>Validated:</b> 24<sup>th</sup> February 2023<br/> <b>Address:</b> Trewardale, Blisland, PL30 4HS<br/> <b>Proposal:</b> Change of use of buildings from estate offices to two holiday units (1 x four bed and 1 x one bed) with minor changes to fenestration.</p> <p><b>OTHER PLANNING MATTERS</b><br/> To <b>NOTE</b> other planning matters and late Decisions/PAs</p>                                                                                                                                                                                                                                                                             |

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|          | <p><b>Invitation to the Cornwall Council Planning Enforcement Group Leader update.</b></p> <p><b>Invitation to the Planning Officer Update</b></p>                                                                                                                                                                                                                                                                                                             |
| 23-08/9  | <p><b>NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate.</p> <p><b>FINANCE</b></p> <ul style="list-style-type: none"> <li>a) To <b>RECEIVE</b> and <b>NOTE</b> the bank reconciliation as at the <b>31<sup>st</sup> July 2023</b></li> <li>b) To <b>RECEIVE</b> and <b>APPROVE</b> the August 2023 Payment Schedules</li> <li>c) RFO Update - banking</li> </ul> |
| 23-08/10 | <p><b>CLERK'S REPORT AND CORRESPONDENCE</b><br/>To <b>RECEIVE Clerk's Report</b> and <b>NOTE</b> correspondence</p> <ul style="list-style-type: none"> <li>a) Clerk report</li> <li>b) Correspondence received</li> </ul>                                                                                                                                                                                                                                      |
| 23-08/11 | <p><b>HIGHWAYS AND FOOTPATHS</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate.</p> <ul style="list-style-type: none"> <li>a) Grit Boxes – sand for grit boxes</li> <li>b) Road markings - Update</li> <li>c) Speeding vehicles in the Parish</li> </ul>                                                                                                                                              |
| 23-08/12 | <p><b>ENVIRONMENT</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate.</p> <ul style="list-style-type: none"> <li>a) Dark Skies Signage</li> <li>b) Trees for Pentor</li> <li>c) Hedge Planting</li> </ul>                                                                                                                                                                                              |
| 23-08/14 | <p><b>DUCHY DEFIBRILLATORS</b><br/>Temple Defibrillator update</p>                                                                                                                                                                                                                                                                                                                                                                                             |
| 23-08/15 | <p><b>INSTITUTE</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate.</p> <ul style="list-style-type: none"> <li>a) Institute windows</li> </ul>                                                                                                                                                                                                                                                         |
| 23-08/16 | <p><b>VILLAGE GREEN</b><br/>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate:</p> <ul style="list-style-type: none"> <li>a) Work on benches on Green</li> <li>b) Abandoned Vehicle</li> </ul>                                                                                                                                                                                                                |
| 23-08/17 | <p><b>FIRST AID TRAINING</b> - Update</p>                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| 23-08/18 | <b>COMMUNICATIONS</b><br>To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate: <ul style="list-style-type: none"> <li>a) Mailing list update</li> <li>b) Noticeboards</li> </ul>                                                                                                    |
| 23-08/19 | <b>TRAINING AND MEETINGS ATTENDED</b><br>(a) To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action as appropriate                                                                                                                                                                                   |
| 23-08/20 | <b>DIARY DATES TO BE CONFIRMED:</b><br>c) Next Full Council Meeting - 19 <sup>th</sup> October 2023<br><br>PLEASE NOTE THAT THERE WILL BE NO PARISH COUNCIL MEETING IN SEPTEMBER                                                                                                                                                  |
| 23-08/21 | <b>PART II – CONFIDENTIAL DISCUSSION – Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is RESILVED that, because of the confidential nature of the business to be transacted, the public and Press leave the meeting venue.</b> <ul style="list-style-type: none"> <li>a. Staffing</li> </ul> |
| 23-08/22 | <b>MEETING CLOSED</b>                                                                                                                                                                                                                                                                                                             |