

**BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM**
(or after the Annual Parish Meeting if it overruns).



Press & Public were invited to attend the above meeting.		
WELCOME: Cllr Meads opened the meeting		
AGENDA REFERENCE	DESCRIPTION	ACTION
23-05/1	To Elect the Chairperson for 2023/24 Cllr Meads indicated that, should a proposer and seconder be identified, she would be willing to be considered for re-election to the position of Chair. Proposed: Cllr Stansfield Seconded: Cllr Green AIF: YES The newly elected Chair read out and signed her Declaration of Acceptance of Office.	CLERK
23-05/2	To Elect the Vice Chairperson for 2023/24 The Chair asked Cllr Dickin if she was willing to stand again. Cllr Shephard volunteered to stand as Vice Chair. There was a ballot. Cllr Dickin was elected as Vice Chair. The newly elected Vice Chair to read out and signed her Declaration of Acceptance of Office.	CLERK
23-05/3	PERSONS PRESENT/APOLOGIES PRESENT: Chair Cllr Meads, Vice-Chair Cllr Dickin, Cllrs Green, Lowden, Shephard, Spencer, Stansfield, Teasdale and Trevarthen ALSO PRESENT: Clerk Victoria Burton-Davey APOLOGIES: Cllr Cruse was on holiday PUBLIC ATTENDEES: Denise and Wayne Bee	
23-05/4	MEMBERS DECLARATIONS The Meeting RECEIVED Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests - none b. Non-Registrable Interests: Cllr Lowden as Blisland Fayre Liaison offered not to vote on their Grant Application 23-05/14 f) ii c. Declaration of Gifts - none No Dispensations in line with the Councillor Code of Conduct 2021 were received.	
23-05/5	PUBLIC FORUM No requests to speak	

(or after the Annual Parish Meeting if it overruns).

CLERK

**BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM**
(or after the Annual Parish Meeting if it overruns).



item d) was heard first for the benefit of public attendees	PA23/02947 Proposal: Garage conversion and rear extension Location: 6 Manor Close Blisland Bodmin Cornwall Applicant: Mrs Denise Bee BPC RESOLVED to SUPPORT PA23/02947 Proposed: Cllr Trewarthen Seconded: Cllr Stansfield AIF: YES	CLERK
a)	PA23/02723 Proposal: Retrospective retention of a hardstanding and construction of an adjoining Pole Barn for Agricultural storage (re-submission of Application No. PA23/00826) Location: Poundsconce Blisland Bodmin Cornwall Applicant: Mr N Sturtridge BPC RESOLVED to OBJECT to PA23/02737 on the following grounds: The drawn block plans submitted appears to show the position of the proposed Pole Barn in the open field which does not reflect the site description in the application. There is no hard standing connected to the proposed build site, the development site in open countryside and in an AONB (there is also a need to safeguard valuable resources such as good farmland/preservation of biodiversity). The site of the proposed pole barn is not adjacent to or on the existing hard standing. Blisland Parish Council consider it would be more appropriately placed on the existing hard standing rather than encroaching on agricultural land within the AONB. Whilst the Parish Council accepts the principal of the construction of a Pole Barn within the curtilage of Poundsconce in the form and scale proposed it believes that the siting of the Pole Barn should be moved to the existing area of hard standing rather than encroach out into the agricultural land within the AONB. We request that the hight of the proposed barn detailed in the plans. We request that exterior lighting be downlighting with limited light spill. We would be minded to support this application if the pole were to be erected on the existing hard standing and lighting constraints were in place. Proposed: Cllr Shephard Seconded: Cllr Teasdale AIF: YES	CLERK

**BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM**

(or after the Annual Parish Meeting if it overruns).



b)	PA23/03178 Proposal: Proposed rear single-storey extension Location: 9 Manor Close Blisland Bodmin Cornwall PL30 4JY Applicant: Mr And Mrs Couch BPC RESOLVED to SUPPORT PA23/03178 Proposed: Cllr Lowden Seconded: Cllr Spencer AIF: YES	CLERK
c)	PA23/03215 Proposal: Change of use to agricultural land to residential to enlarge domestic curtilage and to construct two summerhouses within the extended grounds of Penhallow. Location: Penhallow Fourwinds Bodmin Cornwall Applicant: Mr and Mrs Andrew Roose Blisland Parish Council RESOLVED to OBJECT to PA23/03215 at its Full Council Meeting on 18/05/2023 on the grounds that: The proposal does not enhance the Area of Outstanding Natural Beauty (AONB). Nor does it respond the cultural, historical, and landscape context of the designated landscape. The proposal is within the SSSI impact zone. The proposal is within the Bodmin Moor International Dark Skies designation. The Council believes that any increase in the existing domestic curtilage would lead to further development within the AONB and would be contrary to the National Planning Policy Framework 176 and CLP 23. The proposal does not follow the principle of Landscape Led Development within Cornwall AONB Management Plan. Proposed: Cllr Stansfield Seconded: Cllr Green AIF: YES	CLERK
23-05/11	PLANNING DECISIONS The Meeting NOTED Planning Decisions by Cornwall Council	
	PA23/01783 Applicant: Adrian Mansfield Proposal: Proposed single storey extension and detached garage/garden store building Location: Hawks Tor Farm Blisland Bodmin Cornwall Decision: APPROVED with conditions 26/04/2023	

**BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM**
(or after the Annual Parish Meeting if it overruns).



23-05/12	OTHER PLANNING MATTERS	
	Second Homes – response to Secretary of State Cllr Meads read a proposed letter to Michael Gove MP. BPC RESOLVED to send the letter as read out. Proposed: Cllr Meads Seconded: Cllr Stansfield AIF: YES	SM
	Meeting Dates had been suggested to the Cornwall Council Planning Enforcement Group Leader but no response was received as yet.	
23-05/13	Neighbourhood Development Plan (NDP) Cllr Dickin asked if there were any questions arising from the NDP report she had delivered at the APM. None were forthcoming. The changes requested by the Independent Inspection were to be made before the final submission to CC. There would then be a referendum in the Parish. The issues regarding the new photo ID rules were discussed as a possible issue for some residents.	
23-05/14	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliation as at the 30th April 2023 b) The Meeting RECEIVED and APPROVED the May 2023 Payment Schedule Proposed: Cllr Shephard Seconded: Cllr Teasdale AIF: YES c) Annual Governance & Accountability Return (AGAR) I. Annual Governance Statement was circulated for APPROVAL Proposed: Cllr Lowden Seconded: Cllr Teasdale AIF: YES II. Annual Accountability Statement was circulated for APPROVAL Proposed: Cllr Teasdale Seconded: Cllr Trevvarthen AIF: YES d) RFO Update Accept Internal Audit Report was circulated for ACCEPTANCE Proposed: Cllr Teasdale Seconded: Cllr Lowden AIF: YES e) The RFO reported on the S137 spend for 2022/23 f) Grants i. The Citizens Advice Bureau grant request was considered.	CLERK CLERK CLERK CLERK

**BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM**
(or after the Annual Parish Meeting if it overruns).



	BPC RESOLVED to grant them £100 Proposed: Cllr Trevarthen Seconded: Cllr Teasdale AIF: YES ii. Blisland Fayre's grant request was considered. BPC RESOLVED to grant them £1000.00 Proposed: Cllr Stansfield Seconded: Cllr Spencer AIF: YES	CLERK CLERK
23-05/15	CLERK'S REPORT and CORRESPONDENCE a) The Clerk reported that all the usual business was up to date. She had been concentrating on the accounts and preparing the AGAR which she was pleased to report had gone very smoothly. b) Correspondence received: Blisland Fayre Committee had been advised to submit a grant application. She had received confirmation from CC Highways that the old Grit Box at the Village Shop had been taken away, as she had requested. There had been communication with the grass cutting contractor regarding the new No Mow policy for May and June. Cllr Shephard was taking that forward. The Tamar Toll Action Group communication had been circulated to Cllrs for their individual response. There had also been notification of a cycling event which had happened in the Parish.	
23-05/16	Policy Reviews a) The Clerk gave a Policy & Governance update on policies updated through 2022/23: BPC had worked to update many policies over the last few months including: BPC Standing Orders BPC Financial Regulations BPC Asset Register Communications and GDPR Policies were in place, as was ICO registration Public and Employers Liability Insurance cover was in place Employment policies were up to date b) Complaints Handling Procedure and Grievance Policy It was AGREED to move these to the June Agenda	

**BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM**

(or after the Annual Parish Meeting if it overruns).



23-05/17	Highways and Footpaths a) New Grit Boxes were now in place at the Village Shop and Village Hall. Mike Trevarthen was thanked for his work on that. b) Cllr Stansfield gave an update on works update. He agreed to send a copy of his report to the Clerk circulate to Cllrs. c) BPC RESOLVED to allocate of extra funds to cut Bronze footpath 503/10/1 which was not on the LMP. Clerk to let contractor know. Proposed: Cllr Green Seconded: Cllr Meads AIF: YES	JS CLERK CLERK
23-05/18	Environment a) The Clerk was still waiting for the Dark Skies new logo. b) Cllr Meads had spoken to a few more residents about proposed Trees for Pentor but still needed to complete her survey. c) Cllr Shephard reported that he was growing lots of Flower Meadow plant plugs to be planted when ready. d) The Clerk to seek quotes for ground preparation for the proposed Hedge Planting at the Village Hall.	SM PS CLERK
23-05/19	Duchy Defibrillators There had been a fault with the WiFi connection on the existing Defibrillator reported by Cllr Spencer. This was swiftly resolved by the contractor. There was no update for the Defibrillator funding application.	
23-05/20	Institute a) The Clerk shared the estimates for the drawings for the window replacements at Blisland Institute. BPC RESOLVED to pay the £1500.00 plus expenses to the successful quote for a survey and drawings to support the application to replace the front windows. Proposed: Cllr Spencer Seconded: Cllr Shephard AIF: YES	CLERK LS
23-05/21	Village Green a) Cllr Trevarthen was still chasing quotes for work on benches on the Village Green b) The Picnic Tables for the Village Green. Delivery was being handled by Cllr Shephard.	MT PS

BLISLAND PARISH COUNCIL
MINUTES ANNUAL COUNCIL MEETING
AT BLISLAND VILLAGE HALL MANOR SUITE
ON THURSDAY 18th MAY 2023 AT 7.00 PM
(or after the Annual Parish Meeting if it overruns).



	c) The ROSPA Play Inspection 2023 which had been circulated to Council was NOTED and ACCEPTED Proposed: Cllr Teasdale Seconded: Cllr Shephard AIF: YES d) Cllr Spencer proposed that some Councillors should undertake their First Aider Certificate Training to assure cover at future events. The Clerk was asked to check the 'level' of certification needed to ensure it met BPC's insurance compliance. Cllrs Lowden, Shephard and Spencer AGREED to undertake the training.	CLERK KL PS LS
23-05/22	Communications a) Cllr Spencer reported on plans underway to establish a new mailing list. This included a digital and leaflet campaign in Parish. Cllrs Volunteered to do a mail drop of the printed leaflets to get them to residents. b) BPC AGREED that there was a need for a bigger noticeboard to be purchased. Cllr Spencer to measure possible site and source possible boards. It was also suggested that a free-standing noticeboard be considered. Cllr Lowden was thanked for all his hard work organising the Coronation Event which had been a huge success.	ALL LS
23-05/23	Training and Meetings Attended None attended this month	
23-05/24	Diary Dates to be confirmed: Date of next meeting 15th June 2023 Dates of Meeting for the coming year to be 3rd Thursday of month	CLERK
23-05/25	MEETING CLOSED @21:11	