

**BLISLAND PARISH COUNCIL
AGENDA FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE INSTITUTE
ON THURSDAY 23rd MAY 2024, AT 7.00 PM**



17th May 2024

TO MEMBERS OF THE COUNCIL:

Councillors: S Meads (Chair), K Dickin (Vice-Chair), A Green, L Spencer, M Trevarthen and J. Stansfield

Dear Members,

I hereby give you notice that the Annual Meeting of Blisland Parish Council will be held **at Blisland Village Institute on THURSDAY 23rd May 2024 commencing at 7pm.**

All Members of the Council are hereby summoned to attend the **Annual Blisland Parish Council meeting**, for the purpose of considering and resolving upon the business on the Agenda, as set out hereunder.

Yours sincerely,

Maria Roper

Parish Clerk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media, or members of the public. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.blislandparishcouncil.co.uk and on the Blisland Parish Noticeboard.	
AGENDA REFERENCE	DESCRIPTION
24-05/1	To Elect the Chair for the municipal year 2024/25
24-05/2	To receive the Chair's declaration of acceptance of Office or if the Chair is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council.
24-05/3	To Elect the Vice Chair for the municipal year 2024/25
24-05/4	To receive the Vice-Chair's declaration of acceptance of Office or if the Chair is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council.
24-05/5	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.

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24-05/6	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 2 minutes on any subject covered by the agenda and should give their name and subject to the Clerk at clerk@blislandparishcouncil.co.uk, or in person before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 10 minutes, in accordance with Blisland Parish Council Standing Orders, unless extended at the discretion of the Chair.
24-05/7	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2022 as appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
24-05/8	COMMITTEES AND COUNCILLORS' PORTFOLIOS a) To Appoint Portfolio holders and External Representatives for 2024/25 b) Review of delegation arrangements to committees, sub-committees, staff and other local authorities; c) Review of the terms of reference for committees; d) Appointment of members to existing committees e) Establishment of any new committees
24-05/9	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Ordinary Blisland Parish Council (BPC) 18TH April 2024 having been previously circulated, be taken as read.
24-05/10	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes
24-05/11	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Jennifer Cruse
24-05/12	PLANNING APPLICATIONS AND PRE-APPLICATIONS a) PA24/02699 - Popes Cottage, Blisland, Bodmin, Cornwall PL30 4JF Listed Building Consent for Like-for-like replacement of two softwood doors b) PA20/10648 - Moss Farm, Blisland, Bodmin Cornwall PL30 4LF Retrospective planning for an agricultural shed.
24-05/13	PLANNING DECISIONS a) PA24/02919- Street Record ,Blisland, Bodmin Cornwall STT-A01-05-F20-003 Under Regulation 5 of the Electronic Communications Code

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	(Conditions and restrictions)(Amendment) Regulations 2017 BARR Engineering Services LTD intends to install electronic communications apparatus. Closed - advice given b) PA24/01576 - Denham House, Tregenna Road, Blislan, Bodmin, Cornwall PL30 4JD Partial dismantling and re-building of chimney stack on north gable end of building Approved with conditions c) PA24/01577 - Denham House, Tregenna Road, Blisland, Bodmin, Cornwall PL30 4JD Listed Building Consent: Partial dismantling and re-building of chimney stack on north gable end of building Approved with conditions d) PA24/00940 - Pope House Kennel Hill Blisland, Bodmin Cornwall PL30 4LA Proposed sand school and field access Approved with conditions
24-05/14	OTHER PLANNING MATTERS To NOTE other planning matters and late Decisions
24-05/15	Neighbourhood Development Plan (NDP) To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate
24-05/16	Co-option of New Councillors To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate
24-05/17	FINANCE a) To RECEIVE and NOTE the bank reconciliation as of the 31st April 2024 b) To RECEIVE and APPROVE the May 2024 Payment Schedule c) To appoint an internal auditor d) RFO Update i. S137 review 2023/24 ii. Assets review iii. Confirmation of insurance cover iv. Council's and/or staff subscriptions to other bodies; v. Grants 2023-24
24-05/18	CLERK'S REPORT AND CORRESPONDENCE To RECEIVE Clerk's Report and NOTE correspondence. a) Clerk report. b) Correspondence received.
24-05/19	BLISLAND PARISH COUNCIL REPRESENTATION AND ARRANGEMENT WITH EXTERNAL BODIES a) Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses. b) Review of representation on or work with external bodies and arrangements for reporting back
24-05/20	POLICIES' REVIEW: a) Standing Orders and Financial regulations b) Complaints Handling Procedure

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	c) Policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21); d) Council's policy for dealing with the press/media; e) Council's employment policies and procedures
24-05/21	INSTITUTE To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Institute windows – update.
24-05/22	HIGHWAYS AND FOOTPATHS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Grit Boxes - update b) Water run-off and drainage by Trewardale – update c) Wildanet - update
24-05/23	CONFIDENTIAL DISCUSION Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave.
24-05/24	GRASS CUTTING TENDER To consider quotes and resolve to award the grass cutting and footpaths maintenance contract to a selected contractor, subject to no further quotes being received before the end of the deadline
24-05/25	ENVIRONMENT To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Dark skies representation
24-05/26	COMMUNICATIONS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate: a) Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses. b) Review of representation on or work with external bodies and arrangements for reporting back
24-05/27	TRAINING AND MEETINGS ATTENDED To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate
24-05/28	DIARY DATES TO BE CONFIRMED: Confirm the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council
24-05/29	MEETING CLOSED