

**BLISLAND PARISH COUNCIL
AGENDA FULL PARISH COUNCIL MEETING
AT BLISLAND VILLAGE HALL
ON THURSDAY 27th JUNE, AT 7.00 PM**



21st June 2024

TO MEMBERS OF THE COUNCIL:

Councillors: S Meads (Chair), K Dickin (Vice-Chair), A Green, L Spencer, M Trevarthen and J. Stansfield

Dear Members,

I hereby give you notice that the Annual Meeting of Blisland Parish Council will be held **at Blisland Village Hall on THURSDAY 27th June 2024 commencing at 7pm.**

All Members of the Council are hereby summoned to attend the **Annual Blisland Parish Council meeting**, for the purpose of considering and resolving upon the business on the Agenda, as set out hereunder.

Yours sincerely,

Maria Roper

Parish Clerk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media, or members of the public. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.blislandparishcouncil.co.uk and on the Blisland Parish Noticeboard.

AGENDA REFERENCE	DESCRIPTION
24-06/01	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
24-06/02	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2022 as appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.

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24-06/03	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 2 minutes on any subject covered by the agenda and should give their name and subject to the Clerk at clerk@blislandparishcouncil.co.uk, or in person before the meeting commences. Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to The Clerk. Total time allocated to Public Forum will not exceed 10 minutes, in accordance with Blisland Parish Council Standing Orders, unless extended at the discretion of the Chair.
24-06/04	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Annual Blisland Parish Council (BPC) 23rd May 2024 having been previously circulated, be taken as read. To CONFIRM the Minutes of the Extraordinary Meeting 5th June 2024
24-06/05	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes
24-06/06	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Jennifer Cruse
24-06/07	PLANNING APPLICATIONS AND PRE-APPLICATIONS a) PA24/03923 Listed Building Consent for replacement of timber frame windows, re-enlistment of external stone finish to front elevation and internal electrical upgrades. Lyndale Blisland, PL30 4JF b) PA24/04739 - Prior Notification for the erection of an Agricultural Barn for the storage of machinery, grain/fodder. Carwen, Carwen Road, Blisland PL30 4JJ
24-06/08	PLANNING DECISIONS a) PA24/02699 Listed Building Consent for like-for-like replacement of two softwood doors Popes Cottage Blisland Bodmin Cornwall PL30 4JF APPROVED WITH CONDITIONS. 14/06/24
24-06/09	OTHER PLANNING MATTERS To NOTE and RECEIVE UPDATES on other planning matters and late Decisions a) PA20/10648 - Moss Farm, Blisland, Bodmin Cornwall PL30 4LF Retrospective planning for an agricultural shed b) PA24/00276 -PREAPP Listed Building Consent for replacement of timber frame windows, re-enlistment of external stone finish to front elevation and internal electrical upgrades. Riverside Waterloo Hill Waterloo Bodmin Cornwall PL30 4JX - CLOSED. ADVICE GIVEN 23/05/24
24-06/10	Neighbourhood Development Plan (NDP) To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Printing costs – to consider
24-06/11	CO-OPTION OF NEW COUNCILLORS To RECEIVE updates, DISCUSS and RESOLVE a course of action as appropriate a) Advertising options – to consider content, timescale and format

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24-06/12	FINANCE a) To RECEIVE and NOTE the bank reconciliation as of the 31st May 2024 b) To RECEIVE and APPROVE the June 2024 Payment Schedule c) To review the asset register d) RFO Update i. Internal audit – to note and consider recommendations ii. Conflict-of-interest form – to consider and sign if appropriate iii. Annual governance statements – to consider and sign if appropriate iv. Annual accounting statements – to consider and sign if appropriate
24-06/13	CLERK'S REPORT AND CORRESPONDENCE To RECEIVE Clerk's Report and NOTE correspondence. a) Clerk report. b) Correspondence received - Email from a resident - ref purchase a digital photo frame for the Institute
24-06/14	POLICIES' REVIEW: a) Financial regulations – to review and consider adopting b) Complaints Handling Procedure – to review and consider adopting c) Policies revision schedule – to consider
24-06/15	INSTITUTE To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Institute windows – update.
24-06/16	HIGHWAYS AND FOOTPATHS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Water run-off and drainage by Trewardale – update b) Wildanet – update
24-06/17	VILLAGE GREEN To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Village Green Signage - b) Request from the Village Hall to allow installation of a signpost
24-06/18	ENVIRONMENT To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Contract for grass cutting – to consider draft
24-06/19	COMMUNICATIONS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate: a) Coffee morning editorial in the Community magazine

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24-06/20	TRAINING AND MEETINGS ATTENDED To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate
24-06/21	DIARY DATES TO BE CONFIRMED: Confirm the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council
24-06/22	MEETING CLOSED