

Blisland Parish Council



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MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 27th June 2024

Present: Cllr. Meads (Chair), Cllr. Dickin (Vice-Chair), Cllr. Green, Cllr. Spencer, Cllr. Stansfield, and Cllr Trevarthen.

Also Present: Maria Roper (Clerk), Carolyn May (RFO), Cornwall Cllr Cruse, 1 member of the public,

The Meeting commenced at 19:00 hrs

AGENDA REFERENCE	DESCRIPTION
24-06/01	APOLOGIES - None
24-06/02	MEMBERS DECLARATIONS - None
24-06/03	PUBLIC FORUM Phil Shephard – the Chair of the Village Hall spoke about the recent installation of the Village Hall sign on the village green. He apologised for not approaching the Parish Council beforehand and continued to say that the sign was not meant to be permanent. However, the Village Hall would benefit from a permanent sign as, oftentimes, visitors are struggling to find the venue. The sign would be of good quality and professionally made, similar to the Community Shop sign. It would be mounted on decent posts.
<i>The Chair commented that the discussion of the signs on the Village Green is on the agenda for the meeting and brought the item 24-06/17 forward for the benefit of the public.</i>	
24-06/17	VILLAGE GREEN a) Village Green Signage – The Chair reported that there are a lot of signs being installed on the Village Green without permission. Currently there are 10 signs, which makes the space look very unsightly. Councillors agreed that, considering the number of signs on the Village Green, they should be monitored, and, in any event, permission should be sought from the Council prior to the installation of signs as set out in the Village Green policy, which will need to be reviewed, and behaviour should be monitored. It was proposed by Cllr Stansfield, seconded by Cllr Green and RESOLVED to draft a public announcement for the community letter regarding temporary signs on the Village Green. Unanimous. Carried b) Request from the Village Hall to allow installation of a signpost. The Chair updated the Council that she received an estimate from Pete Lethbridge for three additional directional fingers to be added to the existing finger signpost on the

	Village Green. The estimate was circulated prior to the meeting. The proposed signs would direct to the Village Hall, the Shop and the Institute. It was suggested that Cornwall Cllr Cruse might be able to contribute to the works from the Community Chest Fund, which she kindly agreed to. It was proposed by Cllr Trevarthen, seconded by Cllr Dickin and RESOLVED to accept the estimate for the supply and fit of the directional signs. Unanimous. Carried
19:30 Village Hall Chair left the meeting	
The following item of the agenda was brought forward by the Chair as per the RFO request	
24-06/12	FINANCE a) To RECEIVE and NOTE the bank reconciliation as of the 31st May 2024 The Clerk circulated banks reconciliation statement prior to the meeting and confirmed that the combined balance as of 31st May 2024 b) To RECEIVE and APPROVE the June 2024 Payment Schedule The Clerk presented a schedule of payments for the July 2024. It was proposed by Cllr Dickin, seconded by Cllr Spencer and RESOLVED to approve the payments as presented. Unanimous. Carried c) To review the asset register Councillors reviewed the asset register and agreed that more time needs to be spent on valuations. It was agreed to defer it until the next meeting. d) RFO Update i. <u>Internal audit</u> – to note and consider recommendations Internal audit report circulated prior to the meeting. The auditor did not raise any issues. The report was noted by the Council ii. <u>Conflict-of-interest form</u> – to consider and sign if appropriate No declaration of interest was made in respect of the external audit. It was proposed by Cllr Dickin, seconded by Cllr Stansfield and RESOLVED to sign the form. The form was duly signed by the RFO and the Chair. iii. <u>Annual governance statements</u> – to consider and sign if appropriate A copy of the Annual government statement was circulated prior to the meeting and noted by the Council. It was proposed by Cllr Stansfield, seconded by Cllr Dickin and RESOLVED to approve the Annual Governance statement. The statement was duly signed by the Clerk and the Chair iv. <u>Annual accounting statements</u> – to consider and sign if appropriate The RFO reported that the final balance at the end of the year was £47,201.10 with the annual variances in staffing costs due to the engagement of Locum Clerk Services in the absence of a permanent Clerk, and in income due to the reduced VAT reclaim, delayed LMP payment and no CIL contributions. It was proposed by Cllr Stansfield, seconded by Cllr Trevarthen and RESOLVED to approve the Accounting Statement. The statement was duly signed by the RFO and the Chair

19:51 Carolyn May (RFO) left the meeting	
The Chair reinstated the standard order of the agenda	
24-06/04	APPROVAL OF MINUTES It was proposed by Cllr Dickin, seconded by Cllr Green and RESOLVED that the Minutes of the Full Council Meeting of Blisland held on 23rd May 2024 having been previously circulated, be taken as read, approved, and signed.. The minutes were duly signed by the Chair. It was proposed by Cllr Dickin, seconded by Cllr Green and RESOLVED that the Minutes of the Full Council Meeting of Blisland held on 5th June 2024 having been previously circulated, be taken as read, approved, and signed. The minutes were duly signed by the Chair.
24-06/05	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes - It was confirmed that the risk assessment for the Institute was carried out in 2022. - It was confirmed that the additional grit boxes were installed and Cornwall Council was duly notified
24-06/06	CORNWALL COUNCILLOR'S REPORT Councillor Jennifer Cruse submitted the following report prior to the meeting: <i>I attended Helland Parish Meeting last night to hear from Mark Quinn and his agent about their Windfarm proposal. I made the point that this will in all probability impact on the surrounding villages rather than Helland itself. You will recall Helland parish did not object to the large barns currently on site. I would also mention there is to be a building created to cover the adjoining slurry pit next to the barns. This is a EA requirement and will have to take place but will to some extent further create visual impact. I am proposing to write to all surrounding Parishes so they know that a proposal is coming forward. Although they dodged the question I would expect the windfarm to be at least 10 in number. Given that the farm will be visual from Blisland and St Breward I felt you should be informed.</i> <i>I was very disappointed with the result of the call in to East Planning on Moss Farm. Briefly I felt the lack of robust objection from the AONB officer was not helpful. It was proposed for refusal by Cllr Fitter and seconded by Cllr Jordan but was not voted through. There remain concerns regarding the area being used to dump building waste (as evidenced just last week by a full skip of rubble on the roadside) and impact on the carriage way which is now full of potholes and scarring. I have received complaints regarding noise, lighting and general pollution.</i> <i>I would like to thank Cllr Stansfield and your Chair for all the hard work being done in relation to the problems with Wildanet and at Trewardale. I have to say I honestly could not spare the time to pursue so diligently and I appreciate their hard work. Cardinham also suffered what was described by the Church warden as 'vandalism' by Wildanet they dug up the triangle by the ancient Cross on the road to Mount and put the control box right next to the cross. The work was absolutely dreadful they left stones and debris on the surface and their idea of seed sowing was definitely ever going to germinate. I have their assurance they will move the box and make all well but still it is a signal that Wildanet have learnt nothing about communication with the Parishes.</i>

24-06/07	PLANNING APPLICATIONS AND PRE-APPLICATIONS a) PA24/03923 Listed Building Consent for replacement of timber frame windows, re-enlistment of external stone finish to front elevation and internal electrical upgrades. Lyndale Blisland, PL30 4JF The Council considered the application and associated documents. It was noted that Historic Environmental Planning team left a comment with recommendations and guidance for the upgrade of historical properties. It was proposed by Cllr Stansfield, seconded by Cllr Dickin and RESOLVED to support the application with the proviso that the works are carried out in line with the recommendations of Historic Environmental Planning team. Unanimous. Carried b) PA24/04739 - Prior Notification for the erection of an Agricultural Barn for the storage of machinery, grain/fodder. Carwen, Carwen Road, Blisland PL30 4JJ The Council noted the notification on the planning portal and raised some concerns, such as the skylights on the roof of the proposed build which is in the designated Dark Sky area. Councillors also queried whether agricultural activity was sufficient to satisfy the need for an agricultural barn. It was proposed by Cllr Stansfield, seconded by Cllr Dickin and RESOLVED to relay the above concerns to the LPA and request further information.
24-06/08	PLANNING DECISIONS a) PA24/02699 Listed Building Consent for like-for-like replacement of two softwood doors Popes Cottage Blisland Bodmin Cornwall PL30 4JF APPROVED WITH CONDITIONS. 14/06/24 The above was noted by the Council
24-06/09	OTHER PLANNING MATTERS To NOTE and RECEIVE UPDATES on other planning matters and late Decisions a) PA20/10648 - Moss Farm, Blisland, Bodmin Cornwall PL30 4LF Retrospective planning for an agricultural shed. Cllrs Meads and Stansfield represented the Parish Council at the East Planning Committee meeting for the above planning application on the 10th of June 2024. Despite objections from the Parish Council and Cornwall Councillor Cruse, the retrospective planning permission was granted with a condition to submit, within 3 months, full details of the earth bunding as shown on plan 08023-TDA-DR-PL-0003 PO4 for the written approval by the Local Planning Authority. The Parish Council expressed their appreciation for Councillor Cruse's considerable support at the East Planning Committee b) PA24/00276 -PREAPP Riverside Waterloo Hill Waterloo Bodmin Cornwall PL30 4JX Pre-application advice to replace the current dwelling, which could be considered unfit for purpose, with a replacement 2 (No.) bedroom dwelling in the same location on site CLOSED. ADVICE GIVEN 23/05/24 The above was noted by the Council c) Whitley Barn – Councillors noted that the stone cladding at the base of the metal railings at Whitley Barn was completed. The Parish Council agreed to write to Cornwall Council's Enforcement Officer to thank him for obtaining such a satisfactory resolution to a long standing, difficult issue
24-06/10	Neighbourhood Development Plan (NDP) To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Printing costs – to consider Cllr Stansfield presented 2 samples of brochures: 1. With thicker front and back pages, costing £286 for 10 brochures 2. With thin cover pages, costing £200 for 10 brochures It was proposed by Cllr Spencer, seconded by Cllr Dickin and RESOLVED to approve the more expensive print option. Unanimous. Carried

24-06/11	CO-OPTION OF NEW COUNCILLORS To RECEIVE updates, DISCUSS and RESOLVE a course of action as appropriate a) Advertising options – to consider content, timescale and format The Clerk circulated a proposed advert, and it was agreed that the proposed format can be used for advertising the vacancies. The Staffing Committee to suggest timescales and review the wording for the advert.
24-06/13	CLERK'S REPORT AND CORRESPONDENCE To RECEIVE Clerk's Report and NOTE correspondence. a) Clerk report. - The Clerk reported that she is working on establishing the cause of tax liability with HMRC. She assured the Council that by next month, there will be a clear understanding of how the liability occurred and if an appeal needs to be logged with HMRC. - A letter of thanks from Blisland residents for the installation of additional grit bins was received and read by the Clerk. b) Correspondence received - Email from a resident - ref purchase a digital photo frame for the Institute The resident was invited to the meeting but did not attend. The Council thought that further information on the intended use and target audience was needed before a decision could be made. The Clerk to write to the resident. - Query from a resident regarding shute trough in the village and a possibility of twinning it with one in another country. The Council agreed that the ownership of the trough needs to be established. The Clerk to write to the Land Registry.
24-06/14	POLICIES' REVIEW: a) Financial regulations – to review and consider adopting b) Complaints Handling Procedure – to review and consider adopting c) Policies revision schedule – to consider Councilors felt that more time was needed to review the proposed drafts. It was agreed to defer the policies review until July meeting.
24-06/15	INSTITUTE To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Institute windows – update. Cllr Spencer reported that the works commence on the 2nd of July and will take 4 weeks. Windows will be boarded and no bookings will be taken apart from regular Coffee mornings. In addition, he advised the Council that the fridge in the Institute is inadequate, and it would be beneficial to update it. It was proposed by Cllr Stansfield, seconded by Cllr Green and RESOLVED to allocate the budget of £250 towards the purchase of a new fridge. Unanimous. Carried.
24-06/16	HIGHWAYS AND FOOTPATHS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Water run-off and drainage by Trewardale – update Cllr Stansfield reported that at present there is no definite answer from Cornwall Council Highway Authorities whether works on the culvert can be addressed in the year 2024/25. The Parish Council asked if the Cornwall Councillor could establish whether or not the culvert by the Southern Entrance to Trewardale is scheduled in the Highways Authority's work programme for 2024/2025. The Parish Council agreed to write to the Land Drainage Consents Officer concerning the need to adopt a co-ordinated approach with all other Agencies of the Unitary Authority in respect of this long standing issue.

	b) Wildanet – update Wildanet carried out the re-survey of the parish to assess the need for poles installation. The details of the survey were shared with the Parish Council and published in the newsletter. A meeting was held with Wildanet representatives on the 24th June 2024. It was confirmed that the works are scheduled to be completed by October with connection going live before Christmas.
24-06/18	ENVIRONMENT To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Contract for grass cutting – to consider draft The Clerk circulated the draft contract for consideration of the Council. The Chair requested that trimming of the brambles on the sides and top of the bank in the section Bridleway from below Bridge Cottage to Waterloo (known as the HAM) is added to the contract specs. It was proposed by Cllr Spencer, seconded by Cllr Trevarthen and RESOLVED to approve the contract with the above amendment. Unanimous. Carried.
24-06/19	COMMUNICATIONS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate: a) Coffee morning editorial in the Community magazine The Council noted with disappointment that there was no mention of the Parish Council donation, nor free use of the Institute in the said editorial, contrary to the agreed terms. Councillors felt that it impacts future arrangements.
24-06/20	TRAINING AND MEETINGS ATTENDED To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate Meeting with Wildanet was attended by Cllrs Meads, Dickin and Stansfield on the 25th of June 2024.
24-06/21	DIARY DATES TO BE CONFIRMED: Confirm the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council Meeting with CALC is scheduled for the 17th July in Blisland Village Hall
24-06/22	Meeting closed at 21:46hrs

Chair

Stephanie Meads

Date

25th July 2024