



Blisland Parish Council

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23rd July 2026

Members present: Cllrs S. Meads (Chair), K Dickin (Vice-Chair), J Stansfield, G. Sutton

Also present: Maria Roper (Parish Clerk)

AGENDA REFERENCE	DESCRIPTION
26-07/01	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence. Apologies received from Cllrs Spencer, Kennen, Green
26-07/02	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members for the agenda items a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts None declared
26-07/03	PUBLIC FORUM No members of the public present
26-07/04	APPROVAL OF MINUTES To RESOLVE that the Minutes of Blisland Parish Council (BPC) meetings 25th June 2026 having been previously circulated, be taken as read. Draft Minutes of the last Blisland Parish Council meeting having been previously circulated, were taken as read. It was proposed by Cllr Dickin , seconded by Cllr Stansfield and RESOLVED by the Council to approve the Minutes of the Full Council Meeting held on 23 rd June 2026 as a true and accurate record. Majority. Carried
26-07/05	MATTERS ARISING FROM PREVIOUS MEETINGS To NOTE any matters arising from the accepted Minutes Matters arising were considered against the previous Minutes. Items already included elsewhere on the agenda, including the fencing, grass cutting and other matters, were deferred to the relevant agenda items. The Council also noted that the insurance position relating to the annual Blisland Fayre had been confirmed.

26-07/06	CORNWALL COUNCILLOR'S REPORT To RECEIVE the monthly Cornwall Councillor's Report No report has been received Members expressed concern that regular reporting had not been provided and agreed that the Cornwall Councillor should be asked for an update on the proposed housing on Cornwall Council-owned land in the neighbourhood parishes. Clerk to ask for an update from Cornwall Councillor
26-07/08	PLANNING APPLICATIONS AND PRE-APPLICATIONS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate None received
26-07/09	PLANNING DECISIONS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) PA26/02178 Proposed annexe extension Tregaddick Lodge Blisland Bodmin Cornwall PL30 4QL Approved with conditions 04 Jun 2026 The above was noted
26-07/10	OTHER PLANNING MATTERS To NOTE and RECEIVE UPDATES on other planning matters, late Decisions and Urgent Correspondence - The Council discussed the continuing concerns regarding the fencing at Manor Close. Members noted that the matter had previously been raised with Cornwall Council and that Alan Mason had indicated during a previous visit that he would look into the matter further. No subsequent response had been received despite a further approach by the Clerk. Members considered that the issue was particularly relevant to the character and appearance of the area and that the newer section of fencing extended into the conservation area. It was further agreed that the Clerk should write to Alan Mason, referring to his previous commitment to review the matter, noting that no response had been received and requesting that the matter be reconsidered. It was proposed by Cllr Stansfield, seconded by Cllr Dickin and RESOLVED by the Council to write to Alan Mason requesting a further review of the fencing, including the newly erected section within the conservation area, and requesting a response. Unanimous Carried - In addition, the Council discusses the matters regarding the downpipes at Denham House. Members stressed that the Council's concern was not primarily the appearance of the downpipes, but the discharge of water onto the highway and the potential highway safety implications, particularly during freezing conditions. The Council noted the conflicting advice received, with the matter having been referred between highways, planning enforcement and Building Control. It was proposed by Cllr Stansfield, seconded by Cllr Dickin and RESOLVED by the Council that a site meeting should be requested with Cllr Chris Batters so that the situation could be viewed in person and the concerns regarding water running onto the highway and the resulting potential hazard could be demonstrated. Unanimous. Carried a) Blisland wetlands The Council noted correspondence from Cornwall Council and is awaiting confirmation of the meeting date with Natural England.

26-07/11	NEIGHBOURHOOD PRIORITIES STATEMENT To RECEIVE updates, DISCUSS and RESOLVE a course of action as appropriate The Steering Group had held two meetings and preparations were underway for the Fayre. The Council discussed arrangements for the Fayre, including the display boards, tables, gazebo, storage and practical arrangements for setting up and dismantling the display. It was agreed that the display boards should be moved to the Institute so that the consultation materials could be prepared in advance. Members also discussed the materials required for the event, including Velcro, coloured adhesive dots, Post-it notes and pens. The Council noted that a representative connected with the National Landscape had expressed an interest in attending the event and potentially providing information relating to the National Landscape and its priorities. The update was noted.
26-07/12	ANNUAL POLICIES REVIEW To REVIEW adopted policies a) Standing Orders The Council reviewed the revised Standing Orders. Members noted that the revisions brought the Standing Orders into line with the updated Financial Regulations, particularly in relation to procurement limits and terminology. The complaints section had also been simplified to refer to the Council's adopted complaints procedure. It was proposed by Cllr Dickin, seconded by Cllr Sutton and RESOLVED by the Council that the revised Standing Orders be adopted. Unanimous. Carried
26-07/13	CLERK'S REPORT AND CORRESPONDENCE To RECEIVE Clerk's Report and NOTE correspondence. a) Report from Clerk and correspondence received before the dispatch of the agenda - Open letter from SW Water The open letter from South West Water was discussed. Members raised concerns regarding the continued use of tankers and the frequency of tanker movements associated with the local sewage system. The Council also discussed the relationship between the proposed wetlands scheme and the current arrangements. It was noted that information obtained through discussions with Cornwall Council indicated that central government funding was being used to mitigate the additional pressure on the sewage system arising from the potential housing expansion, while the funding previously associated with the wetlands proposal had been provided by Cornwall Council. Members noted that Cornwall Council had retained the land associated with the proposed wetlands and that the opportunity could potentially remain available should circumstances change. The Council considered that the position should be clarified and communicated more clearly. - Correspondence from CALC ref EGM 23rd July 2026 - Affordable housing newsletter The above was noted - Correspondence from Blisland Village Hall ref defibrillator funding The correspondence from Blisland Village Hall was considered. Members discussed the Hall's request and the proximity of existing defibrillators, including the defibrillator at the shop and the Council-funded defibrillator at Temple. It was proposed by Cllr Dickin, seconded by Cllr Stansfield and RESOLVED by the Council to contribute £100 towards the purchase of the defibrillator. Unanimous. Carried

	- Correspondence from Cornwall Council ref Van Dweller Survey - Correspondence from Adam O'Neil ref 20mph rollout - Correspondence from Cornwall Council ref Planning Validation Guide consultation The correspondence was noted by the Council b) Urgent correspondence received after dispatch of the agenda The Clerk also advised the Council of the requirement to resubmit the Register of Interests.
26-07/14	COMMUNICATION AND COMMUNITY ENGAGEMENT To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Website update - The item was deferred b) Rural services network – to consider joining The Council considered joining the Rural Services Network. Members noted that membership would provide access to information and resources, including a grants digest, at a cost of approximately £50 per year. It was proposed and seconded that the Council join the Rural Services Network. It was proposed by Cllr Stansfield, seconded by Cllr Meads and RESOLVED by the Council to join the Rural Services Network at an annual cost of approximately £50. Unanimous. Carried
26-07/15	FINANCE a) To RECEIVE and NOTE the bank reconciliation as of the 30th June 2026 The bank reconciliation was presented by the Clerk and noted by the Council b) To RECEIVE and APPROVE July 2026 Payment Schedule It was agreed to approve the payment schedule remotely and ratify it at the next meeting. c) To REVIEW the Asset register The Council reviewed the Asset Register. A number of amendments and additions were identified, including the need to confirm the values of the picnic benches and certain other assets and to ensure that recently completed works were reflected. The Council also discussed the insurance position, including confirmation that the Institute building was insured for its appropriate reinstatement value and that the assets listed on the Council's Asset Register were appropriately covered. It was proposed by Cllr Stansfield, seconded by Cllr Dickin and RESOLVED by the Council to accept the asset register with minor amendments. Unanimous. Carried.
26-07/16	ASSETS MANAGEMENT To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate a) Institute improvement works, including updates on the planning consent The Council received an update on the outstanding planning consent and the requirement for a preliminary bat assessment before further works could proceed. The proposed surveyor requires access to the roof space, which may require a tower scaffold or other suitable safe access. The Council agreed that the Clerk should provide the surveyor with details of the access arrangements and photographs/measurements as appropriate and establish whether he could arrange suitable scaffolding. The Council agreed in principle to meet the cost of the survey and any necessary safe access, subject to the cost being confirmed. Members also discussed the condition of the rear windows, which require painting. It was agreed that the rear windows should be painted and that a suitable contractor should be identified. The Council also discussed localised repointing required to prevent further water ingress while awaiting the necessary planning consent for more extensive works. It was agreed that only essential temporary work to prevent water ingress should be undertaken pending the formal consent.

	It was proposed by Cllr Dickin, seconded by Cllr Stansfield and RESOLVED by the Council to allocate a budget of £300 for bat survey and £400 towards scaffolding. Unanimous. Carried It was proposed by Cllr Stansfield, seconded by Cllr Sutton and RESOLVED by the Council to allocate a budget of £450-towards repainting of the window. Unanimous. Carried. b) Institute tables and chairs – to CONSIDER replacement options The Council considered replacement options for the Institute tables and chairs. Members discussed the differing requirements of users of the Institute and the need for tables that are suitable for general community use, including children's activities and other events. It was agreed that the existing tables used by the children's activities could continue to be used temporarily, with arrangements to be made for their storage when required. The Council agreed to pursue heavier-duty folding tables of the preferred size and specification: Six 1520 x 685 with a height of 698cm, Two 1220 x 685 with a height of 698cm all finished in GP36 Oak, and to retain the existing suitable heavy-duty tables where required. The replacement of chairs was also discussed, with 20 chairs identified as the appropriate number to accommodate the Council's requirements, subject to suitable storage being available. The Clerk/Councillors were asked to liaise with the relevant users before finalising the purchase. c) Village Green grass cutting contract – to CONSIDER The Council reviewed the proposed grass cutting arrangements. Members considered that the current arrangement did not provide sufficient flexibility and that the specification should identify the areas to be cut and allow the timing and frequency of cuts to respond to weather and seasonal conditions. It was agreed that the contract should specify the areas to be maintained and provide for more frequent cutting during the main growing season, with flexibility according to weather and the needs of the village. The Council agreed that the grass cutting specification should be revised and a new price obtained from the contractor. Clerk to revise the specification, using a map to identify the areas to be cut with the view of obtaining a new quotation. It was agreed that grass cutting would be carried out once a month from April to October, with twice-monthly cuts in June, July and August, weather dependent. An additional cut could be arranged if required. d) Electric supply for the defibrillator at Temple The Council noted that the electricity supply had now been connected to Abbey Cottage and discussed the arrangements for the Temple defibrillator supply. Members noted that a virtual meeting had taken place with Ben McGuire, who had agreed to raise the Council's concerns with EDF regarding the charges previously incurred and to raise the wider issue of charges for unmetered defibrillator supplies. The Council also noted that the electricity costs for the Institute had reduced significantly following changes to the use of the heating and hot water system.
26-07/17	HIGHWAYS AND FOOTPATHS To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate. a) Enhanced LMP 2027 The Council noted that the Enhanced LMP 2027 application had been approved. Members welcomed the improvements to the Silver Path between Carbaglet and Newton. b) Any other issues related to Highways or footpaths The Council considered the S-bend near Tregaddick Farm.

	Cornwall Council had confirmed that slow-road markings would be installed on each approach and that the hedges would be trimmed. The hedges would also be included in future maintenance arrangements where necessary. Members considered whether additional safety measures could be requested and discussed the installation of chevrons as part as part of the next available CHIP application round. Clerk to include a request for chevrons in the next CHIP application.
26-07/18	TRAINING AND MEETINGS ATTENDED To RECEIVE information, DISCUSS and RESOLVE a course of action as appropriate - Cllr Dickon attended a National Landscape meeting, where it was noted that a new National Landscape Management Plan is being prepared. One of the organisers expressed an interest in participating in the Blisland Fayre. - Cllr Sutton attended a meeting with the Community Association. The shop had arranged first aid training; The community Association was very pleased with the outcome of the meeting with the Parish Council. The Post Office has started to show profit for the first time. A new chiller is required, and the shop has sufficient funds to cover the cost. They are also experiencing issues with business rates, which Cllr Batters is assisting with, with additional support from Ben McGuire. An application for a grant had been put on hold, as Councillors were unsure whether the grant would cover the notice boards. Clarification is required as to which grant application this relates to. The Parish Council will return to the issue of the new Notice Boards when the issues become clearer.
26-07/19	DIARY DATES: a) Next Full Council meeting – Blisland Village Hall - 24th September 2026 19pm b) NPS Steering Group meeting – Blisland Village Institute – 19 August 2026, 7pm c) Briefing on planning changes and a policy update Wednesday 23 September 2026, 4.00-5.30 -online d) Extraordinary General Meeting of the membership of Cornwall ALC Ltd - Thursday 23rd July 2026 at 10:00 - online e) Camel Valley CAP AGM - for Monday 21st September 2026 f) Affordable Housing Forum - 29th July 2026, 2-3 pm online g) NPS Steering group meeting in September to be moved to 29th September to accommodate availability
26-07/20	TO CLOSE THE MEETING The meeting closed at 21:38

Chair

Stephanie Meads

24 September 2026