Blisland Parish Council

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24th September 2026

Members present: Cllrs S. Meads (Chair), K Dickin (Vice-Chair), J. Cruse, A. Green, P. Kennen, J Stansfield, G. Sutton

Also present: Maria Roper (Parish Clerk)

AGENDA REFERENCE	DESCRIPTION
26-09/01	**PERSONS PRESENT/APOLOGIES** To **NOTE** persons, present and **RECEIVE** apologies for absence Apologies received from Cllr Spencer
26-09/02	**MEMBERS DECLARATIONS** To **RECEIVE** any Declarations of Interest from Members for the agenda items a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts None declared
26-09/03	**PUBLIC FORUM** No members of the public present
26-09/04	**APPROVAL OF MINUTES** The Minutes of Blisland Parish Council (BPC) meetings **23rd July 2026** having been previously circulated, were taken as read. It was **proposed** by **Cllr Dickin**, **seconded** by **Cllr Stansfield** and **RESOLVED** by the Council to approve the minutes as true and accurate record of the meeting of 23rd July 2026 Unanimous. Carried.
26-09/05	**MATTERS ARISING FROM PREVIOUS MEETINGS** - The members requested that information is sought from the Cornwall Councillor *regarding* the land that Cornwall Council owns in Blisland Parish that is being considered for housing development - The Council discussed the £100 contribution towards the proposed defibrillator at Blisland Village Hall and the position regarding procurement. It was agreed that, if the defibrillator is not purchased by the October meeting, the Council will write to seek clarification, including confirmation of what has happened to the funds contributed by the Council. - The Clerk confirmed that membership of the Rural Services Network had been arranged.

26-09/06	**CORNWALL COUNCILLOR'S REPORT** Not received
26-09/07	**PLANNING APPLICATIONS AND PRE-APPLICATIONS** To **RECEIVE** information, **DISCUSS** and **RESOLVE** a course of action as appropriate a) PA26/05759 - Listed Building Consent for repairs to second floor structure and associatedFinishes; Lavethan House Blisland Bodmin Cornwall The Council consider the application. Members noted that the works were subject to conservation requirements. It was **proposed** by **Cllr Stansfield**, **seconded** by **Cllr Dickin** and **RESOLVED** by the Council to support the application, subject to the Conservation Officer being satisfied that the proposed works preserve the integrity of the listed building . Unanimous. Carried
26-09/08	**PLANNING DECISIONS** To **RECEIVE** information, **DISCUSS** and **RESOLVE** a course of action as appropriate a) **PA26/05374**|Submission of details to discharge Conditions 2 and 3 in respect of Decision Notice PA26/01430 dated 24th April 2026|Churchtown Cottage Blisland Bodmin Cornwall PL30 4JF **S52/S106 and discharge of condition apps 0 1 Sep 2026** b) **PA26/00910/PREAPP**|Exception notice for works to mature Ash tree.|Thyme House Tregenna Road Blisland Bodmin Cornwall PL30 4JF **Closed - advice given 10 Aug 2026** The above were noted
26-09/09	**OTHER PLANNING MATTERS** To **NOTE** and **RECIEVE UPDATES** on other planning matters, late Decisions and Urgent Correspondence a) Blisland wetlands The Council received an update on the proposed meeting with Natural England relevant officers concerning the wetlands and invasive vegetation. A meeting is being arranged with Gemma Dunn and. The proposed date is 21 October 2026. It was agreed that Cllr Cruse, Cornwall Cllrs - Garrigan and Batters are the key people for this meeting b) Fencing at Manor Close Being reviewed An update was provided circulated with the agenda. Further information is awaited, and the matter will be kept under review c) Water run off at Denham House The Council discussed the continuing issue of water discharging directly onto the public highway. Correspondence from Cornwall Council indicated that responsibility for the initial investigation of the matter rests with Stroma Building Control rather than Cornwall Council. Members considered the verbal advice received from Stroma Building Control concerning the downpipes and the application of Building Regulations requirements. It was agreed that clarification should be obtained in writing. The Council also discussed the possibility of the developer/owner addressing the problem through the highway drainage system. Members agreed that, if Stroma Building Control is unable to take the matter further, the Council would ask the Highways Authority to exercise its powers under Highway Act. It was further agreed that Cllrs Meads and Stansfield would seek to arrange a meeting with the property owners to discuss a possible solution that would avoid formal escalation of the issue.

	d) Parcel box at the Community Shop The Council discussed the proposed parcel box. It was noted that the proposed location is not within the Conservation Area and no further action is required.
26-09/10	**CLERK'S REPORT AND CORRESPONDENCE** To **RECEIVE Clerk's Report** and **NOTE** correspondence. a) Report from Clerk and correspondence received before the dispatch of the agenda - Correspondence from Cornwall Council Emergency Management Officer ref Community emergency plans Correspondence concerning Community Emergency Plans was discussed. Members considered the potential value of preparing a Community Emergency Plan but agreed that, due to the ongoing NPS project, the Council currently lacked the time and resources to take this forward. - A grant application from Cornwall Air make a contribution of £100. The Council considered the request for a contribution. It was **proposed** by **Cllr Stansfield**, **seconded** by **Cllr Green** and **RESOLVED** by the Council to make a contribution of £100 to the Air Ambulance. - Affordable housing newsletter – The above was noted by the Council. - CALC: Weed and Public Realm Management and LMP The Council discussed Cornwall Council's proposed changes to weed and public-realm management and the possibility of taking responsibility for selected areas through a Local Maintenance Partnership arrangement. It was noted that Cornwall Council is not proceeding with the proposed changes this year and intends to allow more time for consultation. b) Urgent correspondence received after dispatch of the agenda - none
26-09/11	**NEIGHBOURHOOD PRIORITIES STATEMENT** The Council received an update on the NPS engagement undertaken at the Blisland Fayre and the public drop-in session at Blisland Village Hall. Approximately 12 parish residents engaged at the Fayre. The questions asked were what residents value about living in the parish and what they would like to see improved. Responses highlighted the value placed on the community shop and other aspects of village life. Sixteen people attended the drop-in session, excluding members of the Steering Group. The first hour was well attended and those who attended were engaged with the material, although attendance reduced significantly during the second hour. The Council discussed the importance of explaining clearly why the NPS process is being undertaken and that it is not simply a replacement for the recently completed Neighbourhood Development Plan. The NPS Steering Group will consider how the process can be communicated more effectively and how wider participation can be encouraged. The next NPS Steering Group meeting was noted for 29 September 2026
26-09/12	**COMMUNICATION AND COMMUNITY ENGAGEMNT** To **RECEIVE** information, **DISCUSS** and **RESOLVE** a course of action as appropriate a) Website update Work is ongoing, and further feedback has been provided to the website developer. Members expressed concern about the website's current appearance and agreed that, if the revised version does not meet expectations, engaging an alternative contractor could be considered.

	The Council also discussed the parish email system and the difficulties experienced by some Members when accessing and using the Stackmail system. It was suggested that a practical session could be arranged to assist Members with accessing parish email on different devices.
26-09/13	**FINANCE** a) To **RECEIVE** and **NOTE** the bank reconciliation as of the 31st August 2026 – The agenda item was deferred b) To **RECEIVE** and **APPROVE** September 2026 Payment Schedule The September payment schedule was reviewed. It was **proposed** by **Cllr Stansfield**, **seconded** by **Cllr Dickin** and RESOLVED by the Council to approve the schedule subject to removal of the tables and chairs payment, which is to be funded through the relevant grant. Unanimous. Carried. c) To **NOTE** the Notice of Conclusion of Audit The Notice of Conclusion of Audit was circulated by the Clerk and noted by the Council
26-09/14	**ASSETS MANAGEMENT** To **RECEIVE** information, **DISCUSS** and **RESOLVE** a course of action as appropriate a) Water run off at the front of the Institute The Council discussed water run-off outside the Institute which affects the neighbouring cottage. It was previously reported that the drains outside is blocked. It was **proposed** by **Cllr Kennen, seconded** by **Cllr Cruse** and **RESOLVED** by the Council to arrange a site visit with a suitable contractor and investigate options for improving the drainage outside the Institute. Unanimous. Carried b) Village Green grass cutting contract – to **AGREE** the specification The specification for the grass cutting contract was reviewed. Members agreed that the contractor should remove debris from the water following vegetation cutting around the phone box and wetland areas. The areas to be included in the specification were also reviewed. c) Electric supply for the defibrillator at Temple The Council discussed the ongoing issue with the electricity supply and correspondence with the energy supplier. The supply has been disconnected, but the Council has not yet received a final account or a confirmation that. It was agreed to obtain the disconnection certificate and continue to pursue the supplier for a final account. d) Replacement finger post at the Treswigga / Hawkstor junction on Manor common The Council discussed the missing finger post. Cllr Kennen suggested to reinstate it. The members agreed to raise matter with the relevant highway authority. Cllr Kennen to send the map location and a photo. e) To **CONSIDER** purchase of handrails and painting of the money box in the toilet Council considered the purchase of two replacement handrails. The proposed handrails are approximately £13.99 each and can be fitted by volunteers. The money box will be painted in situ. It was **proposed** by **Cllr Stansfield, seconded** by **Cllr Green** and **RESOLVED** by the Council to allocate a budget of £30 towards the purchase of two handrails and repainting of the money box. Unanimous. Carried f) To **CONSIDER** draft contract for defibrillator supply at Temple The draft agreement for the supply of electricity to the Temple defibrillator was considered. Members agreed that the clause stating that the resident would not be responsible for maintenance, repair or replacement of the defibrillator or cabinet unless damage was caused by deliberate action or negligence should be removed.

	It was **proposed** by **Cllr Stansfield, seconded** by **Cllr Dickin** and **RESOLVED** by the Council to approve the draft agreement subject to removal of the identified clause and inclusion of £100 annual payment arrangement. Unanimous. Carried
26-09/15	**HIGHWAYS AND FOOTPATHS** To **RECEIVE** information, **DISCUSS** and **RESOLVE** a course of action as appropriate**.** a) Infra 24-272 Countywide 20mph Speed Limits - Phase 5 – Bodmin The Council considered Infra 24-272 countywide 20mph speed-limit proposals. Members discussed the proposed speed-limit changes and the particular concerns arising from the speed transition on the approach to the village, including the narrow road, houses and presence of horses. The current proposal was considered in the context of the existing national speed limit and the sudden reduction in speed on the approach to the village at Trewint Hill. It was agreed that the Council should support the proposal while also seeking clarification as to whether a 30mph section or other appropriate buffer could be provided, and whether additional signage or other measures could improve safety. b) Any other issues related to Highways or footpaths The Council received an update on the ongoing A30 drainage matter. A further update with Cornwall council Is expected at the end of September. Both, the Trewardale Estate and Cllr Stansfield requested assurances from Cornwall Council (who were responsible for the design and construction of the duelled A30 between Higher Carblake and Temple), that the Final Surface Water Drainage Plan was statutorily compliant within the terms of SI2015-147 and that it had been constructed to provide an efficient and environmental correct solution to the A30 drainage. A Freedom of Information request is also being pursued by the Trewardale Estate to obtain the final surface-water drainage plan and information regarding ongoing maintenance responsibilities. The Council noted that the focus was on establishing responsibility for the drainage arrangements when they assumed responsibility for the maintenance and upkeep of the finished highway and ensuring that the matter was properly investigated by the relevant authorities.
26-09/16	**TRAINING** AND **MEETINGS ATTENDED** To **RECEIVE** information, **DISCUSS** and **RESOLVE** a course of action as appropriate - St Breward workshop on defibrillator use and Cardio Pulmonary Resuscitation
26-09/17	**DIARY DATES:** a) Next Full Council meeting – Blisland Village Hall – 22nd October 2026 7pm b) Next NPS Steering Group meeting – 29th September, Blisland Institute, 7pm c) CALC AGM Royal Cornwall Showground, Wadebridge, Tuesday 6th October at 9:30am d) Community Capacity Fund Celebration Event. Wadebridge Town Hall on Thursday 29 October, 5.00pm–6.30pm e) Camel Valley CAP AGM - Monday 21st September 2026 f) Let's Talk about Cornwall Survey until Sunday 1 November**.** g) Whole Society Resilience Conference 2026 (22 September 2026, 9.15-15.30, Royal Cornwall Showground) h) Cornwall Community Flood Forum Annual Conference Friday 6th November at the Royal Cornwall Showground from 09:30-15:30.
26-09/18	**TO CLOSE THE MEETING** **The meeting closed at 21:20hrs**

Future agenda items:

- Procurement of defibrillator village hall
- Institute Chairs and tables
- Land registry toilet

Chair *Stephanie Meads* 22 October 2026