BLISLAND NEIGHBOURHOOD PRIORITIES STATEMENT

STEERING GROUP

MEETING MINUTES

Date: 29 SEPTEMBER 2026

Time: 7pm

Venue: Blisland Institute

Attendees: Karen Dickin (chair), Stephanie Meads; John Stansfield; Ron Wilson; Katie Vause

Secretary: Maria Roper

Apologies: Anne Green, Rod Atkins

1. NPS SWOT Analysis

Consideration of the SWOT analysis was deferred.

2. Review of Recent Consultation Event

Sixteen people attended the consultation and had given considerable thought to their contributions. The first hour was encouraging, with a good level of attendance, although attendance reduced significantly during the remaining hour. The Steering Group discussed whether anything further could have been done to promote the event.

Action Clerk: Promote the NPS on social media more regularly.

Action: Karen to collate and review feedback from the consultation event.

3. Further Communication and Consultation Events

The Steering Group discussed what messages might increase community interest and encourage wider participation in future consultation events.

It was suggested that a further consultation event could be held on a Saturday. One possible reason for the limited engagement is that residents may not understand why the process is being undertaken again, given that the Neighbourhood Development Plan was completed only three years ago.

The Steering Group was inclined to proceed with the survey and, once it has been distributed, consider repeating the consultation event on a Saturday morning.

The school could also be engaged, with parents encouraged to participate. It was noted that engagement with the school would be a useful avenue to explore and would strengthen the evidence base.

It was noted that many retired residents may wish to see the village remain largely unchanged and that it is important to capture the views of younger residents, who may be most affected by future changes. An attempt had been made to engage people at the shop on a Saturday morning, but this had not been particularly successful.

It was agreed that residents need to be kept informed more regularly.

The Steering Group discussed the need to ensure that residents understand the potential for housing development in areas that could have a negative impact on the village and the importance of protecting the existing AONB.

4. Let's Talk Cornwall Survey – Promotion, Distribution and Timescale

The members considered the cost of printing and posting survey via Cornwall Council and agreed that the survey could be delivered by the Steering Group members themselves. The members discussed hand-delivering the letters by dividing the parish into areas and agreed that this would be achievable.

Councillors Dickin and Stansfield noted that in the Autumn of 2019 the Parish Council achieved a return of 163 NDP Surveys out of some 325 distributed to each dwelling in the Parish (the Cornwall Council Neighbourhood Planning Team commented that this was a very high %age return); this high return rate was attributed to the fact that hard copies of the Survey were individually delivered to every dwelling in the Parish; and it was agreed that the Steering Group would try to replicate this with the NPS Survey by using a similar methodology

The members considered the font size to be too small and discussed the format for printing the survey, including A4 double-sided and A3 folded copies. It was agreed to print 350 copies in A3 folded format.

It was suggested putting "Your views, your parish" on the envelopes using printed stickers and include an explanation of why the NPS process needs to be undertaken again.

Printing is to be completed by 16 October 2026, with delivery by Friday 23 October 2026.

The target date for completion of the survey is Friday 4 December 2026.

Action: Stephanie to check the cost of printing 375 copies with Phoenix Print.

Action: Clerk to send the survey and front-page with wording: "Blisland Parish Council: Your views, your parish to Stephanie."

Action: John to design and send to Stephanie the page for signing up to the digital newsletter.

5. Update of the Plan

It was agreed that Katie Vause would join the Steering Committee

Action: Clerk to review the project plan template.

Action: John to ask Peter Keen for a copy of previous surveys/promulgation materials

6. Dates for Future Meetings and Events

- Online briefing: NPS Infrastructure and Moving Around – 7 October 2026, 10.30 am.
- NPS Steering Group – 13 October 2026, 7.00 pm, Blisland Institute.

Meeting closed at 8.08 pm.